

Q. NATIONAL ARCHIVES OF THE PHILIPPINES

Appropriations/Obligations

(In Thousand Pesos)

	(Cash-Based)		
<u>Description</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
New General Appropriations	<u>149,858</u>	<u>180,338</u>	<u>166,139</u>
General Fund	149,858	180,338	166,139
Automatic Appropriations	<u>1,568</u>	<u>5,592</u>	<u>5,678</u>
Retirement and Life Insurance Premiums	1,568	5,592	5,678
Continuing Appropriations	<u>218,851</u>	<u>11,284</u>	
Unreleased Appropriation for Personnel Services			
R.A. No. 11260	12,954		
Unreleased Appropriation for MOOE			
R.A. No. 11465		1,882	
Unobligated Releases for Capital Outlays			
R.A. No. 11260	186,185		
R.A. No. 11465		1,759	
Unobligated Releases for MOOE			
R.A. No. 11260	14,128		
R.A. No. 11465		5,739	
Unobligated Releases for PS			
R.A. No. 11260	5,584		
R.A. No. 11465		1,904	

Budgetary Adjustment(s)	(27,627)		
Transfer(s) from:				
Miscellaneous Personnel Benefits Fund		1,935		
Transfer(s) to:				
Overall Savings				
R.A. No. 11260	(9,491)		
R.A. No. 11465	(20,071)		
Total Available Appropriations		342,650	197,214	171,817
Unused Appropriations	(45,187)	(11,284)
Unreleased Appropriation	(2,836)	(1,882)
Unobligated Allotment	(42,351)	(9,402)
TOTAL OBLIGATIONS		297,463	185,930	171,817
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**EXPENDITURE PROGRAM
(in pesos)**

	(Cash-Based)
	2020 Actual	2021 Current	2022 Proposed
GAS / STO / OPERATIONS / PROJECTS			
General Administration and Support	58,739,000	75,520,000	58,098,000
Regular	58,739,000	75,520,000	58,098,000
PS	22,219,000	14,965,000	13,129,000
MOOE	33,121,000	44,973,000	43,564,000
CO	3,399,000	15,582,000	1,405,000
Operations	238,724,000	110,410,000	113,719,000
Regular	88,252,000	110,410,000	113,719,000
PS	43,405,000	53,149,000	55,488,000
MOOE	37,482,000	56,821,000	53,153,000
CO	7,365,000	440,000	5,078,000
Projects / Purpose	150,472,000		
CO	150,472,000		
TOTAL AGENCY BUDGET	297,463,000	185,930,000	171,817,000
Regular	146,991,000	185,930,000	171,817,000
PS	65,624,000	68,114,000	68,617,000
MOOE	70,603,000	101,794,000	96,717,000
CO	10,764,000	16,022,000	6,483,000
Projects / Purpose	150,472,000		
CO	150,472,000		

STAFFING SUMMARY

	2020	2021	2022
TOTAL STAFFING			
Total Number of Authorized Positions	158	158	158
Total Number of Filled Positions	129	123	123

Proposed New Appropriations Language
For general administration and support, and operations, as indicated hereunder.....P 166,139,000
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OPERATIONS BY PROGRAM	PROPOSED 2022 (Cash-Based)			
	PS	MOOE	CO	TOTAL
GOVERNMENT RECORDS MANAGEMENT PROGRAM	29,325,000	23,872,000	2,080,000	55,277,000
GOVERNMENT ARCHIVES ADMINISTRATION PROGRAM	21,549,000	29,281,000	2,998,000	53,828,000

EXPENDITURE PROGRAM BY CENTRAL / REGIONAL ALLOCATION, 2022 (Cash-Based)
(in pesos)

REGION	PS	MOOE	CO	TOTAL
Regional Allocation	62,939,000	96,717,000	6,483,000	166,139,000
National Capital Region (NCR)	62,939,000	96,717,000	6,483,000	166,139,000
TOTAL AGENCY BUDGET	62,939,000	96,717,000	6,483,000	166,139,000
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SPECIAL PROVISION(S)

- Reporting and Posting Requirements. The National Archives of the Philippines (NAP) shall submit quarterly reports on its financial and physical accomplishments, within thirty (30) days after the end of every quarter, through the following:
 - URS or other electronic means for reports not covered by the URS; and
 - NAP's website.

The NAP shall send written notice when said reports have been submitted or posted on its website to the DBM, House of Representatives, Senate of the Philippines, House Committee on Appropriations, Senate Committee on Finance, and other offices where the submission of reports is required under existing laws, rules and regulations. The date of notice to said agencies shall be considered the date of compliance with this requirement.
- Appropriations for Activities or Projects. The amounts appropriated herein shall be used specifically for the following activities or projects in the indicated amounts and conditions:

New Appropriations, by Programs/Activities/Projects (Cash-Based)

		Current Operating Expenditures			
		Personnel Services	Maintenance and Other Operating Expenses	Capital Outlays	Total
PROGRAMS					
1000000000000000	General Administration and Support	12,065,000	43,564,000	1,405,000	57,034,000
100000100001000	General management and supervision	11,810,000	43,564,000	1,405,000	56,779,000
100000100002000	Administration of Personnel Benefits	255,000			255,000
Sub-total, General Administration and Support		12,065,000	43,564,000	1,405,000	57,034,000
3000000000000000	Operations	50,874,000	53,153,000	5,078,000	109,105,000
3100000000000000	00 : Management of Government Records Strengthened	29,325,000	23,872,000	2,080,000	55,277,000
3101000000000000	GOVERNMENT RECORDS MANAGEMENT PROGRAM	29,325,000	23,872,000	2,080,000	55,277,000
310100100001000	Training for government agencies on the creation, maintenance, disposal and retirement of all government records	17,604,000	16,198,000		33,802,000
310100100002000	Management of transference of records of all government including those of abolished offices	7,868,000	7,301,000	2,080,000	17,249,000
310100100003000	Conduct of research studies, promulgation of policies, rules and regulations on the creation, maintenance, and disposition of all government records	3,853,000	373,000		4,226,000
3200000000000000	00 : Awareness, Appreciation and Access to Archival Records Strengthened	21,549,000	29,281,000	2,998,000	53,828,000
3201000000000000	GOVERNMENT ARCHIVES ADMINISTRATION PROGRAM	21,549,000	29,281,000	2,998,000	53,828,000
320100100001000	Maintenance, preservation, rehabilitation and servicing of archival holdings	21,549,000	29,281,000	2,998,000	53,828,000
Sub-total, Operations		50,874,000	53,153,000	5,078,000	109,105,000
TOTAL NEW APPROPRIATIONS		P 62,939,000 =====	P 96,717,000 =====	P 6,483,000 =====	P 166,139,000 =====

Obligations, by Object of Expenditures

CYs 2020-2022
(In Thousand Pesos)

	(Cash-Based)		
	2020	2021	2022
Current Operating Expenditures			
Personnel Services			
Civilian Personnel			
Permanent Positions			
Basic Salary	41,340	46,597	47,323
Total Permanent Positions	41,340	46,597	47,323
Other Compensation Common to All			
Personnel Economic Relief Allowance	2,829	3,000	2,952
Representation Allowance	690	678	618
Transportation Allowance	582	678	618
Clothing and Uniform Allowance	708	750	738
Mid-Year Bonus - Civilian	3,495	3,883	3,944
Year End Bonus	3,380	3,883	3,944
Cash Gift	585	625	615
Productivity Enhancement Incentive	570	625	615
Step Increment		117	118
Collective Negotiation Agreement	3,016		
Total Other Compensation Common to All	15,855	14,239	14,162
Other Compensation for Specific Groups			
Lump-sum for Personnel Services	3,558		
Other Personnel Benefits	2,179		
Total Other Compensation for Specific Groups	5,737		
Other Benefits			
Retirement and Life Insurance Premiums	1,700	5,592	5,678
PAG-IBIG Contributions	140	150	148
PhilHealth Contributions	556	527	773
Employees Compensation Insurance Premiums	140	150	148
Loyalty Award - Civilian		50	130
Terminal Leave	156	809	255
Total Other Benefits	2,692	7,278	7,132
TOTAL PERSONNEL SERVICES	65,624	68,114	68,617
Maintenance and Other Operating Expenses			
Travelling Expenses	577	3,138	2,435
Training and Scholarship Expenses	1,015	5,547	3,564
Supplies and Materials Expenses	5,157	8,790	8,349
Utility Expenses	4,898	8,571	11,110
Communication Expenses	1,409	3,183	3,195
Confidential, Intelligence and Extraordinary Expenses			
Extraordinary and Miscellaneous Expenses	136	108	108
Professional Services	5,302	15,219	7,256
General Services	17,465	17,086	24,999
Repairs and Maintenance	137	989	2,693
Taxes, Insurance Premiums and Other Fees	1,581	1,643	3,590
Other Maintenance and Operating Expenses			
Advertising Expenses		50	50
Printing and Publication Expenses	285	350	781
Representation Expenses	253	446	497
Transportation and Delivery Expenses		40	100

Rent/Lease Expenses	32,225	33,429	25,275
Membership Dues and Contributions to Organizations	28	40	40
Subscription Expenses	129	3,165	2,665
Other Maintenance and Operating Expenses	6		10
TOTAL MAINTENANCE AND OTHER OPERATING EXPENSES	70,603	101,794	96,717
TOTAL CURRENT OPERATING EXPENDITURES	136,227	169,908	165,334
Capital Outlays			
Property, Plant and Equipment Outlay			
Land Outlay	92,457		
Infrastructure Outlay		3,550	
Buildings and Other Structures	58,015		
Machinery and Equipment Outlay	8,741	10,472	4,403
Furniture, Fixtures and Books Outlay	2,023	2,000	2,080
TOTAL CAPITAL OUTLAYS	161,236	16,022	6,483
GRAND TOTAL	297,463	185,930	171,817

STRATEGIC OBJECTIVES

SECTOR OUTCOME : Philippine culture and values promoted

ORGANIZATIONAL
OUTCOME : Management of Government Records Strengthened
Awareness, Appreciation and Access to Archival Records Strengthened

PERFORMANCE INFORMATION

ORGANIZATIONAL OUTCOMES (OOs) / PERFORMANCE INDICATORS (PIs)	2020 GAA Targets	Actual
Management of Government Records Strengthened		
GOVERNMENT RECORDS MANAGEMENT PROGRAM		
Outcome Indicators		
1. Percentage of government agencies/offices with approved/updated Records Disposition Schedule	4% (15 offices)	4.7% (16 offices)
2. Number and percentage of government agencies/offices with Records Disposition System implemented	1,082 offices / 25.08%	383 offices / 8.87%
Output Indicators		
1. Number and percentage increase of agencies/offices provided with technical assistance	138 agencies / offices / 11%	-889 agencies / offices / -60.89%
2. Percentage of requests for authority for disposition of records approved	82%	85.81%
Awareness, Appreciation and Access to Archival Records Strengthened		
GOVERNMENT ARCHIVES ADMINISTRATION PROGRAM		
Outcome Indicators		
1. Percentage increase in the number of records served to general public	26% / 6,131 (29,710)	-49.85% / -11,755 (11,824)
2. Percentage increase of users who rated services as good or better	3% / 212 (7,273)	-64.71% / -4,569 (2,492)

Output Indicators

1. Number of pages of archival holdings processed	6,500,000 pages	2,290,840 pages
2. Number of pages of damaged records restored	6,500 pages	4,464 pages
3. Number of promotional activities through printed publication, exhibits, and other media	5 promotional activities	5 promotional activities

PERFORMANCE INFORMATION

ORGANIZATIONAL OUTCOMES (OOs) / PERFORMANCE INDICATORS (PIs)	Baseline	2021 Targets	2022 NEP Targets
Management of Government Records Strengthened			
GOVERNMENT RECORDS MANAGEMENT PROGRAM			
Outcome Indicators			
1. Percentage of government agencies/offices with approved/updated Records Disposition Schedule	338 offices - Exec. Branches (15 offices)	3.6% (12 offices)	3.6% (12 offices)
2. Number and percentage of government agencies/offices with Records Disposition System implemented	4,315 offices - Executive Branches including Regional Offices and Attached Agencies, GOCCs, GFIs, Water Districts, Judiciary, Constitutional, Legislative, Hospitals and SUCs	244 offices / 6%	244 offices / 6%
Output Indicators			
1. Number and percentage increase of agencies/offices provided with technical assistance	571 agencies / offices	29 agencies / offices / 2%	12 agencies / offices / 2%
2. Percentage of requests for authority for disposition of records approved	78%	82%	82%
Awareness, Appreciation and Access to Archival Records Strengthened			
GOVERNMENT ARCHIVES ADMINISTRATION PROGRAM			
Outcome Indicators			
1. Percentage increase in the number of records served to general public	15% / 1,774 (13,598)	2% / 462 (24,041)	2% / 237 (12,061)
2. Percentage increase of users who rated services as good or better	2%	2% / 138 (7,199)	2% / 50 (2,542)
Output Indicators			
1. Number of pages of archival holdings processed	6,356,002 pages	1,804,000 pages	1,804,000 pages
2. Number of pages of damaged records restored	6,291 pages	4,970 pages	4,970 pages
3. Number of promotional activities through printed publication, exhibits, and other media	5 promotional activities	4 promotional activities	4 promotional activities