

## B. FOREIGN SERVICE INSTITUTE

### Appropriations/Obligations

(In Thousand Pesos)

<u>Description</u>	( Cash-Based )		
	<u>2020</u>	<u>2021</u>	<u>2022</u>
New General Appropriations	<u>112,513</u>	<u>91,389</u>	<u>64,659</u>
General Fund	112,513	91,389	64,659

Automatic Appropriations	<u>1,030</u>	<u>3,896</u>	<u>4,037</u>
Retirement and Life Insurance Premiums	1,030	3,896	4,037
Continuing Appropriations	<u>10,101</u>	<u>13,565</u>	
Unreleased Appropriation for Capital Outlays			
R.A. No. 11465		600	
Unreleased Appropriation for MOOE			
R.A. No. 11465		8,480	
Unobligated Releases for Capital Outlays			
R.A. No. 11260	2,854		
R.A. No. 11465		29	
Unobligated Releases for MOOE			
R.A. No. 11260	6,133		
R.A. No. 11465		3,628	
Unobligated Releases for FinEx			
R.A. No. 11465		3	
Unobligated Releases for PS			
R.A. No. 11260	1,114		
R.A. No. 11465		825	
Budgetary Adjustment(s)	<u>( 37,620)</u>		
Transfer(s) from:			
Miscellaneous Personnel Benefits Fund	1,627		
Pension and Gratuity Fund	133		
Transfer(s) to:			
Overall Savings			
R.A. No. 11260	( 1,000)		
R.A. No. 11465	( 38,380)		
Total Available Appropriations	<u>86,024</u>	<u>108,850</u>	<u>68,696</u>
Unused Appropriations	<u>( 14,998)</u>	<u>( 13,565)</u>	
Unreleased Appropriation	( 9,080)	( 9,080)	
Unobligated Allotment	( 5,918)	( 4,485)	
TOTAL OBLIGATIONS	<u>71,026</u>	<u>95,285</u>	<u>68,696</u>
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**EXPENDITURE PROGRAM  
(in pesos)**

	(	Cash-Based	)
	2020 Actual	2021 Current	2022 Proposed
GAS / STO / OPERATIONS / PROJECTS			
General Administration and Support	<u>22,012,000</u>	<u>21,759,000</u>	<u>23,315,000</u>
Regular	<u>22,012,000</u>	<u>21,759,000</u>	<u>23,315,000</u>
PS	15,441,000	12,631,000	14,187,000
MOOE	5,925,000	9,127,000	9,127,000
FinEx		1,000	1,000
CO	646,000		
Operations	<u>49,014,000</u>	<u>73,526,000</u>	<u>45,381,000</u>
Regular	<u>49,014,000</u>	<u>73,526,000</u>	<u>45,381,000</u>
PS	38,515,000	39,638,000	40,624,000
MOOE	8,693,000	32,731,000	4,755,000

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	FinEx		2,000	2,000
	CO	1,806,000	1,155,000	
TOTAL AGENCY BUDGET		<u>71,026,000</u>	<u>95,285,000</u>	<u>68,696,000</u>
Regular		<u>71,026,000</u>	<u>95,285,000</u>	<u>68,696,000</u>
PS		53,956,000	52,269,000	54,811,000
MOOE		14,618,000	41,858,000	13,882,000
FinEx			3,000	3,000
CO		2,452,000	1,155,000	

## STAFFING SUMMARY

	<u>2020</u>	<u>2021</u>	<u>2022</u>
TOTAL STAFFING			
Total Number of Authorized Positions	96	96	96
Total Number of Filled Positions	83	81	81

## Proposed New Appropriations Language

For general administration and support, and operations, as indicated hereunder.....P 64,659,000  
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OPERATIONS BY PROGRAM	PROPOSED 2022 ( Cash-Based )				
	PS	MOOE	FinEx	CO	TOTAL
FOREIGN SERVICE PERSONNEL DEVELOPMENT AND TECHNICAL RESEARCH PROGRAM	37,625,000	4,755,000	2,000		42,382,000

EXPENDITURE PROGRAM BY CENTRAL / REGIONAL ALLOCATION, 2022 ( Cash-Based )  
(in pesos)

REGION	PS	MOOE	FinEx	CO	TOTAL
Regional Allocation	<u>50,774,000</u>	<u>13,882,000</u>	<u>3,000</u>		<u>64,659,000</u>
National Capital Region (NCR)	50,774,000	13,882,000	3,000		64,659,000
TOTAL AGENCY BUDGET	<u>50,774,000</u>	<u>13,882,000</u>	<u>3,000</u>		<u>64,659,000</u>
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## SPECIAL PROVISION(S)

1. Reporting and Posting Requirements. The Foreign Service Institute (FSI) shall submit quarterly reports on its financial and physical accomplishments, within thirty (30) days after the end of every quarter, through the following:

(a) URS or other electronic means for reports not covered by the URS; and

(b) FSI's website.

The FSI shall send written notice when said reports have been submitted or posted on its website to the DBM, House of Representatives, Senate of the Philippines, House Committee on Appropriations, Senate Committee on Finance, and other offices where the submission of reports is required under existing laws, rules and regulations. The date of notice to said agencies shall be considered the date of compliance with this requirement.

2. Appropriations for Activities or Projects. The amounts appropriated herein shall be used specifically for the following activities or projects in the indicated amounts and conditions:

New Appropriations, by Programs/Activities/Projects ( Cash-Based )

		<u>Current Operating Expenditures</u>				
		<u>Personnel Services</u>	<u>Maintenance and Other Operating Expenses</u>	<u>Financial Expenses</u>	<u>Capital Outlays</u>	<u>Total</u>
PROGRAMS						
1000000000000000	General Administration and Support	13,149,000	9,127,000	1,000		22,277,000
100000100001000	General management and supervision	12,301,000	9,127,000	1,000		21,429,000
100000100002000	Administration of Personnel Benefits	848,000				848,000
Sub-total, General Administration and Support		13,149,000	9,127,000	1,000		22,277,000
3000000000000000	Operations	37,625,000	4,755,000	2,000		42,382,000
3100000000000000	00 : Competency of DFA personnel enhanced	37,625,000	4,755,000	2,000		42,382,000
3101000000000000	FOREIGN SERVICE PERSONNEL DEVELOPMENT AND TECHNICAL RESEARCH PROGRAM	37,625,000	4,755,000	2,000		42,382,000
310100100001000	Formulation, development, conduct of personnel development, and technical research, publication and dissemination of studies on Philippine foreign policy	37,625,000	4,755,000	2,000		42,382,000
Sub-total, Operations		37,625,000	4,755,000	2,000		42,382,000
TOTAL NEW APPROPRIATIONS		P 50,774,000 =====	P 13,882,000 =====	P 3,000 =====		P 64,659,000 =====

Obligations, by Object of Expenditures

CYs 2020-2022  
(In Thousand Pesos)

( Cash-Based )			
	2020	2021	2022
Current Operating Expenditures			
Personnel Services			
Civilian Personnel			
Permanent Positions			
Basic Salary	31,539	32,466	33,645
Total Permanent Positions	31,539	32,466	33,645

Other Compensation Common to All			
Personnel Economic Relief Allowance	1,971	1,944	1,944
Representation Allowance	198	120	120
Transportation Allowance	198	120	120
Clothing and Uniform Allowance	474	486	486
Honoraria	4,028	5,302	5,302
Overtime Pay	68		
Mid-Year Bonus - Civilian	2,594	2,706	2,804
Year End Bonus	2,649	2,706	2,804
Cash Gift	411	405	405
Productivity Enhancement Incentive	406	405	405
Step Increment		82	84
Collective Negotiation Agreement	2,171		
Total Other Compensation Common to All	<u>15,168</u>	<u>14,276</u>	<u>14,474</u>
Other Compensation for Specific Groups			
Other Personnel Benefits	3,784		
Total Other Compensation for Specific Groups	<u>3,784</u>		
Other Benefits			
Retirement and Life Insurance Premiums	953	3,896	4,037
PAG-IBIG Contributions	98	97	98
PhilHealth Contributions	456	404	578
Employees Compensation Insurance Premiums	99	97	98
Loyalty Award - Civilian	80		
Terminal Leave	867		848
Total Other Benefits	<u>2,553</u>	<u>4,494</u>	<u>5,659</u>
Non-Permanent Positions	<u>912</u>	<u>1,033</u>	<u>1,033</u>
TOTAL PERSONNEL SERVICES	<u>53,956</u>	<u>52,269</u>	<u>54,811</u>
Maintenance and Other Operating Expenses			
Travelling Expenses	318	4,623	1,409
Training and Scholarship Expenses	4,104	13,903	1,078
Supplies and Materials Expenses	1,079	2,458	2,169
Utility Expenses	1,704	2,500	2,500
Communication Expenses	816	1,898	1,131
Confidential, Intelligence and Extraordinary Expenses			
Extraordinary and Miscellaneous Expenses	248	248	198
Professional Services	3,022	5,763	647
General Services	1,382	1,900	2,100
Repairs and Maintenance	234	310	240
Taxes, Insurance Premiums and Other Fees	59	200	200
Other Maintenance and Operating Expenses			
Advertising Expenses		24	24
Printing and Publication Expenses	61	410	450
Representation Expenses	100	262	207
Rent/Lease Expenses	1,111	1,200	1,150
Membership Dues and Contributions to Organizations	16	54	54
Subscription Expenses	364	6,105	325
TOTAL MAINTENANCE AND OTHER OPERATING EXPENSES	<u>14,618</u>	<u>41,858</u>	<u>13,882</u>
Financial Expenses			
Bank Charges		3	3
TOTAL FINANCIAL EXPENSES		<u>3</u>	<u>3</u>
TOTAL CURRENT OPERATING EXPENDITURES	<u>68,574</u>	<u>94,130</u>	<u>68,696</u>

## Capital Outlays

Property, Plant and Equipment Outlay			
Machinery and Equipment Outlay	2,452	1,155	
<b>TOTAL CAPITAL OUTLAYS</b>	<u>2,452</u>	<u>1,155</u>	
<b>GRAND TOTAL</b>	<u>71,026</u>	<u>95,285</u>	<u>68,696</u>

**STRATEGIC OBJECTIVES**

SECTOR OUTCOME : People-centered, innovative, clean, efficient, effective, and inclusive delivery of public goods and services

ORGANIZATIONAL  
OUTCOME : Competency of DFA personnel enhanced

**PERFORMANCE INFORMATION**

ORGANIZATIONAL OUTCOMES (00s) / PERFORMANCE INDICATORS (PIs)	2020 GAA Targets	Actual
Competency of DFA personnel enhanced		
FOREIGN SERVICE PERSONNEL DEVELOPMENT AND TECHNICAL RESEARCH PROGRAM		
Outcome Indicators		
1. Percentage of training programs conducted within the prescribed period	95%	85.88%
2. Percentage of training programs rated useful by the personnel trained	95%	99.11%
3. Percentage of policy inputs adopted by the DFA	95%	95%
Output Indicators		
1. Number of training programs conducted/implemented	80	71
2. Number of personnel trained	1,981	1,822
3. Number of research/policy papers completed and accepted by the requesting entity	71	87

**PERFORMANCE INFORMATION**

ORGANIZATIONAL OUTCOMES (00s) / PERFORMANCE INDICATORS (PIs)	Baseline	2021 Targets	2022 NEP Targets
Competency of DFA personnel enhanced			
FOREIGN SERVICE PERSONNEL DEVELOPMENT AND TECHNICAL RESEARCH PROGRAM			
Outcome Indicators			
1. Percentage of training programs conducted within the prescribed period	95%	95%	95%
2. Percentage of training programs rated useful by the personnel trained	95%	95%	95%

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3. Percentage of policy inputs adopted by the DFA	90%	95%	90%
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Output Indicators

1. Number of training programs conducted/implemented	78	74	78
2. Number of personnel trained	1,822	1,634	3,087
3. Number of research/policy papers completed and accepted by the requesting entity	70	72	72