



REPUBLIC OF THE PHILIPPINES

Department of Budget and Management

DBM Bldg. I, Gen. Solano St., San Miguel, Manila

LOCAL BUDGET CIRCULAR

No. — 79

April 1, 2005

TO : ALL PROVINCIAL GOVERNORS, CITY AND MUNICIPAL MAYORS, MEMBERS OF THE SANGGUNIANG PANLALAWIGAN/PANLUNGSOD/BAYAN, PROVINCIAL/CITY/MUNICIPAL TREASURERS, PROVINCIAL/CITY/MUNICIPAL BUDGET OFFICERS, PROVINCIAL/CITY AUDITORS; REGIONAL DIRECTORS OF THE DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT AND THE DEPARTMENT OF BUDGET AND MANAGEMENT, AND ALL OTHERS CONCERNED

SUBJECT : GUIDELINES FOR THE IMPLEMENTATION OF THE REVISED RATES OF REPRESENTATION AND TRANSPORTATION ALLOWANCES (RATA) IN LOCAL GOVERNMENT UNITS (LGUs)

1.0 Purpose

This Circular is issued to implement the revised rates of RATA authorized under Section 45, General Provisions of RA No. 9336, the FY 2005 General Appropriations Act (GAA), to prescribe the funding sources therefor, and to reiterate the rules and regulations governing their grant.

2.0 Rules and Regulations

2.1 The local chief executive, with the approval of the Sanggunian may authorize the increase in the monthly commutable RATA for the following officials of provincial, city and municipal governments:

- a. Local Chief Executive
- b. Local Vice-Chief Executive
- c. Sanggunian Members
- d. Department Heads
- e. Assistant Department Heads
- f. Chiefs of Hospital
- g. Division Chiefs in Special Cities

- 2.2 For purposes of determining the allowable monthly RATA rates for each type of allowance, the said LGU officials are equated to the national government officials entitled to RATA under the annual GAA as shown in Annex "A."
- 2.3 The rate of RATA authorized in the LGU shall vary depending on the income classification of said LGU. The percentage application of the RATA authorized in the GAA for a given position/rank in the national government shall be adopted based on the income classification of an LGU as shown in Annex "B."
- 2.4 The local officials enumerated in Section 2.1 hereof shall only be allowed to collect one (1) RATA. The local vice-chief executive shall be authorized to collect only the RATA for his/her regular position.
- 2.5 The transportation allowance herein authorized shall not be granted to an official who is assigned a government vehicle or who uses government motor transportation in the performance of his/her official duties and responsibilities.
- 2.6 The total monthly RATA of a Rural Health Physician authorized under RA No. 7305, "The Magna Carta of Public Health Workers," and of a devolved Municipal Agricultural Officer (MAO) authorized prior to devolution shall remain at the rate of P2,200. The RATA rates of said positions are excluded from the herein adjustment as they are not nor equivalent to Municipal Government Department or Municipal Government Assistant Department Head positions. MAOs appointed after the devolution are no longer entitled to RATA.

3.0 Limitation on Personal Services Expenditure

The grant of the revised rates of RATA is subject to the 45%/55% limit on allowable personal services expenditure prescribed under RA No. 7160, "Local Government Code of 1991."

4.0 Fund Sources

The funds for the purpose shall be charged against the respective local government funds.

5.0 Effectivity

This Circular shall take effect April 1, 2005.



MARIO L. RELAMPAGOS
Acting Secretary

**EQUIVALENT RANK OF LOCAL GOVERNMENT OFFICIALS
TO NATIONAL GOVERNMENT OFFICIALS ENTITLED TO RATA**

Category	LGU/Class	% Application on National RATA Rates	Department Secretary, SG-31	Department Undersecretary, SG-30	Department Assistant Secretary, SG-29	Director IV, SG-28 (Bureau Director)	Director III, SG-27 (Assistant Bureau Director)	Director I, SG-25 (Assistant Bureau Regional Director)	Division Chief, SG-24
A	Provinces			Provincial Governor, SG-30	Provincial Vice-Governor, SG-28		Sangguniang Panlalawigan Member, SG-27	Provincial Government Assistant Department Head, SG-24	Chief of Hospital II, SG-25
	1 st Class	100%							
	2 nd Class	95%							
	3 rd Class	90%					Provincial Government Department Head, SG-26		Chief of Hospital I, SG-24
	4 th Class	85%							
	5 th Class	80%							
	6 th Class	75%							
B	Special Cities (Manila and Quezon City only)	100%	City Mayor, SG-30	City Vice-Mayor II, SG-28		Sangguniang Panlungsod Member II, SG-27	City Government Assistant Department Head III, SG-25		Division Chief, SG-24
						City Government Department Head III, SG-27			
C	Highly Urbanized Cities	100%		City Mayor, SG-30	City Vice-Mayor II, SG-28		Sangguniang Panlungsod Member II, SG-27	City Government Assistant Department Head II, SG-24	Chief of Hospital II, SG-25
							City Government Department Head II, SG-26		Chief of Hospital I, SG-24
D	Component Cities				City Mayor, SG-30	City Vice-Mayor I, SG-26		Sangguniang Panlungsod Member I, SG-25	City Government Assistant Department Head I, SG-23
	1 st Class	100%							
	2 nd Class	95%							
	3 rd Class	90%						City Government Department Head I, SG-23	Chief of Hospital II, SG-25
	4 th Class	85%							
	5 th Class	80%							Chief of Hospital I, SG-24
	6 th Class	75%							
E	Municipalities within Metropolitan Manila	100%				Municipal Mayor II, SG-28	Municipal Vice-Mayor II, SG-26	Sangguniang Bayan Member II, SG-25	Municipal Government Assistant Department Head II, SG-23
								Municipal Government Department Head II, SG-23	
F	Municipalities outside Metropolitan Manila					Municipal Mayor I, SG-27	Municipal Vice-Mayor I, SG-25	Sangguniang Bayan Member I, SG-24	Municipal Government Assistant Department Head I, SG-22
	1 st Class	90%							
	2 nd Class	85%						Municipal Government Department Head I, SG-24	
	3 rd Class	80%							
	4 th Class	75%							
	5 th Class	70%							
	6 th Class	65%							

**Maximum Monthly
Representation or Transportation Allowances
Effective April 1, 2005**

Position Title and Salary Grade

	1st Class	2nd Class	3rd Class	4th Class	5th Class	6th Class
A. Provincial Government Officials	<u>100%</u>	<u>95%</u>	<u>90%</u>	<u>85%</u>	<u>80%</u>	<u>75%</u>
Provincial Governor, SG-30	6,000	5,700	5,400	5,100	4,800	4,500
Provincial Vice-Governor, SG-28	5,500	5,225	4,950	4,675	4,400	4,125
Sangguniang Panlalawigan Member, SG-27	4,500	4,275	4,050	3,825	3,600	3,375
Provincial Government Department Head, SG-26	4,500	4,275	4,050	3,825	3,600	3,375
Provincial Government Assistant Department Head, SG-24	4,000	3,800	3,600	3,400	3,200	3,000
Chief of Hospital II, SG-25	3,000	2,850	2,700	2,550	2,400	2,250
Chief of Hospital I, SG-24	3,000	2,850	2,700	2,550	2,400	2,250
B. City Government Officials						
1. Special Cities	<u>100%</u>					
City Mayor, SG-30	7,500					
City Vice-Mayor II, SG-28	6,000					
Sangguniang Panlungsod Member II, SG-27	5,000					
City Government Department Head III, SG-27	5,000					
City Government Assistant Department Head III, SG-25	4,500					
Division Chief, SG-24	3,000					
2. Highly Urbanized Cities	<u>100%</u>					
City Mayor, SG-30	6,000					
City Vice-Mayor II, SG-28	5,500					
Sangguniang Panlungsod Member II, SG-27	4,500					
City Government Department Head II, SG-26	4,500					
City Government Assistant Department Head II, SG-24	4,000					
Chief of Hospital II, SG-25	3,000					
Chief of Hospital I, SG-24	3,000					
3. Component Cities	<u>100%</u>	<u>95%</u>	<u>90%</u>	<u>85%</u>	<u>80%</u>	<u>75%</u>
City Mayor, SG-30	5,500	5,225	4,950	4,675	4,400	4,125
City Vice-Mayor I, SG-26	5,000	4,750	4,500	4,250	4,000	3,750
Sangguniang Panlungsod Member I, SG-25	4,000	3,800	3,600	3,400	3,200	3,000
City Government Department Head I, SG-25	4,000	3,800	3,600	3,400	3,200	3,000
City Government Assistant Department Head I, SG-23	3,000	2,850	2,700	2,550	2,400	2,250
Chief of Hospital II, SG-25	3,000	2,850	2,700	2,550	2,400	2,250
Chief of Hospital I, SG-24	3,000	2,850	2,700	2,550	2,400	2,250
C. Municipal Government Officials						
1. Municipalities Within Metropolitan Manila	<u>100%</u>					
Municipal Mayor II, SG-28	5,000					
Municipal Vice-Mayor II, SG-26	4,500					
Sangguniang Bayan Member II, SG-25	4,000					
Municipal Government Department Head II, SG-25	4,000					
Municipal Government Assistant Department Head II, SG-23	3,000					
2. Municipalities Outside Metropolitan Manila	<u>90%</u>	<u>85%</u>	<u>80%</u>	<u>75%</u>	<u>70%</u>	<u>65%</u>
Municipal Mayor I, SG-27	4,500	4,250	4,000	3,750	3,500	3,250
Municipal Vice-Mayor I, SG-25	4,050	3,825	3,600	3,375	3,150	2,925
Sangguniang Bayan Member I, SG-24	3,600	3,400	3,200	3,000	2,800	2,600
Municipal Government Department Head I, SG-24	3,600	3,400	3,200	3,000	2,800	2,600
Municipal Government Assistant Department Head I, SG-22	2,700	2,550	2,400	2,250	2,100	1,950