

DEPARTMENT OF BUDGET AND MANAGEMENT
REGIONAL OFFICE - X
Annual Procurement Plan for FY 2018

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Opn of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A.I.a.2.a.1 2/ A.III.c.12	Common-use Office Supplies and Materials OTHER SUPPLIES	FAD/ Technical Divisions	NP-Agency to Agency					GoP				
A.I.a.2.a.1 2/ A.III.c.12	Annual Medical Check-up	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2/ A.III.c.12	Covered Big Drinking Glass	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2/ A.III.c.12	Sports/Cultural Attire	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
	MEALS AND SNACKS											
A.I.a.2.a.1 2/ A.III.c.12	Anniversary Celebration	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2/ A.III.c.12	Budget Forum on Budget Preparation - January	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2/ A.III.c.12	Budget Forum on Fund Release - January	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.III.c.12	Frontline Delivery Unit Briefing - January	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2/ A.III.c.12	Monthly In-House Trainings	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2/ A.III.c.12	Meeting with Local Chief Executives - February	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2/ A.III.c.12	Public Financial Management (PFM) Briefings - February	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				

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A.I.a.2.a.1 2/ A.III.c.12	E-Budget Trainings - February	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2/ A.III.c.12	CSC Anniversary Celebration - September	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2/ A.III.c.12	Family Day - September	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2/ A.III.c.12	Mid Year Assessment - July	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2/ A.III.c.12	Briefings on Budget Issuances	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2/ A.III.c.12	Bonifacio Day - November 30	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2/ A.III.c.12	Charter Day - June 15	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2/ A.III.c.12	Rizal Day - December 30	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2/ A.III.c.12	Independence Day - June 12	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2/ A.III.c.12	Monthly Meetings with LBOs - Regular - Quarterly	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2/ A.III.c.12	Monthly Meetings with LBOs - Special	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2/ A.III.c.12	Procurement Planning - November	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2/ A.III.c.12	Planning Activity - December	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				

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A.I.a.2.a.1 2/ A.III.c.12	Quarterly Meeting with GSBs - March	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2/ A.III.c.12	Quarterly Meeting with LBOs	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2/ A.III.c.12	Strategic Planning - March	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2/ A.III.c.12	Women's Month Celebration - March	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2/ A.III.c.12	Year-End Assessment - December	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2/ A.III.c.12	Christmas Gathering - December	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2/ A.III.c.12	EQUIPMENT, FURNITURES & FIXTURES Wireless Microphone - 3rd Floor	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2/ A.III.c.12	Microphone, Microphone Wire and Microphone Stand	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2/ A.III.c.12	Cabinet for Gym Equipment/Rack	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	Flat Screen TV for Conference Room with TV Stand	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	Signage for No smoking corner @ the DBM grounds or 1st Floor and tarpaulin	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	Table for Common Printer - 2nd Floor	FAD	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	Replacement of Uninterruptible Power Supply	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	CMOS Battery	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				

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A.I.a.2.a.1 2	Desktop Computer Set	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	Paper Cutter	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	Paper Shredder	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	Avaya Telephone	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	Replacement of Whiteboard - Conference Room	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	Replacement of Swivel Chair (MSV)	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	Replacement of Rechargeable Lamp	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	Cabinets for Supply Room	FAD	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	Replacement of Conference Room's Window Type Airconditioner	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	Wall Fan - Guard House	FAD	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	Replacement of Disaster Kit	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	First Aid Supplies	Technical Division	NP-Small Value Procurement					GoP				
REPAIR AND MAINTENANCE OF GOVT FACILITIES/EQUIPMENT												
A.I.a.2.a.1 2	Rehabilitation of Conference Room Sound System Warnings	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	Repair of Ceiling at Conference Room and 3rd Floor	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	Repair of Bloated Tiles at 3rd Floor	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	Cemented Walk towards Storage Area	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	Repair of GAD Room Doorknob	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	Repair/Architectural Improvement for the 3rd Floor	FAD/ Technical Divisions	NP-Small Value Procurement					GoP				

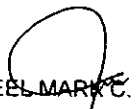
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	VEHICLE MAINTENANCE (Isuzu Sportivo, Toyota Hi-Ace Van & Honda Bravo Motorcycle)									
A.I.a.2.a.1 2	Change Oil & Oil Filter(for Isuzu Sportivo)	FAD	NP-Small Value Procurement					GoP		
A.I.a.2.a.1 2	Change Oil & Oil Filter(for Toyota Hi-Ace)	FAD	NP-Small Value Procurement					GoP		
A.I.a.2.a.1 2	Change Oil & Oil Filter (for Honda Motorcycle)	FAD	NP-Small Value Procurement					GoP		
A.I.a.2.a.1 2	Fuel for Isuzu Sportivo)	FAD	NP-Small Value Procurement					GoP		
A.I.a.2.a.1 2	Fuel for Toyota Hi-Ace Van)	FAD	NP-Small Value Procurement					GoP		
A.I.a.2.a.1 2	Fuel for Honda Bravo Motorcycle)	FAD	NP-Small Value Procurement					GoP		
A.I.a.2.a.1 2	Differential Gear Oil (for Isuzu Sportivo)	FAD	NP-Small Value Procurement					GoP		
A.I.a.2.a.1 2	Differential Gear Oil (for Toyota Hi-Ace Van)	FAD	NP-Small Value Procurement					GoP		
A.I.a.2.a.1 2	Engine Tune-Up (for Isuzu Sportivo)	FAD	NP-Small Value Procurement					GoP		
A.I.a.2.a.1 2	Engine Tune-Up (for Toyota Hi-Ace Van)	FAD	NP-Small Value Procurement					GoP		
A.I.a.2.a.1 2	Engine Tune-Up (for Honda Motorcycle)	FAD	NP-Small Value Procurement					GoP		
A.I.a.2.a.1 2	Engine Oil (for Toyota Hi-Ace Van)	FAD	NP-Small Value Procurement					GoP		
A.I.a.2.a.1 2	Engine Oil (for Isuzu Sportivo)	FAD	NP-Small Value Procurement					GoP		
A.I.a.2.a.1 2	Engine Oil (for Honda Motorcycle)	FAD	NP-Small Value Procurement					GoP		
A.I.a.2.a.1 2	Freon Charging (for Isuzu Sportivo)	FAD	NP-Small Value Procurement					GoP		
A.I.a.2.a.1 2	Freon Charging (for Toyota Hi-Ace Van)	FAD	NP-Small Value Procurement					GoP		
A.I.a.2.a.1 2	Fuel Filter (for Isuzu Sportivo)	FAD	NP-Small Value Procurement					GoP		
A.I.a.2.a.1 2	Fuel Filter (for Toyota Hi-Ace Van)	FAD	NP-Small Value Procurement					GoP		
A.I.a.2.a.1 2	Tire Interiors (for Honda Motorcycle)	FAD	NP-Small Value Procurement					GoP		


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A.I.a.2.a.1 2	Tires (for Honda Motorcycle)	FAD	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	Tires (for Isuzu Sportivo)	FAD	NP-Small Value Procurement					GoP				
	OTHERS											
A.I.a.2.a.1 2	1-Year Contract of Janitorial Services	FAD	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	1-Year Contract of Messengerial Services	FAD	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	1-Year Contract of Security Services	FAD	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	1-Year Aircon Maintenance	FAD	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	1-Year Printer Preventive Maintenance	FAD	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	1-Year Computer Unit Preventive Maintenance	FAD	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	1-Year Fire Extinguisher Maintenance Scope of Work: > Monthly check up > Periodic Refilling of Fire Extinguisher Units based on the findings in the Monthly check up	FAD	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	1-Year Water Supply w/Free Dispenser Use	FAD	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	1-Year Contract Termles Treatment	FAD	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	1-Year Contract of Internet Services	FAD	NP-Small Value Procurement					GoP				
A.I.a.2.a.1 2	DBM Building Insurance	FAD	NP-Agency to Agency					GoP				

Recommending Approval


JEZREEL MARK C. BALTAZAR
 Chief Administrative Officer

Approved:


ANNABELLE M. ATILLO
 Head of Procuring Entity