

REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
REGIONAL OFFICE XI, Matina, Davao City  
CY 2020 INDICATIVE ANNUAL PROCUREMENT PLAN

Department: **DEPARTMENT OF BUDGET & MANAGEMENT**  
Region: **REGIONAL OFFICE XI**  
Address: **Km. 3, MacArthur Highway, Matina, Davao City**

Code (PAP)	Procurement Program/Project (see attached Annex A)	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)				Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		MOOE	Capital Outlay	CO Continuing Appro	TOTAL	
GASS / Operations	Common-use Office Supplies and Materials	RO XI Officials and Staff	Np-53.5 Agency to Agency PS Depot	-	Quarterly	-	-	Fund 101, GAA	1,177,323.35			1,177,323.35	Office Supplies & Materials for regular operations.
GASS / Operations	Common-use Office Supplies and Materials	RO XI Officials and Staff	Shopping	-	Quarterly	-	-	Fund 101, GAA	415,796.00			415,796.00	Office Supplies & Materials for regular operations - procured outside of PS Depot
GASS / Operations	Other Office Supplies and Materials	RO XI Officials and Staff	Shopping	-	Quarterly	-	-	Fund 101, GAA	500,000.00			500,000.00	Other Office Supplies & Materials for regular operations - procured outside of PS Depot
GASS / Operations	Gasoline, Oil & Lubricants	RO XI	Direct Purchase GPPB Resolution No. 05-2018	-	-	-	-	Fund 101, GAA	220,000.00			220,000.00	For use of DBM XI motor vehicles
GASS / Operations	Repair & Maintenance Motor Vehicle - Regular Servicing	RO XI	Negotiated-Small Value Procurement/Direct Contracting	-	Quarterly	-	-	Fund 101, GAA	152,000.00			152,000.00	Maintenance of DBM XI motor vehicle
GASS / Operations	Repair and Maintenance - Office/Machinery Equipment	RO XI	Direct Contracting/Negotiated-Small Value Procurement	-	Quarterly	-	-	Fund 101, GAA	71,000.00			71,000.00	Maintenance of DBM XI office equipment
GASS / Operations	Repair & Maintenance - Building & Other Structures	RO XI	Negotiated-Small Value Procurement	-	As needed	-	-	Fund 101, GAA	110,000.00			110,000.00	Maintenance of DBM XI office building
GASS / Operations	Land Improvement	RO XI	Negotiated-Small Value Procurement		2nd Quarter			Fund 101, GAA		500,000.00		500,000.00	Pavers with sitting area for clients
GASS / Operations	Buildings and Structures	RO XI	Public Bidding		2nd Quarter			Fund 101, GAA		4,000,000.00		4,000,000.00	Load Balancing and Rewiring
GASS / Operations	Buildings and Structures	RO XI	Negotiated-Small Value Procurement		2nd Quarter			Fund 101, GAA		1,000,000.00		1,000,000.00	Renovation of Lanai
GASS / Operations	Buildings and Structures	RO XI	Negotiated-Small Value Procurement		2nd Quarter			Fund 101, GAA		1,000,000.00		1,000,000.00	Fire Detection and Alarm System
GASS / Operations	Other Structures	RO XI	Negotiated-Small Value Procurement		2nd Quarter			Fund 101, GAA		150,000.00		150,000.00	Water Tank and Pump with Pressure Tank
GASS / Operations	Security Services for CY 2020	RO XI Officials and Staff	Negotiated-Small Value Procurement	December 2019	December 2019	January 2020	January 2020	Fund 101, GAA	864,000.00			900,000.00	For Security Services
GASS / Operations	Manpower Services for CY 2020	RO XI Officials and Staff	Negotiated-Small Value Procurement	December 2019	December 2019	January 2020	January 2020	Fund 101, GAA	303,000.00			400,000.00	For Manpower Services
GASS / Operations	Purified Drinking Water	RO XI Officials and Staff	Negotiated-Small Value Procurement		1st Quarter			Fund 101, GAA	25,000.00			25,000.00	Drinking Water for DBM XI Personnel and Clients
GASS / Operations	Newspaper Subscription	RO XI	Negotiated-Small Value Procurement		1st Quarter			Fund 101, GAA	14,000.00			14,000.00	Newspaper Subscription for office use
GASS / Operations	Forwarding Services	RO XI	Negotiated-Small Value Procurement		1st Quarter			Fund 101, GAA	88,000.00			88,000.00	Forwarding services for office transactions
GASS / Operations	Power Consumption	RO XI	Direct Contracting	-	-	-	-	Fund 101, GAA	1,126,000.00			1,126,000.00	Supplied by Davao Light & Power Co.
GASS / Operations	Water Consumption	RO XI	Direct Contracting	-	-	-	-	Fund 101, GAA	41,000.00			41,000.00	Supplied by Davao City Water District
GASS / Operations	Telephone Services	RO XI	Direct Contracting	-	-	-	-	Fund 101, GAA	183,000.00			183,000.00	Telephone connection from PLDT
GASS / Operations	Internet Services	RO XI	Negotiated-Small Value Procurement/GPPB Resolution No. 41-2017	-	-	-	-	Fund 101, GAA	84,000.00			84,000.00	Internet Connection (continue existing contract)
GASS / Operations	Mobile Services	RO XI Officials and Staff	Direct Contracting	-	Quarterly	-	-	Fund 101, GAA	89,000.00			89,000.00	Prepaid Load Cards for RD, ARD and Division Chiefs
GASS / Operations	Cable Services	RO XI	Negotiated-Small Value Procurement	-	-	-	-	Fund 101, GAA	29,000.00			29,000.00	Cable Connection (continue existing contract)

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GASS / Operations	Other Professional Services	RO XI	Negotiated-Small Value Procurement	December 2019	December 2019	January 2020	January 2020	Fund 101, GAA	450,000.00			750,000.00	Other Professional Services
GASS / Operations	Other General Services	RO XI	Negotiated-Small Value Procurement	-	-	-	-	Fund 101, GAA	242,000.00			150,000.00	General Services
GASS / Operations	Local Travel	RO XI	Direct Contracting/Agency to Agency	-	-	-	-	Fund 101, GAA	700,000.00			700,000.00	Plane Tickets for Local Travel (GFA/Credit line)
GASS / Operations	Catering Services	RO XI	Negotiated-Small Value Procurement	-	1st Quarter	-	-	Fund 101, GAA	42,950.00			42,950.00	Budget Preparation Forum
GASS / Operations	Catering Services	RO XI	Negotiated-Small Value Procurement	-	1st Quarter	-	-	Fund 101, GAA	42,950.00			42,950.00	Budget Execution Forum
GASS / Operations	Catering Services	RO XI	Negotiated-Small Value Procurement	-	1st Quarter	-	-	Fund 101, GAA	18,000.00			18,000.00	Technical Budget Hearing- Tier I
GASS / Operations	Catering Services	RO XI	Negotiated-Small Value Procurement	-	2nd Quarter	-	-	Fund 101, GAA	23,900.00			23,900.00	Technical Budget Hearing- Tier II
GASS / Operations	Catering Services	RO XI	Negotiated-Small Value Procurement	-	Semestral	-	-	Fund 101, GAA	43,400.00			43,400.00	FDU Meetings with SUCs
GASS / Operations	Catering Services	RO XI	Negotiated-Small Value Procurement	-	Semestral	-	-	Fund 101, GAA	21,000.00			21,000.00	FDU Meetings with DOH and DPWH
GASS / Operations	Catering Services	RO XI	Negotiated-Small Value Procurement	-	every two months	-	-	Fund 101, GAA	200,000.00			200,000.00	Staff Meeting; Meeting w/ NGAs and LGUs
GASS / Operations	Catering Services	RO XI	Negotiated-Small Value Procurement	-	twice a month	-	-	Fund 101, GAA	100,800.00			100,800.00	Staff Meeting
GASS / Operations	Catering Services	RO XI Officials and Staff	Negotiated-Small Value Procurement	-	4th Quarter	-	-	Fund 101, GAA	100,000.00			100,000.00	Traditional Christmas Gathering
GASS / Operations	Catering Services	RO XI Officials and Staff	Negotiated-Small Value Procurement	-	4th Quarter	-	-	Fund 101, GAA	100,000.00			100,000.00	Year-End Activities
GASS / Operations	Catering Services	RO XI Officials and Staff	Negotiated-Small Value Procurement	-	4th Quarter	-	-	Fund 101, GAA	100,000.00			100,000.00	Gender and Development Workshop
GASS / Operations	Cultural Activities	RO XI Officials and Staff	Negotiated-Small Value Procurement	-	4th Quarter	-	-	Fund 101, GAA	39,000.00			39,000.00	Cultural and Athletic Activities
	<b>TOTAL</b>								7,716,119.35	6,650,000.00	0.00	14,707,119.35	

Recommended by BAC:

**ANTONIO M. FAUNILLAN JR**

BAC Chairman

Date: September 20, 2019

Approved:

**ANNABELLE M. ATILLO, CESO III**

Director IV