



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
NATIONAL CAPITAL REGION  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

September 23, 2020

**MEMORANDUM**

For : **The Director**  
DBM-ICTSS

From : The Director  
DBM-NCR

Subject : **DBM-NCR'S SUBMISSION OF FY 2021 INDICATIVE ANNUAL PROCUREMENT PLAN (IAPP)**

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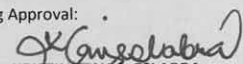
- 1.0 Pursuant to Item No. 4.3.3 of DBM Circular Letter No. 2018-8 dated July 30, 2018, may we respectfully submit a copy of the DBM-NCR's FY 2021 Indicative Annual Procurement Plan based on the FY 2021 NEP for inclusion in the Transparency Seal of the DBM website.
- 2.0 In compliance.

  
**RUBY P. MURO**

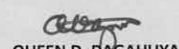
Department of Budget and Management-National Capital Region FY 2021 Indicative Annual Procurement Plan (IAPP)

| Code (PAP)                                      | Procurement Project   | PMO/                               | End-User | Is this an Early Procurement Activity? (Yes/No) | Mode of Procurement                                    | Schedule for Each Procurement Activity |                            |                 |                  | Source of Funds | Estimated Budget (PhP)                             |  |                         | Remarks (brief description of Program/Activity/Project) |
|---|---|------------------------------------|----------|---|--|--|----------------------------|-----------------|------------------|-----------------|--|--|-------------------------|---|
|   |   |                                    |          |   |  | Advertisement/Posting of IB/REI        | Submission/Opening of Bids | Notice of Award | Contract Signing |                 | Total  | MOOE   | CO                      |   |
| <b>TRAVELLING EXPENSES</b>                      |   |                                    |          |   |  |  |                            |                 |                  |                 |  |  |                         |   |
| 100000100001/<br>310200100001                   | Local Travel  | FAD, Technical Divisions A,B and C |          | No  | Direct Contracting                                     | Within the FY 2020                     |                            |                 |                  | GoP             | 290,000.00   | 290,000.00   |                         |   |
| <b>TRAINING AND SCHOLARSHIP EXPENSES</b>        |   |                                    |          |   |  |  |                            |                 |                  |                 |  |  |                         |   |
| 100000100001/<br>310200100001                   | Training Expenses   | FAD, Technical Divisions A,B and C |          | No  | Direct Contracting, Small Value Procurement            | Within the FY 2020                     |                            |                 |                  | GoP             | 385,000.00   | 385,000.00   |                         |   |
| <b>SUPPLIES AND MATERIALS EXPENSES</b>          |   |                                    |          |   |  |  |                            |                 |                  |                 |  |  |                         |   |
| 100000100001/<br>310200100001                   | Office Supplies and Other Supplies & Materials Expenses<br>Petroleum Oil and Lubricant Expenses                       | FAD, Technical Divisions A,B and C |          | No  | Procurement Service, Shopping, Small Value Procurement | Within the FY 2020                     |                            |                 |                  | GoP             | 451,000.00<br>180,000.00                           | 451,000.00<br>180,000.00                           |                         |   |
| <b>UTILITY EXPENSES</b>                         |   |                                    |          |   |  |  |                            |                 |                  |                 |  |  |                         |   |
| 100000100001/<br>310200100001                   | Water Expenses<br>Electricity Expenses  | FAD, Technical Divisions A,B and C |          | No  | Direct Contracting, Small Value Procurement            | Within the FY 2020                     |                            |                 |                  | GoP             | 91,000.00<br>540,000.00                            | 91,000.00<br>540,000.00                            |                         |   |
| <b>COMMUNICATION EXPENSES</b>                   |   |                                    |          |   |  |  |                            |                 |                  |                 |  |  |                         |   |
| 100000100001/<br>310200100001                   | Postage and Courier Services<br>Telephone Expenses<br>Mobile<br>Landline<br>Internet Expenses                         | FAD, Technical Divisions A,B and C |          | No  | Shopping, Small Value Procurement                      | Within the FY 2020                     |                            |                 |                  | GoP             | 20,000.00<br>105,000.00<br>96,000.00<br>180,000.00 | 20,000.00<br>105,000.00<br>96,000.00<br>180,000.00 |                         |   |
| <b>GENERAL SERVICES</b>                         |   |                                    |          |   |  |  |                            |                 |                  |                 |  |  |                         |   |
| 100000100001                                    | Janitorial Services<br>Security Services<br>Other General Services  | FAD, Technical Divisions A,B and C |          | No  | Direct Contracting, Shopping, Small Value Procurement  | Within the FY 2020                     |                            |                 |                  | GoP             | 810,000.00<br>937,000.00<br>50,000.00              | 810,000.00<br>937,000.00<br>50,000.00              |                         |   |
| <b>REPAIRS AND MAINTENANCE</b>                  |   |                                    |          |   |  |  |                            |                 |                  |                 |  |  |                         |   |
|   | Transportation Equipment  |                                    |          | No  |  |  |                            |                 |                  |                 | 100,000.00   | 100,000.00   |                         |   |
| <b>OTHER MAINTENANCE AND OPERATING EXPENSES</b> |   |                                    |          |   |  |  |                            |                 |                  |                 |  |  |                         |   |
| 100000100001/<br>310200100001                   | Representation Expenses<br>Rents - Equipment<br>Subscription Expenses<br>Other Maintenance & Other Operating Expenses | FAD, Technical Divisions A,B and C |          | No  | Direct Contracting, Shopping, Small Value Procurement  | Within the FY 2020                     |                            |                 |                  | GoP             | 370,000.00<br>84,000.00<br>12,000.00<br>70,000.00  | 370,000.00<br>84,000.00<br>12,000.00<br>70,000.00  |                         |   |
| <b>CAPITAL OUTLAYS</b>                          |   |                                    |          |   |  |  |                            |                 |                  |                 |  |  |                         |   |
| 100000100001/<br>310200100001                   | Communication Equipment<br>Military, Police and Security Equipment  | FAD, Technical Divisions A,B and C |          | No  | Small Value Procurement                                | Within the FY 2020                     |                            |                 |                  | GoP             | 30,000.00<br>140,000.00                            |  | 30,000.00<br>140,000.00 |   |


Recommending Approval:

  
KRISTINE JAY C. ESLABRA  
Member


EDITH W. VELARDE  
Member

  
QUEEN D. DAGAHUYA  
Alternate Member

MIGUELA J. GLORIA  
Vice-Chairperson

  
JOSEPH CICERO M. SY  
Chairperson

Approved by:

  
RUBY P. MURO  
Director IV