



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT

September 30, 2020

MEMORANDUM

For : **The Director**
Information and Communication Technology Systems Service
(ICTSS)

From : Regional Director
Regional Office IX

**SUBJECT : SUBMISSION OF THE FY 2021 INDICATIVE ANNUAL
PROCUREMENT PLAN (APP)**

1. We are furnishing you a copy of our FY 2021 Indicative Annual Procurement Plan for posting in the DBM Website and Transparency Seal.
2. Please acknowledge receipt hereof.
3. Thank you.


MARK LOUIE C. MARTIN

Encl. as stated

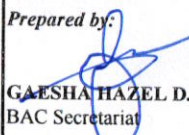
DEPARTMENT OF BUDGET AND MANAGEMENT
REGIONAL OFFICE IX
INDICATIVE ANNUAL PROCUREMENT PLAN FOR FY 2021


Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	SCHEDULE OF PROCUREMENT ACTIVITY				Source of Funds	ABC (PhP)	MOOE	CO	Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/ Open of Bids	Notice of Award	Contract Signing		Total			
	I. Common-Use Supplies and Equipment											
100000100001000/3 10200100001000	a. Common Use Supplies and Equipment available at PS	FAD/TDs	NP- Agency to Agency	Quarterly				GoP	584,000	584,000		
100000100001000/3 10200100001000	a. Common Use Supplies and Equipment NOT available at PS	FAD/TDs	Shopping	to be determined by the BAC				GoP				
	II. Non-Common Use Supplies and Equipment											
100000100001000/3 10200100001000	a. Petroleum Oil & Lubricant	FAD/TDs	NP/Direct Retail Purchase	to be determined by the BAC				GoP	220,000	220,000		POL of Generator Set
	III. Training Expenses											
100000100001000/3 10200100001000	a. Training Expenses	FAD/TDs	NP-Small Value Procurement	to be determined by the BAC				GoP	485,000	485,000		
	IV. Travelling Expenses											
100000100001000/3 10200100001000	a. Airline Tickets	FAD/TDs	NP/Direct Retail Purchase	Monthly (As need arises)				GoP	1,201,000	1,201,000		
	V. Utilities Expense											
100000100001000	a. Water Expenses	FAD	Direct Contracting	N/A				GoP	89,000	89,000		Renewal of existing contract every start of the year
100000100001000	b. Electricity	FAD	Direct Contracting	N/A				GoP	986,000	986,000		Renewal of existing contract every start of the year
	VI. General Services											
100000100001000	a. Security Services	FAD	Public Bidding	December - Early Procurement				GoP	1,008,000	1,008,000		4 Security Guards
100000100001000	b. Janitorial and General Services	FAD	NP-Small Value Procurement	December - Early Procurement				GoP	345,000	345,000		4 Utility, 1 Driver
	c. Other General Services	FAD	NP-Small Value Procurement	December - Early Procurement				GoP	195,000	195,000		
	VII. Communication Expense											
100000100001000	a. Telephone (Landline)	FAD	Direct Contracting	N/A				GoP	300,000	300,000		Renewal of existing contract every start of year
100000100001000	b. Internet	FAD	Direct Contracting	N/A				GoP	36,000	36,000		Renewal of existing contract every start of year
100000100001000	c. Postage and Courier	FAD	NP- Agency to Agency	to be determined by the BAC				GoP	162,000	162,000		Renewal of existing contract every start of year
100000100001000	d. Cable	FAD		to be determined by the BAC				GoP	10,000	10,000		
	VIII. Repair and Maintenance											
100000100001000	a. Repair and Maintenance of Office Buildings	FAD	NP-Small Value Procurement	to be determined by the BAC				GoP	50,000	50,000		

**DEPARTMENT OF BUDGET AND MANAGEMENT
REGIONAL OFFICE IX
INDICATIVE ANNUAL PROCUREMENT PLAN FOR FY 2021**

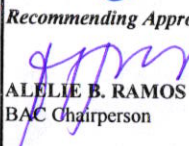
Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	SCHEDULE OF PROCUREMENT ACTIVITY				Source of Funds	ABC (PhP)	MOOE	CO	Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/ Open of Bids	Notice of Award	Contract Signing		Total			
100000100001000	a. Repair and Maintenance of Office Equipment	FAD	NP-Small Value Procurement	to be determined by the BAC				GoP	100,000	100,000		
100000100001000	b. Repair and Maintenance of Other Machinery and Equipment	FAD	NP-Small Value Procurement	to be determined by the BAC				GoP	25,000	25,000		
100000100001000	c. Preventive Maintenance of Motor Vehicles	FAD	NP-Small Value Procurement	to be determined by the BAC				GoP	100,000	100,000		Hi-Ace, Innova and Strada
	IX. Other Maintenance and Operating Expenses											
100000100001000	a. Representation Expenses	FAD	NP-Small Value Procurement	to be determined by the BAC				GoP	474,000	474,000		
100000100001000	b. Rental of Equipment	FAD	NP-Small Value Procurement	to be determined by the BAC				GoP	120,000	120,000		
100000100001000	d. Subscription Expenses	FAD	NP-Small Value Procurement	to be determined by the BAC				GoP	6,000	6,000		
100000100001000	e. Other Maintenance and Other Operating Expenses	FAD	NP-Small Value Procurement	to be determined by the BAC				GoP	87,000	87,000		
	X. CAPITAL OUTLAYS											
100000100001000/3 10200100001000	a. Office Equipment	FAD/TDs	NP-Small Value Procurement	to be determined by the BAC				GoP	367,000		367,000	
100000100001000/3 10200100001000	b. ICT Equipment	FAD/TDs	NP-Small Value Procurement	to be determined by the BAC				GoP	62,000		62,000	
100000100001000	c. Other Property, Plant and Equipment	FAD	NP-Small Value Procurement	to be determined by the BAC				GoP	25,000		25,000	
	GRAND TOTAL								7,037,000	6,583,000	454,000	


Prepared by:

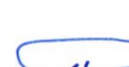

GAESHA HAZEL D. WEE
BAC Secretariat


LERMA I. MATILDO
BAC Secretariat

Recommending Approval:


ALELIE B. RAMOS
BAC Chairperson


EDDIE ALBERT A. CRUZ
BAC Vice-Chairperson

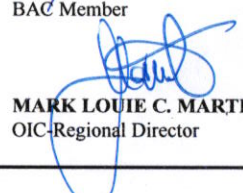

GIOVANNI O. TABANAO
BAC Member


FLORDELIZ MAY L. PALENCIA
BAC Member


BRYAN CHRIST R. AREVALO
Provisional BAC Member

☒ APPROVED

☐ DISAPPROVED


MARK LOUIE C. MARTIN
OIC-Regional Director