REPUBLIC OF THE PHILIPPINES

DEPARTMENT OF BUDGET AND MANAGEMENT

Regional Office No. V, Rawis, Legazpi City

Indicative Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (Brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	A. Supplies, Materials, Tools and Equipment Expenses											
	Common use supplies available at Procurement Service (PS)	FAD/TD	NP-53.5 Agency-to-Agency	Quarterly				2020 NEP	1,051,934.29	1,051,934.29		Office supplies & materials available at PS.
	Common Use supplies and materials not available at PS	FAD/TD	NP-53.9 - Small Value Procurement	Quarterly				2020 NEP	1,472,065.71	1,472,065.71		Office supplies & materials not available at PS.
	Supply/provision of gasoline & Lubricants for officeal motor vehicles.	FAD	Public Bidding (Fleet Card)/ NP-53.9 - Small Value Procurement	Jan. 2020				2020 NEP	220,000.00	220,000.00		For Office vehicles.
	Other Supplies and Material Expenses	FAD	NP-53.9 - Small Value Procurement	Year-round				2020 NEP	446,000.00	446,000.00		Maintenance supplies to be procured as the need arises
	B. General Services											
	Janitorial Services	FAD/TD	NP-53.9 - Small Value Procurement	Jan. 2020				2020 NEP	683,000.00	683,000.00		Contract Renewal
	Security Services	FAD/TD	NP-53.9 - Small Value Procurement	Jan. 2020				2020 NEP	845,000.00	845,000.00		Contract Renewal
	Other Services	FAD/TD	NP-53.9 - Small Value Procurement	Year-round				2020 NEP	575,000.00	575,000.00		
	C. Repair and Maintenance											
	Building	FAD	NP-53.9 - Small Value Procurement	Year-round				2020 NEP	64,000.00	64,000.00		
	Machinery and Equipment	FAD	NP-53.9 - Small Value Procurement	Year-round				2020 NEP	301,000.00	301,000.00		Office equipement , ICT and Other machinery/equipment
	Transportation Equipment	FAD	NP-53.9 - Small Value Procurement	Year-round				2020 NEP	60,000.00	60,000.00		
	Other Property plant and equipement	FAD	NP-53.9 - Small Value Procurement	Year-round				2020 NEP	165,000.00	165,000.00		
	Provision of other maintenance & other operating Expenses	FAD	NP-53.9 - Small Value Procurement	Year-round				2020 NEP	1,294,000.00	1,294,000.00		To be procured as the need arises.
	D. Utility Expenses											
	Water Expenses	FAD/TD	Direct Contracting	Year-round				2020 NEP	117,000.00	117,000.00		
	Electric Expenses	FAD/TD	Direct Contracting	Year-round				2020 NEP	1,057,000.00	1,057,000.00		
	E. Communication Expenses											
	Postage and Courier Services	FAD	NP-53.9 - Small Value Procurement/NP-53.5 Agency-to-Agency	Year-round				2020 NEP	201,000.00	201,000.00		
	Telephone Expenses	FAD	NP-53.9 - Small Value Procurement	Year-round				2020 NEP	186,000.00	186,000.00		
	Internet expenses	FAD	NP-53.9 - Small Value Procurement	Year-round				2020 NEP	91,000.00	91,000.00		
	Cable, Satellite, telegraph & Radio Exper	FAD	NP-53.9 - Small Value Procurement	Year-round				2020 NEP	5,000.00	5,000.00		
	SUB-TOTAL								**8,834,000.00**			

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	SUB-TOTAL BROUGHT FORWARD								**8,834,000.00**			
	CAPITAL OUTLAYS											
	OFFICE EQUIPMENT	FAD	NP-53.9 - Small Value Procurement	Feb. 2020	Feb. 2020	Feb. 2020	Feb. 2020	2020 NEP	70,000.00		70,000.00	1 unit Shredder, Heavy DutyQuiet operation, High-security and heavy duty cross-cut paper.
	SPORTS EQUIPMENT	FAD	NP-53.9 - Small Value Procurement	March. 2020	March. 2020	March. 2020	March. 2020	2020 NEP	70,000.00		70,000.00	1 Unit Motorized Treadmill, Motor Duty: 1.5 HP- 2.0 HP, Power incline: 15 levels, Speed range: 1.0-016 km/hr, 5" LCD Display
	OTHER PROPERTY PLANT AND EQUIPMENTS	FAD	NP-53.9 - Small Value Procurement	April 2020 and March 2020	April 2020 and March 2020	April 2020 and March 2020	April 2020 and March 2020	2020 NEP	6,020,000.00		6,020,000.00	1 set Design and Build of On-Grid Solar Power System 1 lot Upgrading/replacement of Electrica Main Feeder Line of Department of Budget and Management ROV Building
	OFFICE BUILDING	FAD	NP-53.9 - Small Value Procurement	May. 2020	May. 2020	May. 2020	May. 2020	2020 NEP	500,000.00		500,000.00	1 lot Construction of DBM-ROV Guard House. A one (1) storey structure with an area of 9.5 sq. meters with comfort room
	ICT EQUIPMENT	FAD	NP-53.9 - Small Value Procurement	Feb. 2020	Feb. 2020	Feb. 2020	Feb. 2020	2020 NEP	75,000.00		75,000.00	1 unit Printer with document scanner (Flat and with Document feeder), Print Resolution: 1200 x 1200 DPI, Scan output: JPEG and PDF, Can print A4 and legal Size Documents, Auto Duplex. 1 unit Printer , Dot Matrix, 24 pins, High Speed
	LAND IMPROVEMENTS	DBM-ROV	NP-53.9 - Small Value Procurement	May. 2020	May. 2020	June 2020	June 2020	2020 NEP	950,000.00		950,000.00	Repair and rehabilitation of damage portion of DBM-ROV perimeter fence at the Southern portion of DBM-ROV Building. Length: 46 meters, Height: 1.6 meters
	MOTOR VEHICLES	DBM-ROV	Competitive Bidding	June 2020	June 2020	July 2020	July 2020	2020 NEP	4,100,000.00		4,100,000.00	1 unit Motor Vehicle (Pick Up), Engine Displacement not exceeding 3000 cc. Diesel operated 1 unit Passenger Van, Engine Displacement not exceeding 3000 cc. Diesel operated
	Total								**20,619,000.00**	**8,834,000.00**	**11,785,000.00**	

Prepared by BAC Secretariat

JAYSON M. NACIONAL
BAC-Secretariat

RUBY V. LOSITAÑO
BAC-Secretariat

Reccomending Approval

BELLA V. REGASPI
BAC Chairperson

ANTONIO F. VILLANUEVA, JR
BAC-Vice Chairperson/Member

ALMA N. TALAN
BAC Member

AMADEO Y. LORILLA
BAC-Member

MARISSA R. PUNZAL
BAC Member

☑ APPROVED

☐ DISAPPROVED

RENATO M. DE VERA
Director IV