



REPUBLIC OF THE PHILIPPINES

DEPARTMENT OF BUDGET AND MANAGEMENT

Boncodin Hall, General Solano Street, San Miguel, Manila

Privacy Policy Statement

It is the policy of the DBM to respect and uphold the data privacy rights of its data subjects, and to ensure that all personal information collected are processed pursuant to the general principles of transparency, legitimate purpose, and proportionality. Thus, all personal information collected by the DBM will be kept safe and secure pursuant to Republic Act 10173 also known as the Data Privacy Act of 2012, and its Implementing Rules and Regulations (IRR).

Collection and Processing of Personal Information

When applying for a job at DBM, the required documents such as but not limited to personal data sheets, academic records, baptismal and birth certificates, medical and psycho-neurological records will be collected. DBM also collects personal information from those attending trainings, meetings or conferences through attendance sheets or visitors registration logs. The processing of these documents may be performed through digitized or manual means. The authorized DBM personnel discloses the purposes of the submission of the needed documents and/ or personal information and seeks the approval of the data subjects through a written consent as discussed in the DBM Data Privacy Manual.

Security of Personal Information

At the DBM, all physical documents that contain personal information are kept in secured storage rooms. It also maintains efficient security solutions and operational tools capable of protecting all digitized documents from misuse, loss or unauthorized access, modification or disclosure. DBM employs comprehensive security measures that protect all personal information from any event that may compromise the integrity and confidentiality of all documents with personal information.

Questions or Clarifications/Feedback

For your question or clarification, please contact the Administrative Service – Office of the Director at (02) 657-3300 local 3107 or send an email at as-od@dbm.gov.ph

You may also send an email to the DBM-Data Protection Officer (DPO) at dpo@dbm.gov.ph or call at (02) 657-3300 local 2305.