

ANNUAL PROCUREMENT PLAN FOR 2021-02
For Common-Use Supplies and Equipment

Pages 2 of 2

Department/Bureau/Office: DEPARTMENT OF BUDGET AND MANAGEMENT
Region: REGIONAL OFFICE NO. VII
Address: SUDLON, LAHUG, CEBU CITY

Agency Account Code: 060010300007

Contact Person: CHERRY CRIS A. GARATE
Position: ADMINISTRATIVE OFFICER III / DESIGNATED SUPPLY OFFICER
E-mail : cgarate@dbm.gov.ph
Telephone/Mobile Nos: (032) 505-5825

Item & Specifications	Unit of Measure	Quantity Requirement																	Price	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES																				
1 Face Shield, Full face, Direct Splash Protection	pc			70	70					35			35	35			35	140	25.00	3,500.00
2 Face Masks	pc									3400			3400	3400			3400	6800	2.80	19,040.00
Total																				22,540.00

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available /
Certified Appropriate Funds Available:

Approved by:

CHERRY CRIS A. GARATE
Property/Supply Officer

JANINA I. MAMALO
Accountant /
Local Budget Officer

RICKY L. SANCHEZ
Head of Office/Agency

Date Prepared: February 19, 2021