

B. FOREIGN SERVICE INSTITUTE

Appropriations/Obligations

(In Thousand Pesos)

<u>Description</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
New General Appropriations	<u>52,010</u>	<u>56,624</u>	<u>61,072</u>
General Fund	52,010	56,624	61,072
Automatic Appropriations	<u>3,245</u>	<u>3,515</u>	<u>3,854</u>
Retirement and Life Insurance Premiums	3,245	3,515	3,854
Continuing Appropriations	<u>1,554</u>	<u>1,226</u>	
Unobligated Releases for Capital Outlays			
R.A. No. 10651	75		
R.A. No. 10717		573	
Unobligated Releases for MOOE			
R.A. No. 10651	1,479		
R.A. No. 10717		650	
Unobligated Releases for FinEx			
R.A. No. 10717		3	

Budgetary Adjustment(s)	<u>9,828</u>		
Transfer(s) from:			
Miscellaneous Personnel Benefits Fund	6,437		
Pension and Gratuity Fund	<u>3,391</u>		
Total Available Appropriations	66,637	61,365	64,926
Unused Appropriations	(1,992)	(1,226)	
Unreleased Appropriation	(639)		
Unobligated Allotment	<u>(1,353)</u>	<u>(1,226)</u>	
TOTAL OBLIGATIONS	<u>64,645</u>	<u>60,139</u>	<u>64,926</u>
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EXPENDITURE PROGRAM
(in pesos)

GAS / STO / OPERATIONS / PROJECTS	2016 Actual	2017 Current	2018 Proposed
General Administration and Support	<u>31,810,000</u>	<u>20,885,000</u>	<u>21,338,000</u>
Regular	<u>31,810,000</u>	<u>20,885,000</u>	<u>21,338,000</u>
PS	20,969,000	12,203,000	12,636,000
MOOE	7,960,000	8,391,000	8,701,000
FinEx		1,000	1,000
CO	2,881,000	290,000	
Operations	<u>32,835,000</u>	<u>39,254,000</u>	<u>43,588,000</u>
Regular	<u>32,835,000</u>	<u>39,254,000</u>	<u>43,588,000</u>
PS	27,962,000	33,892,000	38,697,000
MOOE	4,655,000	4,197,000	4,744,000
FinEx		2,000	2,000
CO	218,000	1,163,000	145,000
TOTAL AGENCY BUDGET	<u>64,645,000</u>	<u>60,139,000</u>	<u>64,926,000</u>
Regular	<u>64,645,000</u>	<u>60,139,000</u>	<u>64,926,000</u>
PS	48,931,000	46,095,000	51,333,000
MOOE	12,615,000	12,588,000	13,445,000
FinEx		3,000	3,000
CO	3,099,000	1,453,000	145,000

STAFFING SUMMARY

	2016	2017	2018
TOTAL STAFFING			
Total Number of Authorized Positions	96	96	96
Total Number of Filled Positions	90	91	91

Proposed New Appropriations Language
 For general administration and support, and operations, as indicated hereunder.....P 61,072,000
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OPERATIONS BY PROGRAM	PROPOSED 2018				
	PS	MOOE	FinEx	CO	TOTAL
FOREIGN SERVICE PERSONNEL DEVELOPMENT AND TECHNICAL RESEARCH PROGRAM	35,811,000	4,744,000	2,000	145,000	40,702,000

EXPENDITURE PROGRAM BY CENTRAL / REGIONAL ALLOCATION, 2018
 (in pesos)

REGION	PS	MOOE	FinEx	CO	TOTAL
Regional Allocation	47,479,000	13,445,000	3,000	145,000	61,072,000
National Capital Region (NCR)	47,479,000	13,445,000	3,000	145,000	61,072,000
TOTAL AGENCY BUDGET	47,479,000	13,445,000	3,000	145,000	61,072,000

SPECIAL PROVISION(S)

1. Appropriations for Programs and Specific Activities. The amounts appropriated herein for the programs of the agency shall be used specifically for the following activities in the indicated amounts and conditions:

New Appropriations, by Programs/Activities/Projects

PROGRAMS	Current Operating Expenditures				Total
	Personnel Services	Maintenance and Other Operating Expenses	Financial Expenses	Capital Outlays	
1000000000000000 General Administration and Support	11,668,000	8,701,000	1,000		20,370,000
100000100001000 General management and supervision	11,668,000	8,701,000	1,000		20,370,000
Sub-total, General Administration and Support	11,668,000	8,701,000	1,000		20,370,000

3000000000000000	Operations	35,811,000	4,744,000	2,000	145,000	40,702,000
3100000000000000	00 : Competency of DFA personnel enhanced	35,811,000	4,744,000	2,000	145,000	40,702,000
3101000000000000	FOREIGN SERVICE PERSONNEL DEVELOPMENT AND TECHNICAL RESEARCH PROGRAM	35,811,000	4,744,000	2,000	145,000	40,702,000
310100100001000	Formulation, development, conduct of personnel development and technical research and publication and dissemination of studies on Philippine foreign policy	35,811,000	4,744,000	2,000	145,000	40,702,000
Sub-total, Operations		35,811,000	4,744,000	2,000	145,000	40,702,000
TOTAL NEW APPROPRIATIONS		P 47,479,000	P 13,445,000	P 3,000	P 145,000	P 61,072,000

Obligations, by Object of Expenditures

CYs 2016-2018
(In Thousand Pesos)

	2016	2017	2018
Current Operating Expenditures			
Personnel Services			
Civilian Personnel			
Permanent Positions			
Basic Salary	27,598	29,290	32,118
Total Permanent Positions	27,598	29,290	32,118
Other Compensation Common to All			
Personnel Economic Relief Allowance	2,063	2,064	2,184
Representation Allowance	222	282	282
Transportation Allowance	222	282	282
Clothing and Uniform Allowance	440	430	455
Honoraria	2,232	3,041	4,266
Mid-Year Bonus - Civilian		2,440	2,676
Year End Bonus	2,066	2,440	2,676
Cash Gift	432	430	455
Step Increment		200	80
Productivity Enhancement Incentive	432	430	455
Total Other Compensation Common to All	8,109	12,039	13,811
Other Compensation for Specific Groups			
Other Personnel Benefits	7,940	22	22
Total Other Compensation for Specific Groups	7,940	22	22
Other Benefits			
Retirement and Life Insurance Premiums	3,283	3,515	3,854
PAG-IBIG Contributions	102	104	110
PhilHealth Contributions	316	275	327
Employees Compensation Insurance Premiums	102	104	110
Loyalty Award - Civilian			5
Terminal Leave	857		
Total Other Benefits	4,660	3,998	4,406
Non-Permanent Positions	624	746	976
TOTAL PERSONNEL SERVICES	48,931	46,095	51,333

Maintenance and Other Operating Expenses

Travelling Expenses	1,328	1,376	1,761
Training and Scholarship Expenses	1,724	1,348	1,108
Supplies and Materials Expenses	1,201	1,548	1,439
Utility Expenses	2,066	2,500	2,500
Communication Expenses	746	950	1,184
Confidential, Intelligence and Extraordinary Expenses			
Extraordinary and Miscellaneous Expenses	572	358	248
Professional Services	475	142	781
General Services	1,772	1,680	1,680
Repairs and Maintenance	167	245	375
Taxes, Insurance Premiums and Other Fees	142	168	168
Other Maintenance and Operating Expenses			
Advertising Expenses	9	24	24
Printing and Publication Expenses	299	400	400
Representation Expenses			188
Rent/Lease Expenses	1,491	1,420	1,150
Membership Dues and Contributions to Organizations	37	40	50
Subscription Expenses	586	389	389
TOTAL MAINTENANCE AND OTHER OPERATING EXPENSES	12,615	12,588	13,445
Financial Expenses			
Other Financial Charges		3	3
TOTAL FINANCIAL EXPENSES		3	3
TOTAL CURRENT OPERATING EXPENDITURES	61,546	58,686	64,781
Capital Outlays			
Property, Plant and Equipment Outlay			
Machinery and Equipment Outlay	1,879	1,453	145
Transportation Equipment Outlay	1,002		
Furniture, Fixtures and Books Outlay	218		
TOTAL CAPITAL OUTLAYS	3,099	1,453	145
GRAND TOTAL	64,645	60,139	64,926

STRATEGIC OBJECTIVES

SECTOR OUTCOME : People-centered, innovative, clean, efficient, effective, and inclusive delivery of public goods and services

ORGANIZATIONAL
OUTCOME : Competency of DFA personnel enhanced

PERFORMANCE INFORMATION

ORGANIZATIONAL OUTCOMES (OOs) / PERFORMANCE INDICATORS (PIs)	2016 Actual	2017 Targets
Competency of DFA personnel enhanced		
Percentage of DFA personnel who consider FSI training, research and information services useful	99%	50% + 1 of DFA respondents

<u>MFO / Performance Indicators</u>	<u>2016 Targets</u>	<u>2016 Actual</u>	<u>2017 GAA Targets</u>
MFO 1: CAREER FOREIGN SERVICE TRAINING			
Foreign Service Staff Development			
Number of training programs conducted	70	100	70
Percentage of participants who rated trainings as good or better	90%	99%	90%
Percentage of training programs conducted on schedule	90%	100%	90%
MFO 2: TECHNICAL ADVISORY SERVICES			
Research and Technical Studies			
Percentage of research papers completed and disseminated to DFA and other government agencies	90%	95%	90%
Percentage of research papers adopted and published	90%	94%	90%
Percentage of research papers submitted three (3) days prior to prescribed period	90%	93%	90%
<u>ORGANIZATIONAL OUTCOMES (OOs) / PERFORMANCE INDICATORS (PIs)</u>		<u>Baseline</u>	<u>2018 Targets</u>
Competency of DFA personnel enhanced			
FOREIGN SERVICE PERSONNEL DEVELOPMENT AND TECHNICAL RESEARCH PROGRAM			
Outcome Indicators			
1. Percentage of training programs conducted within the prescribed period	100%		95%
2. Percentage of training programs rated useful by the personnel trained	99%		95%
3. Percentage of policy inputs adopted by the DFA	94%		95%
Output Indicators			
1. Number of training programs conducted/implemented	100		73
2. Number of personnel trained	1,364		1,852
3. Number of research/policy papers completed and accepted by the requesting entity	85		70