



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT

January 18, 2021

MEMORANDUM

For : **The Executive Director**
Government Procurement Policy Board- Technical Support Office

From : The Director IV
DBM MIMAROPA Region

Subject : **SUBMISSION OF ANNUAL PROCUREMENT PLAN (APP) FOR
FY 2021 OF DBM MIMAROPA REGIONAL OFFICE**

- 1.0 Pursuant to the Implementing Rules and Regulations of Republic Act No. 9184, we are submitting herewith the Annual Procurement Plan for FY 2021 of DBM MIMAROPA Regional Office
- 2.0 For your information/appropriate action, please. Thank you.

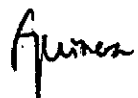

MARIA ANGELITA C. CELLS

**DEPARTMENT OF BUDGET AND MANAGEMENT
MIMAROPA REGIONAL OFFICE
Annual Procurement Plan (APP) for FY 2021**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Maintenance and Operating Expenses												
A. Training and Scholarship Expenses												
100010001	Lease of Venue for the Conduct of Fora/Meetings/Trainings/Capacity Building/Year-Round Assessment Activities, etc.	OD/FAD/TD	Negotiated Procurement (Lease of Real Property and Venue, Sec. 53.10)	N/A	Within the FY 2021			FY 2021 GAA (GoP)	225,000.00	225,000.00	-	Lease of venue (which may include accommodation, meals, etc., as may be necessary).
100010001	Provision of meals/catering services for official meetings/foras	OD/FAD/TD	Negotiated Procurement (Small Value Procurement, Sec. 53.9)	N/A	Within the FY 2021			FY 2021 GAA (GoP)	100,000.00	100,000.00	-	Meals/Catering services for official meetings/foras hosted by OBM RO IV-B
B. Supplies, Materials, Tools and Equipment Expense												
100010001	Supply and delivery of various common-used supplies and equipment	OD/FAD/TD	Negotiated Procurement (Agency-to-Agency, Sec. 53.5) / Shopping (Sec. 52.1 b)	Within the FY 2021				FY 2021 GAA (GoP)	225,000.00	225,000.00	-	Recommended to be undertaken through Shopping (Sec. 52.1 b) if not available in the OBM-PS
100010001	Supply and delivery of various non-common-used supplies, equipment and services	OD/FAD/TD	Negotiated Procurement (Small Value Procurement, Sec. 53.9) / Shopping (Sec. 52.1 a)	Within the FY 2021				FY 2021 GAA (GoP)	105,000.00	105,000.00	-	
100010001	Supply/Provision of gasoline, oil and lubricants for official motor vehicles	FAD	Public Bidding (through Central Office)	Within the FY 2021				FY 2021 GAA (GoP)	100,000.00	100,000.00	-	Procuring automotive fuels (by fleet cards)
C. General Services												
100010001	Provision of Janitorial Services	OD/FAD/TD	Negotiated Procurement (Small Value Procurement, Sec. 53.9)	Jan-21	Jan-21	Jan-21	Jan-21	FY 2021 GAA (GoP)	436,000.00	436,000.00	-	Two (2) Utility Personnel for a ten (10) months contract from March to Dec 2021.
100010001	Provision of Security Services	OD/FAD/TD	Negotiated Procurement (Small Value Procurement, Sec. 53.9)	Jan-21	Jan-21	Jan-21	Jan-21	FY 2021 GAA (GoP)	925,000.00	925,000.00	-	
D. Repair and Maintenance												

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/P osting of IB/REI	Submission/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100010001	Repair and maintenance of Transportation Equipment	OD/FAD/TD	Negotiated Procurement (Small Value Procurement, Sec. 53.9)	Within the FY 2021				FY 2021 GAA (GoP)	65,000.00	65,000.00	-	Provision for repair and maintenance of three (3) official service/motor vehicles
100010001	Supply/Delivery and Installation of Tires for Service Vehicle-Nissan Navara	OD/FAD/TD	Negotiated Procurement (Small Value Procurement, Sec. 53.9)	n/a	Jan-21	Jan-21	Jan-21	FY 2021 GAA (GoP)	40,000.00	40,000.00	-	Supply/Delivery and Installation of Tires for Service Vehicle-Nissan Navara
100010001	Repair and maintenance of office equipment	OD/FAD/TD	Negotiated Procurement (Small Value Procurement, Sec. 53.9)	Within the FY 2021				FY 2021 GAA (GoP)	50,000.00	50,000.00	-	Provision for repair and maintenance of office equipment
E. Rent Expense												
100010001	Rental- Equipment	OD/FAD/TD	Negotiated Procurement (Small Value Procurement, Sec. 53.9)	N/A	Jan-21	Jan-21	Jan-21	FY 2021 GAA (GoP)	41,250.00	41,250.00	-	Rental of Photocopying Machine
Capital Outlays												
100010001	Supply, Delivery and Installation of Floor Mounted and Window Type Airconditioning System	OD/FAD/TD	Negotiated Procurement (Small Value Procurement, Sec. 53.9)	Feb-21	Feb-21	Feb-21	Feb-21	FY 2021 GAA (GoP)	190,000.00	-	190,000.00	One (1) unit Floor-Mounted AC-P100,000.00 Three (3) units Window Type AC-P80,000.00
100010001	Supply and Delivery Digital Camera	OD/FAD/TD	Negotiated Procurement (Small Value Procurement, Sec. 53.9)	N/A	Feb-21	Feb-21	Feb-21	FY 2021 GAA (GoP)	20,000.00	-	20,000.00	One (1) unit Digital Camera
100010001	Supply and Delivery of Six (6) Units Air Purifier with UV Germicidal Lamp	OD/FAD/TD	Negotiated Procurement (Small Value Procurement, Sec. 53.9)	Feb-21	Feb-21	Feb-21	Feb-21	FY 2020 GAA - Continuing Appropriations (GoP)	246,000.00	-	246,000.00	Six (6) units of air purifier with uv germicidal lamp @ 41,000 each.
TOTAL									2,768,250.00	2,312,250.00	456,000.00	

Prepared by:



GEMMA P. RIVERA
Senior Budget and Management Specialist
BAC Secretariat
Date: January 8, 2021

Recommended by:



ALEXANDER P. CALMA
Chief Budget and Management Specialist
BAC Chairperson
Date: January 8, 2021

Approved by:



MARIA ANGELITA C. CELLS
Director IV
Head of Procuring Entity
Date: January 8, 2021