

0.4. NATIONAL ARCHIVES OF THE PHILIPPINES

For general administration and support, and operations, as indicated hereunder P 672,746,000

GENERAL APPROPRIATIONS ACT, FY 2024

New Appropriations, by Programs/Projects

	Current Operating Expenditures			
	Personnel Services	Maintenance and Other Operating Expenses	Capital Outlays	Total
A. REGULAR PROGRAMS				
General Administration and Support	P 12,824,000	P 47,171,000	P 504,587,000	P 564,582,000
Operations	<u>55,677,000</u>	<u>51,096,000</u>	<u>1,391,000</u>	<u>108,164,000</u>
GOVERNMENT RECORDS MANAGEMENT PROGRAM	32,884,000	22,216,000		55,100,000
GOVERNMENT ARCHIVES ADMINISTRATION PROGRAM	<u>22,793,000</u>	<u>28,880,000</u>	<u>1,391,000</u>	<u>53,064,000</u>
TOTAL NEW APPROPRIATIONS	<u>P 68,501,000</u>	<u>P 98,267,000</u>	<u>P 505,978,000</u>	<u>P 672,746,000</u>

Special Provision(s)

1. **Reporting and Posting Requirements.** The National Archives of the Philippines (NAP) shall submit quarterly reports on its financial and physical accomplishments, within thirty (30) days after the end of every quarter, through the following:

- URS or other electronic means for reports not covered by the URS; and
- NAP's website.

The NAP shall send written notice when said reports have been submitted or posted on its website to the DBM, House of Representatives, Senate of the Philippines, House Committee on Appropriations, Senate Committee on Finance, and other offices where the submission of reports is required under existing laws, rules and regulations. The date of notice to said agencies shall be considered the date of compliance with this requirement.

2. **Appropriations for Activities or Projects.** The amounts appropriated herein shall be used specifically for the following activities or projects in the indicated amounts and conditions:

New Appropriations, by Programs/Activities/Projects

	Current Operating Expenditures			
	Personnel Services	Maintenance and Other Operating Expenses	Capital Outlays	Total
REGULAR PROGRAMS				
General Administration and Support				
General Management and Supervision	P <u>12,824,000</u>	P <u>47,171,000</u>	P <u>504,587,000</u>	P <u>564,582,000</u>
Sub-total, General Administration and Support	<u>12,824,000</u>	<u>47,171,000</u>	<u>504,587,000</u>	<u>564,582,000</u>
Operations				
GOVERNMENT RECORDS MANAGEMENT PROGRAM	<u>32,884,000</u>	<u>22,216,000</u>		<u>55,100,000</u>
Training for government agencies on the creation, maintenance, disposal and retirement of all government records	19,795,000	16,572,000		36,367,000
Management of transference of records of all government including those of abolished offices	8,393,000	5,328,000		13,721,000

Conduct of research studies, promulgation of policies, rules and regulations on the creation, maintenance, and disposition of all government records	4,696,000	316,000		5,012,000
GOVERNMENT ARCHIVES ADMINISTRATION PROGRAM	<u>22,793,000</u>	<u>28,880,000</u>	<u>1,391,000</u>	<u>53,064,000</u>
Maintenance, preservation, rehabilitation and servicing of archival holdings	<u>22,793,000</u>	<u>28,880,000</u>	<u>1,391,000</u>	<u>53,064,000</u>
Sub-total, Operations	<u>55,677,000</u>	<u>51,096,000</u>	<u>1,391,000</u>	<u>108,164,000</u>
TOTAL NEW APPROPRIATIONS	<u>P 68,501,000</u>	<u>P 98,267,000</u>	<u>P 505,978,000</u>	<u>P 672,746,000</u>

New Appropriations, by Object of Expenditures
(In Thousand Pesos)

Current Operating Expenditures

Personnel Services

Civilian Personnel

Permanent Positions

Basic Salary

51,769

Total Permanent Positions

51,769

Other Compensation Common to All

Personnel Economic Relief Allowance

3,072

Representation Allowance

678

Transportation Allowance

678

Clothing and Uniform Allowance

768

Mid-Year Bonus - Civilian

4,315

Year End Bonus

4,315

Cash Gift

640

Productivity Enhancement Incentive

640

Step Increment

129

Total Other Compensation Common to All

15,235

Other Benefits

PAG-IBIG Contributions

155

PhilHealth Contributions

1,132

Employees Compensation Insurance Premiums

155

Loyalty Award - Civilian

55

Total Other Benefits

1,497

Total Personnel Services

68,501

Maintenance and Other Operating Expenses

Travelling Expenses

3,348

Training and Scholarship Expenses

6,739

GENERAL APPROPRIATIONS ACT, FY 2024

Supplies and Materials Expenses	9,806
Utility Expenses	10,366
Communication Expenses	5,260
Confidential, Intelligence and Extraordinary Expenses	
Extraordinary and Miscellaneous Expenses	108
Professional Services	812
General Services	27,214
Repairs and Maintenance	2,878
Taxes, Insurance Premiums and Other Fees	3,335
Other Maintenance and Operating Expenses	
Advertising Expenses	50
Printing and Publication Expenses	225
Representation Expenses	1,005
Transportation and Delivery Expenses	100
Rent/Lease Expenses	23,516
Membership Dues and Contributions to Organizations	40
Subscription Expenses	3,465
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Total Maintenance and Other Operating Expenses	98,267
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Total Current Operating Expenditures	166,768
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Capital Outlays	
Property, Plant and Equipment Outlay	
Buildings and Other Structures	500,000
Machinery and Equipment Outlay	4,578
Transportation Equipment Outlay	1,400
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Total Capital Outlays	505,978
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TOTAL NEW APPROPRIATIONS	672,746
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