

CY 2018 ANNUAL PROCUREMENT PLAN

Department: **DEPARTMENT OF BUDGET & MANAGEMENT**

Region: **REGIONAL OFFICE XI**

Address: **Km. 3, MacArthur Highway, Matina, Davao City**

Code (PAP)	Procurement Program/Project (see attached Annex A)	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)				Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		MOOE	Capital Outlay	CO Continuing Appro	TOTAL	
GASS / Operations	Common-use Office Supplies and Materials	RO XI Officials and Staff	Negotiated - PS Depot	-	-	-	-	Fund 101, GAA	376,000.00			376,000.00	Office Supplies & Materials for regular operations.
GASS / Operations	Common-use Office Supplies and Materials	RO XI Officials and Staff	Shopping	-	Quarterly	-	-	Fund 101, GAA	310,000.00			310,000.00	Office Supplies & Materials for regular operations - procured outside of PS Depot
GASS / Operations	Other Office Supplies and Materials	RO XI Officials and Staff	Shopping	-	Quarterly	-	-	Fund 101, GAA	513,000.00			513,000.00	Other Office Supplies & Materials for regular operations - procured outside of PS Depot
GASS / Operations	Gasoline, Oil & Lubricants	RO XI	Negotiated-Small Value Procurement	-	-	-	-	Fund 101, GAA	386,000.00			386,000.00	For use of DBM XI motor vehicles
GASS / Operations	Repair & Maintenance Motor Vehicle - Tires and Batteries	RO XI	Negotiated-Small Value Procurement	-	4th Quarter	-	-	Fund 101, GAA	52,000.00			52,000.00	Maintenance of DBM XI motor vehicle
GASS / Operations	Repair & Maintenance Motor Vehicle - Regular Servicing	RO XI	Direct Contracting/Negotiated-Small Value Procurement	-	Quarterly	-	-	Fund 101, GAA	54,000.00			54,000.00	Maintenance of DBM XI motor vehicle
GASS / Operations	Repair and Maintenance - Office/Machinery Equipment	RO XI	Direct Contracting/Negotiated-Small Value Procurement	-	Quarterly	-	-	Fund 101, GAA	110,000.00			110,000.00	Maintenance of DBM XI office equipment
GASS / Operations	Repair & Maintenance - Building & Other Structures	RO XI	Negotiated-Small Value Procurement	-	As needed	-	-	Fund 101, GAA	416,000.00			416,000.00	Maintenance of DBM XI office building
GASS / Operations	Repair & Maintenance - Furniture & Fixtures	RO XI	Negotiated-Small Value Procurement	-	As needed	-	-	Fund 101, GAA	10,000.00			10,000.00	Maintenance of DBM XI furniture & fixtures
GASS / Operations	Repair & Maintenance - ICT Equipment	RO XI	Negotiated-Small Value Procurement	-	As needed	-	-	Fund 101, GAA	20,000.00			20,000.00	Maintenance of DBM XI ICT Equipment
GASS / Operations	Security Services for CY 2018	RO XI Officials and Staff	Negotiated-Small Value Procurement	12/24/2017	12/29/2017	12/29/2017	12/29/2017	Fund 101, GAA	887,000.00			887,000.00	For Security Services
GASS / Operations	Manpower Services for CY 2018	RO XI Officials and Staff	Negotiated-Small Value Procurement	12/24/2017	12/29/2017	12/29/2017	12/29/2017	Fund 101, GAA	582,000.00			582,000.00	For Manpower Services
GASS / Operations	Purified Drinking Water	RO XI Officials and Staff	Negotiated-Small Value Procurement	01/15/2018	01/19/2018	01/22/2018	01/22/2018	Fund 101, GAA	31,000.00			31,000.00	Drinking Water for DBM XI Personnel and Clients
GASS / Operations	Newspaper Subscription	RO XI	Negotiated-Small Value Procurement	01/15/2018	01/19/2018	01/22/2018	01/22/2018	Fund 101, GAA	10,000.00			10,000.00	Newspaper Subscription for office use
GASS / Operations	Forwarding Services	RO XI	Negotiated-Small Value Procurement	01/15/2018	01/19/2018	01/22/2018	01/22/2018	Fund 101, GAA	66,000.00			66,000.00	Forwarding services for office transactions
GASS / Operations	Power Consumption	RO XI	Direct Contracting	-	-	-	-	Fund 101, GAA	927,000.00			927,000.00	Supplied by Davao Light & Power Co.
GASS / Operations	Water Consumption	RO XI	Direct Contracting	-	-	-	-	Fund 101, GAA	45,000.00			45,000.00	Supplied by Davao City Water District
GASS / Operations	Telephone Services	RO XI	Direct Contracting	-	-	-	-	Fund 101, GAA	155,000.00			155,000.00	Telephone connection from PLDT
GASS / Operations	Internet Services	RO XI	Negotiated-Small Value Procurement	-	-	-	-	Fund 101, GAA	27,000.00			27,000.00	Internet Connection
GASS / Operations	Mobile Services	RO XI Officials and Staff	Negotiated-Small Value Procurement	-	Quarterly	-	-	Fund 101, GAA	100,000.00			100,000.00	Prepaid Load Cards for RD, ARD and Division Chiefs
GASS / Operations	Cable Services	RO XI	Negotiated-Small Value Procurement	-	-	-	-	Fund 101, GAA	26,000.00			26,000.00	Cable Connection
GASS / Operations	General Services	RO XI	Negotiated-Small Value Procurement	-	-	-	-	Fund 101, GAA	169,000.00			169,000.00	Other General Services/Labor Charges
GASS / Operations	Other Professional Services	RO XI	Negotiated-Small Value Procurement	-	-	-	-	Fund 101, GAA	529,000.00			529,000.00	Other Professional Services
GASS / Operations	Local Travel	RO XI	Direct Contracting	-	-	-	-	Fund 101, GAA	859,000.00			859,000.00	Plane Tickets for Local Travel
GASS / Operations	Catering Services	RO XI Officials and Staff	Negotiated-Small Value Procurement	-	Quarterly	-	-	Fund 101, GAA	20,000.00			20,000.00	Quarterly Joint Flag Raising of NGAs

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GASS / Operations	Catering Services	RO XI	Negotiated-Small Value Procurement	-	January	-	-	Fund 101, GAA	25,000.00			25,000.00	Budget Forum
GASS / Operations	Catering Services	RO XI	Negotiated-Small Value Procurement	-	Quarterly	-	-	Fund 101, GAA	250,000.00			250,000.00	Staff Meeting; Meeting w/ NGAs and LGUs
GASS / Operations	Catering Services	RO XI Officials and Staff	Negotiated-Small Value Procurement	-	4th Quarter	-	-	Fund 101, GAA	48,000.00			48,000.00	Traditional Christmas Gathering
GASS / Operations	Catering Services	RO XI Officials and Staff	Negotiated-Small Value Procurement	-	4th Quarter	-	-	Fund 101, GAA	126,000.00			126,000.00	Year-End Activities
GASS / Operations	Catering Services	RO XI Officials and Staff	Negotiated-Small Value Procurement	-	4th Quarter	-	-	Fund 101, GAA	126,000.00			126,000.00	Gender and Development Workshop
Operations	Cultural Activities	RO XI Officials and Staff	Negotiated-Small Value Procurement	-	4th Quarter	-	-	Fund 101, GAA	31,500.00			31,500.00	Cultural and Athletic Activities
	TOTAL								7,286,500.00	0.00	0.00	7,286,500.00	

Recommended by BAC:

Approved:

ANTONIO M. FAUNILLAN JR
BAC Chairman

MARIA FE D. JAGNA
Vice Chairman

CAROLINA C. ARMADA
BAC Member

NONITO H. DELA CRUZ
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