

REPORT ON RANKING OF BUREAUS/OFFICES/ATTACHED AGENCIES/DELIVERY UNITS

Department/Agency _____

| 1.0 Summary of Information Required | | | |
|--|--|---|-------------------------|
| 1.1 Total No. of Bureau/Offices/Attached Agencies/Delivery Units _____ | | | |
| 1.2 Total No. of Bureaus/Attached Agencies/Delivery Units that achieved at least 90% of performance targets _____ | | | |
| 1.3 Total No. of Filled Positions as of November 30, 2012 _____ | | | |
| 1.4 Total No. of Officials and Employees Entitled to PBB _____ | | | |
| 1.5 Total Amount Required for Payment of PBB P _____ | | | |
| 2.0 Ranking of Bureaus/Offices/Attached Agencies/Delivery Units | | | |
| Ranking | Names of Bureaus/ Offices/Attached Agencies/ Delivery Units | Rate of Accomplishment of Targets (in %) | No. of Employees |
| 2.1 Top 10% (Best) | | | |
| 2.2 Next 25% (Better) | | | |
| | | | |
| 2.3 Next 50%-65% (Good) | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| 2.4 Did not meet 90% of targets (No PBB) | | | |
| 3.0 Please attach a description of the criteria and process used in rating the performance and ranking of the bureaus/offices/attached agencies/delivery units. | | | |

RANKING OF EMPLOYEES WITHIN THE BUREAUS/OFFICES/ATTACHED AGENCIES/DELIVERY UNITS

Department/Agency _____

| RANKING OF BUREAUS/OFFICES/ATTACHED AGENCIES/DELIVERY UNITS | RANKING OF EMPLOYEES | | AMOUNT OF PBB |
|---|-----------------------------------|-------------------------------------|---------------|
| | RANKING | NO. OF EMPLOYEES BY SALARY GRADE | |
| A. Best Bureau/s (Top 10%) | Best Performer (Top 10%) | | |
| | Better Performer (next 25%) | | |
| | | | |
| | Good Performer (next 50%- 65%) | | |
| | | | |
| | | | |
| | Poor Performer | | |
| | | Total | Total |

RANKING OF EMPLOYEES WITHIN THE BUREAUS/OFFICES/ATTACHED AGENCIES/DELIVERY UNITS
 Department/Agency _____

| RANKING OF BUREAUS/OFFICES/ATTACHED AGENCIES/DELIVERY UNITS | RANKING OF EMPLOYEES | | AMOUNT OF PBB |
|---|-----------------------------------|-------------------------------------|---------------|
| | RANKING | NO. OF EMPLOYEES BY SALARY GRADE | |
| B. Better Bureaus (Next 25%) 1. | Best Performer (Top 10%) | | |
| | Better Performer (Next 25%) | | |
| | | | |
| | Good Performer (Next 50%- 65%) | | |
| | | | |
| | | | |
| | Poor Performer | | |
| | | Total | Total |
| 2. | Best Performer (Top 10%) | | |
| | Better Performer (Next 25%) | | |
| | | | |
| | Good Performer (Next 50%- 65%) | | |
| | | | |
| | | | |
| | Poor Performer | | |
| | | Total | Total |

RANKING OF EMPLOYEES WITHIN THE BUREAUS/OFFICES/ATTACHED AGENCIES/DELIVERY UNITS

Department/Agency _____

| RANKING OF BUREAUS/OFFICES/ATTACHED AGENCIES/DELIVERY UNITS | RANKING OF EMPLOYEES | | AMOUNT OF PBB |
|---|-----------------------------------|-------------------------------------|---------------|
| | RANKING | NO. OF EMPLOYEES BY SALARY GRADE | |
| C. Good Bureaus (Next 50%-65%) 1. | Best Performer (Top 10%) | | |
| | Better Performer (Next 25%) | | |
| | | | |
| | Good Performer (Next 50%- 65%) | | |
| | | | |
| | | | |
| | Poor Performer | | |
| | | Total | Total |
| 2. | Best Performer (Top 10%) | | |
| | Better Performer (Next 25%) | | |
| | | | |
| | Good Performer (Next 50%- 65%) | | |
| | | | |
| | | | |
| | Poor Performer | | |
| | | Total | Total |

| | | | |
|--|-------------------------------|-------|-------|
| 3. | Best Performer (Top 10%) | | |
| | Better Performer (Next 25%) | | |
| | | | |
| | Good Performer (Next 50%-65%) | | |
| | | | |
| | | | |
| | | | |
| | Poor Performer | | |
| | | Total | Total |
| 4. | Best Performer (Top 10%) | | |
| | Better Performer (Next 25%) | | |
| | | | |
| | Good Performer (Next 50%-65%) | | |
| | | | |
| | | | |
| | | | |
| | Poor Performer | | |
| | | Total | Total |
| Reminder: Please attach a description of the criteria and process used in rating the performance and ranking of the employees within a bureau/office/attached agency/delivery unit. | | | |

Department/Agency Head