

Annual Procurement Plan for FY 2016

Code (PAP)	Procurement Program/Project	PMO/	End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)		
					Pre-Proc Conferen	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptan ce/	Total	MOOE		CO	
A.I.a.2.a.12/ A.III.c.12	Common-use Office Supplies and Materials	FAD/ Technical Divisions		NP-Agency to Agency														GoP	917,000	917,000		
	OTHER SUPPLIES																					
A.I.a.2.a.12/ A.III.c.12	Annual Medical Check-up	FAD/ Technical Divisions		NP-Agency to Agency														GoP	30,000	30,000		
A.III.c.12	Heavy duty paper cutter (far technical divisions)	Technical Divisions		NP-Small Value Procurement														GoP	2,000	2,000		
A.I.a.2.a.12/ A.III.c.12	Sports/Cultural Attire	FAD/ Technical Divisions		NP-Small Value Procurement														GoP	36,000	36,000		
A.I.a.2.a.12/ A.III.c.12	Screen Guard far Computer Monitor	FAD/ Technical Divisions		NP-Small Value Procurement														GoP	56,000	56,000		
A.I.a.2.a.12/ A.II.c.12	T-shirt for DBM Anniversary	FAD/ Technical Divisions		NP-Small Value Procurement														GoP	8,100	8,100		
A.I.a.2.a.12/ A.III.c.12	T-shirt for GAO	FAD/ Technical Divisions		NP-Small Value Procurement														GoP	8,100	8,100		
A.I.a.2.a.12/ A.III.c.12	T-shirt for Team Building	FAD/ Technical Divisions		NP-Small Value Procurement														GoP	8,100	8,100		
A.I.e.2.a.12/ A.III.c.12	T-shirt far Tree Planting	FAD/ Technical Divisions		NP-Small Value Procurement														GoP	8,100	8,100		
	MEALS AND SNACKS																					
A.I.a.2.a.12/ A.III.c.12	Anniversary Celebration	FAD/ Technical Divisions		NP-Small Value Procurement														GoP	15,000	15,000		
A.I.a.2.a.12/ A.III.c.12	Budget Forum	FAD/ Technical Divisions		NP-Small Value Procurement														GoP	30,000	30,000		
A.I.a.2.a.12/ A.III.c.12	Briefings on Budget Issuances	FAD/ Technical Divisions		NP-Small Value Procurement														GoP	30,000	30,000		
A.I.e.2.a.12/ A.III.c.12	CSC Anniversary Celebration	FAD/ Technical Divisions		NP-Small Value Procurement														GoP	5,000	5,000		
A.I.a.2.a.12/ A.III.c.12	Family Day	FAD/ Technical Divisions		NP-Small Value Procurement														GoP	5,000	5,000		
A.I.a.2.a.12/ A.III.c.12	Mid Year Assessment	FAD/ Technical Divisions		NP-Small Value Procurement														GoP	5,000	5,000		
A.I.a.2.a.12/ A.III.c.12	Manthly in-House Training	FAD/ Technical Divisions		NP-Small Value Procurement														GoP	20,000	20,000		
A.I.e.2.a.12/ A.III.c.12	Monthly Meeting	FAD/ Technical Divisions		NP-Small Value Procurement														GoP	20,000	20,000		
A.I.a.2.a.12/ A.III.c.12	Planning Activity	FAD/ Technical Divisions		NP-Small Value Procurement														GoP	15,000	15,000		
A.I.a.2.a.12/ A.III.c.12	Quarterly Meeting with GSBs	FAD/ Technical Divisions		NP-Small Value Procurement														GoP	10,000	10,000		
A.I.a.2.a.12/ A.III.c.12	Quarterly Meeting with LBOs	FAD/ Technical Divisions		NP-Small Value Procurement														GoP	10,000	10,000		
A.I.a.2.a.12/ A.III.c.12	Team Building	FAD/ Technical Divisions		NP-Small Value Procurement														GoP	20,000	20,000		
A.I.a.2.a.12/ A.III.c.12	Women's Manth Celebration	FAD/ Technical Divisions		NP-Small Value Procurement														GoP	5,000	5,000		
A.I.a.2.a.12/ A.III.c.12	Year-End Assessment	FAD/ Technical Divisions		NP-Small Value Procurement														GoP	5,000	5,000		
A.I.a.2.a.12/ A.III.c.12	Christmas Gathering	FAD/ Technical Divisions		NP-Small Value Procurement														GoP	5,000	5,000		

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	EQUIPMENT, FURNITURES & FIXTURES																				
A.I.a.2.a.12/ A.III.c.12	Synchronized digital clock	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	45,000	45,000		
A.I.a.2.a.12/ A.III.c.12	Coffee/Juice Dispenser	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	2,500	2,500		
A.I.a.2.a.12/ A.III.c.12	Improvement of visitor's lounge	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	10,000	10,000		
A.I.a.2.a.12/ A.III.c.12	Replacement of foam cover in GAD room	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	4,600	4,600		
A.I.a.2.a.12/ A.III.c.12	(3) microphone with stand and wirings	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	9,500	9,500		
A.I.a.2.a.12/ A.III.c.12	Electronic white board with recorder and printer	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	100,000		100,000	
A.I.a.2.a.12/ A.III.c.12	Landscaping of backyard (inside and outside) including plants to be placed near the flag pole	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	20,000	20,000		
A.I.a.2.a.12/ A.III.c.12	Motorcycle carrier	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	5,000	5,000		
A.I.a.2.a.12/ A.III.c.12	Motorcycle Helmet, Heavy Duty	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	2,500	2,500		
A.I.a.2.a.12/ A.III.c.12	Radiation protector for computers	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	20,000	20,000		
A.I.a.2.a.12/ A.III.c.12	Hose with sprinklers	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	3,000	3,000		
A.I.a.2.a.12/ A.III.c.12	Flat screen TV for the staff house	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	15,000		15,000	
A.III.c.12	Uniformed travelling bag - 4 wheeled		Technical Divisions	NP-Small Value Procurement													GoP	36,000	36,000		
A.I.a.2.a.12	Fax machine Bond Paper Feed		FAD	NP-Small Value Procurement													GoP	5,000	5,000		
A.I.a.2.a.12	Mini Gym Equipments	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	35,000	35,000		
A.I.a.2.a.12	Pressure Washer	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	6,000	6,000		
A.I.a.2.a.12	Computer CPU for Scanner Operator	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	25,000		25,000	
A.I.a.2.a.12	Installation of Shower in all C.R.s	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	3,000	3,000		
A.I.a.2.a.12	Replacement of Speakers at DSRCC	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	84,000		84,000	
A.I.a.2.a.12	Electric Fan for Guard House	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	1,000	1,000		
A.I.a.2.a.12	Pedestal Cabinet for all staff	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	70,000		70,000	
A.I.a.2.a.12	Purchase of cellphone common to technical division with unli plan (call and text)		Technical Divisions	NP-Small Value Procurement													GoP	6,000	6,000		
A.I.a.2.a.12	Digital Camera for monitoring per division	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	6,000		6,000	
A.I.a.2.a.12	Magnifying glass for technical staff		Technical Divisions	NP-Small Value Procurement													GoP	5,000	5,000		
A.I.a.2.a.12	Replacement of rechargeable lamp	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	8,000	8,000		
A.I.a.2.a.12	Laptop for staff	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	100,000		100,000	
A.I.a.2.a.12	Cable TV - Premium	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	18,000	18,000		
A.I.a.2.a.12	Paper Shredder - Heavy Duty	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	5,000	5,000		
A.I.a.2.a.12	Microwave Oven	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	4,000	4,000		
A.I.a.2.a.12	Cellphone Load P1000/month	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	12,000	12,000		
A.I.a.2.a.12	Audio/Video connector for laptop	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	1,500	1,500		
A.I.a.2.a.12	Eye Glasses	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	20,000	20,000		
A.I.a.2.a.12	Calculators	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	3,000	3,000		
A.I.a.2.a.12	LQ 2180 Printers		Technical Divisions	NP-Small Value Procurement													GoP	50,000		50,000	
A.I.a.2.a.12	Table for printer		Technical Divisions	NP-Small Value Procurement													GoP	10,000		10,000	
A.I.a.2.a.12	External hard drive	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	10,000	10,000		
A.I.a.2.a.12	Oven Toaster	FAD/	Technical Divisions	NP-Small Value Procurement													GoP	2,000	2,000		

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	REPAIR AND MAINTENANCE OF GOVT FACILITIES/EQUIPMENT																			
A.I.a.2.a.12	Lighting at the Exit Area of 3rd Floor		FAD	NP-Small Value Procurement													GoP	3,000	3,000	
A.I.a.2.a.12	Lights @ the carpark		FAD	NP-Small Value Procurement													GoP	3,000	3,000	
A.I.a.2.a.12	Reassessment/Rehab of Electrical Load		FAD	NP-Small Value Procurement													GoP	30,000	30,000	
A.I.a.2.a.12	Replacement of ceiling @ Conference Room		FAD	NP-Small Value Procurement													GoP	100,000	100,000	
A.I.a.2.a.12	Replacement of Stage		FAD	NP-Small Value Procurement													GoP	40,000	40,000	
A.I.a.2.a.12	Replacement of Genset Battery		FAD	NP-Small Value Procurement													GoP			
A.I.a.2.a.12/ A.II.c.12	Improvement of visitor's lounge		FAD/ Technical Divisions	NP-Small Value Procurement													GoP			
A.I.a.2.a.12	Repair of Basketball Goal/Stand		FAD/ Technical Divisions	NP-Small Value Procurement													GoP			
A.I.a.2.a.12	Repainting of Basketball Court		FAD/ Technical Divisions	NP-Small Value Procurement													GoP			
A.I.a.2.a.12	Replacement of defective UPS		FAD/ Technical Divisions	NP-Small Value Procurement													GoP			
A.I.a.2.a.12	Tiling of Kitchen Area		FAD/ Technical Divisions	NP-Small Value Procurement													GoP	30,000	30,000	
	VEHICLE MAINTENANCE (Isuzu Sportivo, Toyota Hi-Ace Van & Honda Bravo Motorcycle)																			
A.I.a.2.a.12	Change Oil & Oil Filter(for Isuzu Sportivo)		FAD	NP-Small Value Procurement													GoP	400	400	
A.I.a.2.a.12	Change Oil & Oil Filter(for Toyota Hi-Ace)		FAD	NP-Small Value Procurement													GoP	400	400	
A.I.a.2.a.12	Diesoline (for Isuzu Sportivo)		FAD	NP-Small Value Procurement													GoP	41,600	41,600	
A.I.a.2.a.12	Diesoline (for Toyota Hi-Ace Van)		FAD	NP-Small Value Procurement													GoP	43,680	43,680	
A.I.a.2.a.12	Differential Gear Oil (for Isuzu Sportivo)		FAD	NP-Small Value Procurement													GoP	1,500	1,500	
A.I.a.2.a.12	Engine Tune-Up (for Toyota Hi-Ace Van)		FAD	NP-Small Value Procurement													GoP	800	800	
A.I.a.2.a.12	Engine Oil (for Toyota Hi-Ace Van)		FAD	NP-Small Value Procurement													GoP	4,800	4,800	
A.I.a.2.a.12	Engine Tune-Up (for Isuzu Sportivo)		FAD	NP-Small Value Procurement													GoP	800	800	
A.I.a.2.a.12	Engine Oil (for Isuzu Sportivo)		FAD	NP-Small Value Procurement													GoP	4,000	4,000	
A.I.a.2.a.12	Engine Oil (for Honda Motorcycle)		FAD	NP-Small Value Procurement													GoP	1,000	1,000	
A.I.a.2.a.12	Freon Charging (for Isuzu Sportivo)		FAD	NP-Small Value Procurement													GoP	800	800	
A.I.a.2.a.12	Freon Charging (for Toyota Hi-Ace Van)		FAD	NP-Small Value Procurement													GoP	800	800	
A.I.a.2.a.12	Fuel Filter (for Isuzu Sportivo)		FAD	NP-Small Value Procurement													GoP	500	500	
A.I.a.2.a.12	Fuel Filter (for Toyota Hi-Ace Van)		FAD	NP-Small Value Procurement													GoP	600	600	
A.I.a.2.a.12	Gesoline (for Honda Bravo Motorcycle)		FAD	NP-Small Value Procurement													GoP	6,048	6,048	
A.I.a.2.a.12	Dil Filter (for Isuzu Sportivo)		FAD	NP-Small Value Procurement													GoP	600	600	
A.I.a.2.a.12	Tire Interior (for Honda Motorcycle)		FAD	NP-Small Value Procurement													GoP	2,200	2,200	
A.I.a.2.a.12	Tires (for Honda Motorcycle)		FAD	NP-Small Value Procurement													GoP	2,200	2,200	

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	OTHERS																			
A.i.a.2.a.12	1-Year Contract of Janitorial Services		FAD	NP-Small Value Procurement													GoP	300,000	300,000	
A.i.a.2.a.12	1-Year Contract of Messengerial Services		FAD	NP-Small Value Procurement													GoP	251,000	251,000	
A.i.a.2.a.12	1-Year Contract of Security Services		FAD	NP-Small Value Procurement													GoP	500,000	500,000	
A.i.a.2.a.12	1-Year Aircon Maintenance		FAD	NP-Small Value Procurement													GoP	12,000	12,000	
A.i.a.2.a.12	1Year Water Supply w/Free Dispenser Usa		FAD	NP-Small Value Procurement													GoP	23,000	23,000	
A.i.a.2.a.12	1-Year Contract-Tarmiltes Treatment		FAD	NP-Small Value Procurement													GoP	70,000	70,000	
A.i.a.2.a.12	1-Year Contract of Internet Services		FAD	NP-Small Value Procurement													GoP	96,000	96,000	
A.i.a.2.a.12	DBM Building Insurance		FAD	NP-Agency to Agency													GoP	124,000	124,000	
																		3,730,728	3,270,728	460,000

Recommending Approval:

Approved:

JEZREEL MARK C. BALTAZAR
OIC-Chief Administrative Officer

Annabelle M. Atillo
Head of Procuring Entity