



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
REGION IX

**BAC RESOLUTION NO. 2020-003**

**Subject: Recommending Approval of the Revised FY 2019 Annual Procurement Plan and Procurement Monitoring Report for FY 2019**

**WHEREAS**, the DEPARTMENT OF BUDGET AND MANAGEMENT REGIONAL OFFICE IX with postal address at DBM Building, Pettit Barracks, Zamboanga City, is an *oversight* agency of the national government servicing government agencies/offices in Region IX and the three (3) Island Provinces under ARMM:

**WHEREAS**, in the pursuit of its mandated functions, DBM IX regularly requires the following:

1. Procurement of ordinary or regular office supplies/materials and equipment, water and electricity, telecommunications & internet service providers;
2. Repair of computers, vehicles, air-conditioners, water tank and other office equipment and facilities;
3. Janitorial and Security Services as well as services for the fabrication of streamers/tarpaulin, rubber stamps, duplicating machine rental, catering and laundry and other services;

**WHEREAS**, RA 9184 more commonly known as Government Procurement Reform Act, provides that all procurement shall be done through COMPETITIVE BIDDING, except as provided for in Article XVI thereof, ALTERNATIVE METHODS OF PROCUREMENT that may be availed of by the government entities under certain conditions in order to promote economy and efficiency;

**WHEREAS**, Article XVI of RA 9184 provides that "subject to the approval of the Head of the Procuring Entity, and whenever justified by the conditions provided in this Act, the Procuring Entity, may, in order to promote economy and efficiency, resort to any of the Alternative Methods of Procurement...";

**WHEREAS**, Administrative Order No. 17 directed all government agencies to procure their commonly-used supplies and equipment from the Procurement Service (PS) without the need for the public bidding as provided in section 53.5 of the Revised Implementing Rules and Regulations (IRR) of RA 9184;

**WHEREAS**, after cursory review of the Annual Procurement Plan for FY 2019 (APP), the DBM ROIX Bids and Awards Committee (BAC) finds the adoption of the prescribe methods of procurement indicated in the said APP to the best interest of the office and the government as a whole and in accordance with RA 9184 and its 2016 Revised IRR;

**WHEREAS**, the DBM IX BAC Resolution No. 2020-01 dated January 2, 2020 delegated the conduct of certain procurement activities to the Financial and Administrative Division (FAD), End-Users/Officials/Staff, subject to the terms and conditions stated in said resolution;

**WHEREAS**, the Bids and Awards Committee (BAC) shall be responsible for ensuring that the Procuring Entity abides by the standards set forth by RA 9184 and its IRR, and shall prepare a Procurement Monitoring Report (PMR) in accordance with Section 12.2 thereof;

**NOW THEREFORE**, for and in consideration of the foregoing, WE, the Chair, Vice Chair and Members of the BAC, constituted pursuant to DBM RO-IX Office Order No. 119, S. 2019 dated November 27, 2019, by virtue of the powers vested in US by LAW, hereby RESOLVE to confirm and adopt, as WE hereby confirm and adopt, the aforementioned Mode of Procurement needed by the Office, and recommend for the APPROVAL by the REGIONAL DIRECTOR of the Department of Budget and Management Regional Office IX as Head of the Procuring Entity (HOPE) the foregoing findings and recommends and the attached Revised FY 2019 Annual Procurement Plan and Procurement Monitoring Report for FY 2019.

This Resolution shall take effect immediately.

**ADOPTED** this **31<sup>st</sup> day of January, 2019** at the Department of Budget and Management Regional Office IX, Pettit Barracks, Zamboanga City.

  
**EDDIE ALBERT A. CRUZ**  
Member

  
**RIZELLE BETHZAIDA P. SAN DIEGO**  
Member

  
**ALELIE B. RAMOS**  
Vice Chair


  
**ERWIN F. MARCOS**  
Member

  
**MARK LOUIE C. MARTIN**  
Chairperson

**APPROVED:**

  
**RICKY L. SANCHEZ**  
Regional Director, HOPE

**DEPARTMENT OF BUDGET AND MANAGEMENT  
REGIONAL OFFICE IX  
AMENDED/REVISED ANNUAL PROCUREMENT PLAN FOR FY 2019**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	SCHEDULE OF PROCUREMENT ACTIVITY				Source of Funds	ABC (PhP)	MOOE	CO	Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/ Open of Bids	Notice of Award	Contract Signing		Total			
	<b>I. Common-Use Supplies and Equipment</b>											
100000100001000/3 10200100001000	a. Common Use Supplies and Equipment available at PS	FAD/TDs	NP- Agency to Agency	Quarterly (Various Dates)				GoP	658,000	658,000		 APP-CSE-2019_DBM_Region IX.pdf
100000100001000/3 10200100001000	a. Common Use Supplies and Equipment NOT available at PS	FAD/TDs	Shopping	to be determined by the BAC				GoP				
	<b>II. Non-Common Use Supplies and Equipment</b>											
100000100001000	a. Petroleum Oil & Lubricant	FAD	NP-Small Value Procurement	N/A				GoP	280,000	280,000		POL of Generator Set
100000100001000	b. Tires and Batteries	FAD	NP-Small Value Procurement	as the need arises				GoP	30,000	30,000		
100000100001000	c. Wireless Router	FAD	NP-Small Value Procurement	N/A	N/A	6/25/19	6/26/19	GoP	15,300	15,300		
100000100001000	d. Plant Pots	FAD	NP-Small Value Procurement	N/A	N/A	2/11/19	2/12/19	GoP	13,000	13,000		
100000100001000/3 10200100001000	e. Uninterruptible Power Supply	FAD/TDs	NP-Small Value Procurement	N/A	N/A	9/2/19	9/2/19	GoP	21,000	21,000		
	<b>III. Training Expenses</b>											
100000100001000/3 10200100001000	a. Catering Services	FAD/TDs	NP-Small Value Procurement	Various Dates depending on Office Activities				GoP	255,000	255,000		Food (Meals and Snacks)
100000100001000/3 10200100001000	b. Lease of Venue and Meeting Facilities for Trainings and Seminars	FAD/TDs	NP-Small Value Procurement	Various Dates depending on Office Activities				GoP	400,000	400,000		Hotel Venue and Conference Halls
	<b>IV. Travelling Expenses</b>											
100000100001000/3 10200100001000	a. Airline Tickets	FAD/TDs	NP- Agency to Agency (Government Fares Agreement)	Monthly (As need arises)				GoP	2,192,000	2,192,000		
	<b>V. Utilities Expense</b>											
100000100001000	a. Water Expenses	FAD	Direct Contracting	N/A				GoP	40,000	40,000		Renewal of existing contract every start of the year
100000100001000	b. Electricity	FAD	Direct Contracting	N/A				GoP	987,000	987,000		Renewal of existing contract every start of the year
100000100001000/3 10200100001000	c. Purified Drinking Water	FAD	NP-Small Value Procurement	N/A	N/A	5/31/19	6/3/19	GoP	18,000	18,000		Supply and delivery of purified drinking water

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REGIONAL OFFICE IX  
AMENDED/REVISED ANNUAL PROCUREMENT PLAN FOR FY 2019**


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				Ads/Post of IB/REI	Sub/ Open of Bids	Notice of Award	Contract Signing		Total			
	<b>VI. General Services</b>											
100000100001000	a. Security Services	FAD	NP-Small Value Procurement	2/27/19	N/A	3/13/19	3/14/19	GoP	1,000,000	1,000,000		4 Security Guards
100000100001000	b. Janitorial and General Services	FAD	NP-Small Value Procurement	12/12/18	N/A	12/20/18	12/21/18	GoP	735,920	735,920		3 Utility and 1 Driver
100000100001000	c. Laundry Services	FAD	NP-Small Value Procurement	to be determined by the BAC				GoP	10,000	10,000		
100000100001000	d. Fabrication of Rubber Stamps	FAD	NP-Small Value Procurement	to be determined by the BAC				GoP	7,000	7,000		
100000100001000	e. Fabrication of T-shirts and printing	FAD	NP-Small Value Procurement	to be determined by the BAC				GoP	30,000	30,000		
100000100001000	f. Fabrication of Tarpaulins and signages	FAD	NP-Small Value Procurement	to be determined by the BAC				GoP	15,000	15,000		
100000100001000	g. Rental of Copier Machine	FAD	NP-Small Value Procurement	3/12/19	N/A	3/21/19	3/22/19	GoP	120,000	120,000		
100000100001000	h. Plumbing Services	FAD	NP-Small Value Procurement	Various Dates				GoP	40,000	40,000		
100000100001000	i. Electrical Services	FAD	NP-Small Value Procurement	to be determined by the BAC				GoP	30,000	30,000		
100000100001000	j. Fire Extinguishers (maintenance and re-filling)	FAD	NP-Small Value Procurement	as need arises				GoP	15,000	15,000		
100000100001000	k. Subscription of newspaper	FAD	NP-Small Value Procurement	N/A				GoP	10,000	10,000		
	<b>VII. Communication Expense</b>											
100000100001000/3 10200100001000	a. Telephone (Landline)	FAD/TDs	Direct Contracting	N/A				GoP	130,000	130,000		Renewal of existing contract every start of year
100000100001000/3 10200100001000	b. Internet	FAD/TDs	Direct Contracting	N/A				GoP	24,000	24,000		Renewal of existing contract every start of year
100000100001000	c. Postage and Courier	FAD	NP-Small Value Procurement	to be determined by the BAC				GoP	130,000	130,000		Renewal of existing contract every start of year
100000100001000/3 10200100001000	d. Cable Subscription	FAD/TDs	Direct Contracting	N/A				GoP	10,000	10,000		Renewal of existing contract every start of year
	<b>VIII. Medical Expense</b>											
100000100001000/3 10200100001000	a. Drug test of DBM staff and employees	FAD/TDs	NP- Agency to Agency	Random Testing				GoP	4,500	4,500		Per Department Order No. 19, S. 2019
	<b>VIII. Repair and Maintenance</b>											
100000100001000	a. Repair and Maintenance of Airconditioning Units	FAD	NP-Small Value Procurement	2/27/19	N/A	3/14/19	3/15/19	GoP	90,450	90,450		
100000100001000	b. Repair and Maintenance of Generator Sets	FAD	NP-Small Value Procurement	to be determined by the BAC				GoP	60,000	60,000		2 Gen Sets
100000100001000	c. Repair and Maintenance of Computers and Printers	FAD	NP-Small Value Procurement	to be determined by the BAC				GoP	20,000	20,000		


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				Ads/Post of IB/REI	Sub/ Open of Bids	Notice of Award	Contract Signing		Total			
100000100001000	d. Repair and Maintenance of Other Machinery and Equipment	FAD	NP-Small Value Procurement	to be determined by the BAC				GoP	50,000	50,000		Motorcycle, etc.
100000100001000	e. Repair and Maintenance of Motor Vehicles	FAD	NP-Small Value Procurement	to be determined by the BAC				GoP	50,000	50,000		Hi-Ace, Innova and Estrada
	<b>IX. Improvement of DBM RO IX Building and Other Structures</b>											
100000100001000	a. Airconditioner	FAD	NP-Small Value Procurement	8/20/19	N/A	9/5/19	9/5/19	GoP	140,000		140,000	1 Unit Floor mounted, inverter type
100000100001000	b. Sound System	FAD	NP-Small Value Procurement	9/16/19	N/A	9/23/19	9/24/19	GoP	170,000		170,000	3rd Floor Conference Hall
100000100001000	c. Office Equipment (Projector DLP or LCD)	FAD	NP-Small Value Procurement	N/A	N/A	Aug, 2019	Aug, 2019	GoP	40,000		40,000	
100000100001000/3 10200100001000	d. Modular Partitions	FAD/TDs	Public Bidding	8/2/19	8/30/19	9/10/19	9/13/19	GoP	5,000,000		5,000,000	
100000100001000/3 10200100001000	<b>X. Contingencies</b>	FAD/TDs	Shopping(A)	as need arises				GoP	65,000	65,000		
	<b>GRAND TOTAL</b>								<b>12,906,170</b>	<b>7,556,170</b>	<b>5,350,000</b>	

Prepared by:

  
GAESHA HAZEL D. WEE  
BAC Secretariat

  
GERARD MARIE T. ENRIQUEZ  
BAC Secretariat


  
LERMA I. MATILDO  
BAC Secretariat

Recommending Approval:

  
MARK LOUIE C. MARTIN  
BAC Chairperson

  
ALLIE B. RAMOS  
BAC Vice-Chairperson

  
ERWIN F. MARCOS  
BAC Member

  
EDDIE ALBERT A. CRUZ  
BAC Member

  
RIZELLE BETHZAIDA P. SAN DIEGO  
Provisional

APPROVED  
 DISAPPROVED

  
RICKY L. SANCHEZ  
Regional Director