

REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
REGIONAL OFFICE IV-A (CALABARZON)  
2/F PLJ BUILDING, 755 GEN. SOLANO STREET, SAN MIGUEL, MANILA

April 4, 2017


**MEMORANDUM**

F O R : The OIC, Director IV, ICTSS  
F R O M : The Officer-in-Charge, Director IV, DBM RO IV-A  
S U B J E C T : Posting of the FY 2017 Annual Procurement Plan (APP-Non-CSE)

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We are submitting a copy of the FY 2017 APP-Non-CSE of this Office, in compliance with the email dated March 30, 2017 of LGRCB relative to the posting of the FY 2017 Annual Procurement Plan (APP-Non-CSE) in the format prescribed per GPPB Circular No. 07-2015.

For your information.

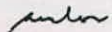
  
**RUBY P. MURO**

P/A/P Code	Procurement/ Program/Project	PMO/IU/ END USER	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A.1.a.2.a.6 and A.III.c.6	Janitorial Services	RO	Negotiated Procurement (Small Value Procurement Sec. 53.9)	Jan. 2017				GoP	483,000	483,000		Provision of 2 janitorial attendants
A.1.a.2.a.6 and A.III.c.6	Security Services	RO	Negotiated Procurement (Small Value Procurement Sec. 53.9)	Jan. 2017				GAA	517,000	517,000		Provision of 2 Security Guards.
A.1.a.2.a.6	Photocopying Services	RO	Negotiated Procurement (Small Value Procurement Sec. 53.9)	Jan. 2017				GAA	48,000	48,000		Rental of 1 unit photocopying machine.
A.1.a.2.a.6	Newspaper Subscription	RO	Negotiated Procurement (Small Value Procurement Sec. 53.9)	Jan. 2017				GAA	10,000	10,000		Subscription of 2 newspapers daily (except holidays & weekends).
A.1.a.2.a.6	Repairs and Maintenance of Office Equipment	RO	Negotiated Procurement (Small Value Procurement Sec. 53.9)	Year-round				GAA	182,000	182,000		Repair and maintenance of DBM RO IV-A office equipment.
A.1.a.2.a.6	Repairs and Maintenance of Furniture and Fixtures	RO	Negotiated Procurement (Small Value Procurement Sec. 53.9)	Year-round				GAA	120,000	120,000		Repair and maintenance of DBM RO IV-A furniture and fixtures.
A.1.a.2.a.6	Repairs and Maintenance of ICT Equipment	RO	Negotiated Procurement (Small Value Procurement Sec. 53.9)	Year-round				GAA	56,000	56,000		Repair and preventive maintenance of ICT equipment.
A.1.a.2.a.6	Repair and Maintenance of Transportation Equipment	RO	Negotiated Procurement (Small Value Procurement Sec. 53.9)	Year-round				GAA	100,000	100,000		Repairs and maintenance of DBM RO IV-A 2 motor vehicles.
A.1.a.2.a.6	Rental of Office Building	RO	Negotiated Procurement (Lease of Real Property Sec. 53.10)	Jan. 2017				GAA	1,077,000	1,077,000		Rental of office building.
A.1.a.2.a.6	Communication Services - Mobile	RO	Negotiated Procurement (Small Value Procurement Sec. 53.9)	Jan. 2017				GAA	122,000	122,000		Provision of cellular lines for the Director, Asst. Director and 3 Division Chiefs.
A.1.a.2.a.6	Communication Services - Landline	RO	Negotiated Procurement (Small Value Procurement Sec. 53.9)	Jan. 2017				GAA	100,000	100,000		DBM RO IV-A telephone requirements.
A.1.a.2.a.6	Internet Expenses	RO	Negotiated Procurement (Small Value Procurement Sec. 53.9)	Jan. 2017				GAA	67,000	67,000		Annual subscription of internet services.
A.1.a.2.a.6	Cable Connection	RO	Negotiated Procurement (Small Value Procurement Sec. 53.9)	Jan. 2017				GAA	10,000	10,000		Annual subscription of cable television.
A.1.a.2.a.6	Supplies for Gasoline, Oil and Lubricants	RO	Fleet Card System/ Negotiated Procurement	Jan. 2017				GAA	375,000	375,000		Supply of gasoline, oil and lubricants for DBM RO IV-A 2 motor vehicles.
A.1.a.2.a.6	Water Services	RO	Direct Contracting and Negotiated Procurement (SVP Sec. 53.9)	Jan. 2017				GAA	78,000	78,000		Supply and delivery of water service and drinking water.
A.1.a.2.a.6	Electricity Services	RO	Direct Contracting	Jan. 2017				GAA	788,000	788,000		DBM RO IV-A office power supply.




PIA/P Code	Procurement/ Program/Project	PMO/IU/ END USER	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A.I.a.2.a.6	Supply & Delivery of Various Common-use Supply & Equipment	RO	Negotiated Procurement (Agency-to-Agency Sec. 53.5)	Year-round				GAA	321,000	321,000		Procurement of office supplies and other supplies.
A.I.a.2.a.6	Procurement of Other Various Supplies and Services	RO	Negotiated Procurement - (Shopping Sec. 52.1.b/ SVP Sec. 53.9)	Year-round				GAA	205,000	205,000		Procurement of office supplies and other supplies not available in the Procurement Service.
A.I.a.2.a.6	Postage and Courier Services	RO	Negotiated Procurement (Small Value Procurement Sec. 53.9)	Jan. 2017				GAA	110,000	110,000		Postage and mailing requirements of DBM RO IV-A.
A.I.a.2.a.6	Professional Services	RO	Negotiated Procurement (Small Value Procurement Sec. 53.9)	Jan. 2017				GAA	25,000	25,000		Auditing Services
A.I.a.2.a.6	Professional Services	RO	Direct Contracting	Jan. 2017				GAA	373,000	373,000		Hiring of Job Order: 1 BMAN, 1 AO II, 1 AA IV
A.I.a.2.a.6	Insurance of Building (Contents Only)	RO	Negotiated Procurement (Agency-to-Agency Sec. 53.5)	Mar. 2017				GAA	20,000	20,000		Insurance coverage of DBM RO IV-A properties including office equipment, furniture and fixtures.
	Insurance of Transportation Equipment	RO	Negotiated Procurement (Agency-to-Agency Sec. 53.5)	Aug. & Oct. 2017				GAA	60,000	60,000		Insurance coverage of 2 motor vehicles.
A.I.a.2.a.6	Lease/Rental of Venue for the Conduct of Regional Budget For a, Training/ Capacity Building, Year-end Assessment	RO	Negotiated Procurement (Lease of Real Property Sec. 53.10 and Small Value Procurement Sec. 53.9)	Year-round				GAA	200,000	200,000		Lease of venue/accommodation for the conduct of various trainings, Year-end assessment
A.I.a.2.a.6	Provision for Meals and Catering Services for Official meetings/activities Year-End Assessment	RO	Negotiated Procurement (Small Value Procurement Sec. 53.9)	Year-round				GAA	300,000	300,000		Provision for meals and catering services during official meetings and other activities conducted by DBM RO IV-A, year-end assessment/activity
A.I.a.2.a.6	Pest Control	RO	Negotiated Procurement (Small Value Procurement Sec. 53.9)	Jan. 2017				GAA	21,000	21,000		Spraying/defogging of office premises every quarter
A.I.a.2.a.6 and A.III.c.6	Office and ICT Equipment	RO	Negotiated Procurement (Small Value Procurement Sec. 53.9)	Feb. 2017				GAA	737,000		737,000	Purchase of projector screen, 2 airconditioning units (floor mounted), electronic typewriter, 7 units desktop computers.
GRAND TOTAL									6,505,000	5,768,000	737,000	

Prepared by:

  
 APRIL M. CLOR  
 Budget and Management Specialist II  
 BAC Secretariat

Approved by:

  
 RUBY P. MURO  
 OIC, Director IV





Republic of the Philippines  
**Department of  
Budget and  
Management**

MA. ROWENA GONZALES <mgonzales@dbm.gov.ph>

## Fwd: REMINDER: Submission and Posting of FY 2017 Annual Procurement Plan (APP-non-CSE)

1 message

Ruby Muro <rmuro@dbm.gov.ph>

Thu, Mar 30, 2017 at 4:55 PM

To: "MA. ROWENA GONZALES" <mgonzales@dbm.gov.ph>

Weng, pls look into this. **for compliance not later than April 15.** tnx.

----- Forwarded message -----

From: **Ryan Joseph Dagdag** <rjedagdag@gmail.com>

Date: Thu, Mar 30, 2017 at 3:57 PM

Subject: REMINDER: Submission and Posting of FY 2017 Annual Procurement Plan (APP-non-CSE)

To: Ruby Muro <rmuro@dbm.gov.ph>, "NYMPHA R. MANALASTAS" <nmanalastas@dbm.gov.ph>, DBM CALABARZON <dbm\_ro4a@dbm.gov.ph>, ro calabarzon <dbmcalabarzon@dbm.gov.ph>, "CARMELA S. FERNAN" <cfernan@dbm.gov.ph>, "LENIN S. BERNALES" <lbernales@dbm.gov.ph>, RO VII <dbm\_ro7@dbm.gov.ph>, "ANNABELLE C. ECHAVEZ" <aechavez@dbm.gov.ph>, MARY ROSSLYN CABANERO <mcabanero@dbm.gov.ph>, RO IX <dbm\_ro9@dbm.gov.ph>, ANNABELLE ATILLO <aatillo@dbm.gov.ph>, RUDYLIA PARREL <rparrel@dbm.gov.ph>, DBM RO-X <dbm\_ro10@dbm.gov.ph>, "GARY R. MARTEL" <gmartel@dbm.gov.ph>, MARIA FE Jagna <mjagna@dbm.gov.ph>, Gary Martel <dbm\_ro11@dbm.gov.ph>

Cc: LEILA MAGDA RIVERA <lriviera@dbm.gov.ph>, Dimpna Lejos <dlejos@dbm.gov.ph>, CARMINA DELA CRUZ <cdelacruz@dbm.gov.ph>, ARLENE NACIANCENO <anaciancen@dbm.gov.ph>, MARIA JOSELITA BERNAL <mjbernal@dbm.gov.ph>, "KEVIN CHRISTOPHER M. EVANGELISTA" <kevangelista@dbm.gov.ph>

Dear **Sirs / Mesdames,**

Per coordination with DBM - Corporate Planning and Management Service, we are respectfully reminding everyone to comply with the requirements listed below **not later than April 15, 2017.**

1. Submission of FY 2017 Annual Procurement Plan (APP-non-CSE) in the format prescribed under GPPB Circular No. 07-2015 approved by the HOPE to **GPPB-TSO** and
2. Posting of the FY 2017 APP-nonCSE in the DBM Transparency Seal through submission to **ICTSS**