



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT

February 11, 2021

MEMORANDUM

For : **The Director**
Information and Communication Technology Systems Service (ICTSS)

From : The OIC-Regional Director
Regional Office IX

Subject : **SUBMISSION OF THE FINAL ANNUAL PROCUREMENT PLAN
FOR FY 2021 GENERAL APPROPRIATIONS ACT**

- 1.0 We are furnishing you a copy of our Final Annual Procurement Plan for FY 2021 for posting in the DBM Website and Transparency Seal.
- 2.0 Please acknowledge receipt hereof.
- 3.0 Thank you.


MARK LOUIE C. MARTIN

**DEPARTMENT OF BUDGET AND MANAGEMENT
REGIONAL OFFICE IX
ANNUAL PROCUREMENT PLAN FOR FY 2021**

ANNEX A

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	SCHEDULE OF PROCUREMENT ACTIVITY				Source of Funds	ABC (Php)		CO	Remarks (Brief description of Program/Project)						
					Ads/Post of IB/REI	Sub/ Open of Bids	Notice of Award	Contract Signing		Total	MOOE								
100000100001000/3 10200100001000	I. Common-Use Supplies and Equipment	FAD/TDs	No	NP- Agency to Agency	Quarterly			GoP	449,321	449,321									
														a. Common Use Supplies and Equipment available at PS					
100000100001000/3 10200100001000	a. Common Use Supplies and Equipment NOT available at PS	FAD/TDs	No	Shopping				GoP	449,321	449,321									
100000100001000/3 10200100001000	II. Non-Common Use Supplies and Equipment	FAD/TDs	No	NP/Direct Retail Purchase	to be determined by the BAC			GoP	220,000	220,000			POL. of Generator Set						
														a. Petroleum Oil & Lubricant					
														b. Emergency light					
100000100001000/3 10200100001000	c. Consumables	FAD/TDs	No	NP-Small Value Procurement	to be determined by the BAC			GoP	24,000	24,000									
100000100001000/3 10200100001000	c. Refilling of Fire Extinguishers	FAD	No	NP-Small Value Procurement	N/A			GoP	50,000	50,000			For photocopying machine						
100000100001000/3 10200100001000	III. Training Expenses	FAD/TDs	No	NP-Small Value Procurement	to be determined by the BAC			GoP	485,000	485,000			Food (Meals and Snacks)						
														a. Training Expenses					
100000100001000/3 10200100001000	IV. Travelling Expenses	FAD/TDs	No	Agency to Agency/Direct Retail Purchase	Monthly (As need arises)			GoP	450,000	450,000									
														a. Airline Tickets					
100000100001000/3 10200100001000	V. Utilities Expense	FAD	No	Direct Contracting	N/A			GoP	72,800	72,800									
														a. Water Expenses					
100000100001000/3 10200100001000	b. Purified Drinking Water	FAD	Yes	NP-Small Value Procurement	12/14/2020	12/21/2020	01/04/2021	01/07/2021	GoP	16,200	16,200		Supply and delivery of purified drinking water						
100000100001000/3 10200100001000	c. Electricity	FAD	No	Direct Contracting	N/A			GoP	986,000	986,000									
100000100001000/3 10200100001000	VI. General Services	FAD	Yes	NP-Small Value Procurement	12/12/2020	12/18/2020	01/04/2021	1/19/2021	GoP	711,865	711,865		4 Security Guards						
														a. Security Services					
														b. Janitorial and General Services					
100000100001000/3 10200100001000	c. Laundry Services	FAD	No	NP-Small Value Procurement	12/12/2020	12/18/2020	01/04/2021	1/19/2021	GoP	594,840	594,840		4 Utility, 1 Driver						
100000100001000/3 10200100001000	d. Fabrication of Rubber/Name Stamps	FAD	No	NP-Small Value Procurement	to be determined by the BAC			GoP	5,000	5,000									
100000100001000/3 10200100001000	e. Fabrication of T- Shirts & Printing	FAD	No	NP-Small Value Procurement	to be determined by the BAC			GoP	40,000	40,000									