

FY 2021 ANNUAL PROCUREMENT PLAN (APP)

DEPARTMENT OF BUDGET AND MANAGEMENT
Regional Office No. II

| CODE (PAP) | Procurement Program/Project | PMO/End User | Is this an Early Procurement Activity? | Mode of Procurement | Schedule for Each Procurement Activity | | | | Source of Funds | ESTIMATED BUDGET | | | REMARKS |
|---------------|--|--------------------------|--|--|--|----------------------|----------------------|----------------------|-----------------|------------------|------------|----|---|
| | | | | | Ads/Post of IB/REI | Sub/Open of Bids | Notice of Award | Contract of Signing | | TOTAL | MOOE | CO | |
| 1100000100001 | Supplies and Materials | | | | | | | | | | | | |
| 1100000100001 | From PS | FAD & Technical Division | NO | Agency-to-Agency (Procurement Service) | Monthly | Monthly | Monthly | Monthly | 2021 GAA | 333,249.24 | 333,249.24 | | Based from the submitted APP-CSE 2021 and Attached Annex A |
| 1100000100001 | From Other Sources (Not Available in the PS-PhilGEPS) | FAD & Technical Division | NO | Small Value Procurement | Monthly | Monthly | Monthly | Monthly | 2021 GAA | 200,112.80 | 200,112.80 | | |
| 1100000100001 | Binding of Circulars | FAD | NO | Small Value Procurement | April | April | April | April | 2021 GAA | 2,000.00 | 2,000.00 | | *See Attached Annex A for the Breakdown |
| 1100000100001 | Plumbing Services | FAD | NO | Small Value Procurement | Monthly | Monthly | Monthly | Monthly | 2021 GAA | 20,000.00 | 20,000.00 | | |
| 1100000100001 | Plumbing Materials/Supplies | FAD | NO | Small Value Procurement | Quarterly | Quarterly | Quarterly | Quarterly | 2021 GAA | 19,715.00 | 19,715.00 | | |
| 1100000100001 | Electrical Services | FAD | NO | Small Value Procurement | Quarterly | Quarterly | Quarterly | Quarterly | 2021 GAA | 20,000.00 | 20,000.00 | | |
| 1100000100001 | Electrical Supplies/Materials | FAD | NO | Small Value Procurement | Monthly | Monthly | Monthly | Monthly | 2021 GAA | 19,150.00 | 19,150.00 | | |
| 1100000100001 | Other General Services | FAD | NO | Small Value Procurement | Monthly | Monthly | Monthly | Monthly | 2021 GAA | 100,000.00 | 100,000.00 | | |
| 1100000100001 | Construction Supplies | FAD | NO | Small Value Procurement | Monthly | Monthly | Monthly | Monthly | 2021 GAA | 34,000.00 | 34,000.00 | | |
| 1100000100001 | IT Equipment Parts | FAD | NO | Small Value Procurement | Monthly | Monthly | Monthly | Monthly | 2021 GAA | 62,900.00 | 62,900.00 | | |
| 1100000100001 | Medicines | FAD | NO | Small Value Procurement | Monthly | Monthly | Monthly | Monthly | 2021 GAA | 12,000.00 | 12,000.00 | | |
| 1100000100001 | Labor and Materials for the repair of: | FAD | | Small Value Procurement | | | | | 2021 GAA | - | | | |
| | a. Building | FAD | NO | Small Value Procurement | Quarterly | Quarterly | Quarterly | Quarterly | 2021 GAA | 113,000.00 | 113,000.00 | | |
| | b. Furniture & Fixtures | FAD | NO | Small Value Procurement | Quarterly | Quarterly | Quarterly | Quarterly | 2021 GAA | 18,000.00 | 18,000.00 | | |
| | c. Office Equipment | FAD | NO | Small Value Procurement | Quarterly | Quarterly | Quarterly | Quarterly | 2021 GAA | 61,600.00 | 61,600.00 | | |
| | Photocopiers | | NO | | | | | | 2021 GAA | | | | |
| | Airconditioning Units | | NO | | | | | | 2021 GAA | | | | |
| | d. Other Machinery and Equipment | FAD | NO | Small Value Procurement | June | June | June | June | 2021 GAA | 5,000.00 | 5,000.00 | | |
| 1100000100001 | Newspaper Subscription | FAD | NO | Small Value Procurement | Monthly | Monthly | Monthly | Monthly | 2021 GAA | 6,000.00 | 6,000.00 | | |
| 1100000100001 | Repair/Maint. Of Motor Vehicles | FAD | NO | Small Value Procurement | Quarterly | Quarterly | Quarterly | Quarterly | 2021 GAA | 146,920.00 | 146,920.00 | | |
| 1100000100001 | Water | FAD | NO | Direct Contracting | Monthly | Monthly | Monthly | Monthly | 2021 GAA | 60,000.00 | 60,000.00 | | |
| 1100000100001 | Water (Drinking) | FAD | NO | Small Value Procurement | Monthly | Monthly | Monthly | Monthly | 2021 GAA | 12,000.00 | 12,000.00 | | |
| 1100000100001 | Electricity | FAD | NO | Direct Contracting | Monthly | Monthly | Monthly | Monthly | 2021 GAA | 350,000.00 | 350,000.00 | | |
| 1100000100001 | Machineries/Equipment Parts | FAD | | Small Value Procurement | | | | | 2021 GAA | 27,080.00 | 27,080.00 | | |
| | Generator | | NO | | June | June | June | June | 2021 GAA | - | | | |
| 1100000100001 | Postage | FAD | NO | Small Value Procurement | Monthly | Monthly | Monthly | Monthly | 2021 GAA | 150,000.00 | 150,000.00 | | |
| 1100000100001 | Telephone Services | FAD | NO | Direct Contracting | Monthly | Monthly | Monthly | Monthly | 2021 GAA | 130,705.60 | 130,705.60 | | |
| | Catering Services | FAD & Technical Division | NO | Small Value Procurement | | | | | 2021 GAA | 600,000.00 | 600,000.00 | | Lease of venue/meals for official meetings/FDU Meetings/Accommodation for the conduct of various trainings/Capacity Building/Year-end Assessment/ |
| | 2021 Budger Forum (80 pax @ 300/pax) | | | | January | January | January | January | | | | | Based from PPMP Submitted by each division |
| | 2021 Budget Forum (Tier 2) (SUCs) (40 pax @ 300/pax) | | | | April | April | April | April | | | | | |
| | 2020/21 Fund Release System (140pax @ 300/pax) | | | | January and December | January and December | January and December | January and December | | | | | |
| | 2021 Technical Budget Hearing (Tier I) SUCs (35pax @ 300/pax) | | | | February | February | February | February | | | | | |
| | 2021 Technical Budget Hearing (Tier II) SUCs (30pax @ 300/pax) | | | | May | May | May | May | | | | | |
| | FDU Meetings | | | | Quarterly | Quarterly | Quarterly | Quarterly | | | | | |
| | Capacity Development (HR Training)-478pax @ 300/pax | | | | September | September | September | September | | | | | |
| | Capacity Development (LGUs in the Province of Isabela) 190 pax @ 300/pax | | | | September | September | September | September | | | | | |
| | Capacity Development (Budgeting 101 Refresher Course) 100 pax @ 300/pax | | | | September | September | September | September | | | | | |
| | Staff Meetings (Monday Forum) | | | | Monthly | Monthly | Monthly | Monthly | | | | | |

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|---------------|--|--------------|--|-------------------------|--|-------------------|-------------------|---------------------|-----------------|------------------|--------------|------------|-------------------------------------|
| | | | | | Ads/Post of IB/REI | Sub/Open of Bids | Notice of Award | Contract of Signing | | TOTAL | MOOE | CO | |
| | Anniversary | | | | April | April | April | April | | | | | |
| | Christmas Party and Year-end Assessment | | | | December | December | December | December | | | | | |
| | Strategic Planning | | | | March | March | March | March | | | | | |
| | Sports and Cultural Activities | | | | December | December | December | December | | | | | |
| | GAD Activities | | | | June and December | June and December | June and December | June and December | | | | | |
| 1100000100001 | Internet Services | FAD | NO | Direct Contracting | Monthly | Monthly | Monthly | Monthly | 2021 GAA | 60,000.00 | 60,000.00 | | PLDT |
| 1100000100001 | Janitorial Services | FAD | YES | Small Value Procurement | January | January | January | January | 2021 GAA | 315,693.62 | 315,693.62 | | Two (2) Utility Workers |
| 1100000100001 | Security Services | FAD | YES | Small Value Procurement | January | January | January | January | 2021 GAA | 521,438.58 | 521,438.58 | | Three (3) Guards on an 8-hour shift |
| 1100000100001 | Professional Services | FAD | NO | Small Value Procurement | Monthly | Monthly | Monthly | Monthly | 2021 GAA | 150,000.00 | 150,000.00 | | |
| 1100000100001 | Legal Services | FAD | NO | Small Value Procurement | Monthly | Monthly | Monthly | Monthly | 2021 GAA | 3,000.00 | 3,000.00 | | |
| | One (1) unit Printer, Heavy Duty | FAD/OPRNS | YES | Small Value Procurement | January | January | January | January | 2021 GAA | 65,000.00 | | 65,000.00 | |
| | Two (2) units Printer, Dot Matrix | FAD/OPRNS | YES | Small Value Procurement | January | January | January | January | 2021 GAA | 80,000.00 | | 80,000.00 | |
| | CCTV System | FAD/OPRNS | NO | Small Value Procurement | January | January | January | January | 2021 GAA | 95,000.00 | | 95,000.00 | |
| | Six (6) units Aircon Window Type, 2HP | FAD/OPRNS | YES | Small Value Procurement | January | January | January | January | 2021 GAA | 195,000.00 | | 195,000.00 | |
| | Two (2) units Aircon Cabinet-Type, 3 toner | FAD/OPRNS | YES | Small Value Procurement | January | January | January | January | 2021 GAA | 146,575.80 | | 146,575.80 | |
| | Two (2) units Aircon Cabinet-Type, 5 toner | FAD/OPRNS | YES | Small Value Procurement | January | January | January | January | 2021 GAA | 222,175.80 | | 222,175.80 | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | Total | | | | | | | | | 4,357,316.44 | 3,553,564.84 | 803,751.60 | |

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