

Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines  
**DEPARTMENT OF BUDGET AND MANAGEMENT - REGIONAL OFFICE VII**  
Request for Publication of Vacant Position

**RECEIVED**  
**JAN 30 2023**

Date: \_\_\_\_\_

Time: 9:36 a

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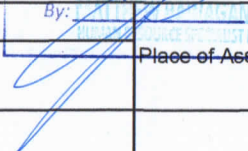
By: *[Signature]*  
PlB-140716

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant position, which is authorized to be filled, at the DEPARTMENT OF BUDGET AND MANAGEMENT - REGIONAL OFFICE VII in the CSC website:

*[Signature]*  
**LENIN S. BERNALES**  
Head of Agency

Date: January 30, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					By:  <small>PERSONNEL OFFICER OFFICE OF THE HUMAN RESOURCE SECRETARY</small>	Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)		
1	Accountant III	A3-17-2000	19	51,357	Bachelor's Degree in Commerce/Business Administration major in Accounting	8 hours of relevant training	2 years of relevant experience	RA 1080 (CPA)	Core (Integrity, Patriotism, Performance Excellence, Professionalism, Collaboration and Teamwork, Communication, GEDSI) Organizational (Analytical Thinking, Policy Interpretation, Attention to Detail, Service Delivery, Strategic Agility, Data Management) Functional (Maintaining PFM Understanding, Preparation and Interpretation of Financial Statements and Reports, Risk Assessment and Management, Accounting for Appropriations, Allotment, Obligations, Revenues and Expenditures, Continuous Regulatory Compliance, Accounts Reconciliation, Accounting for Current Assets and Current Liabilities)	DBM ROVII, Cebu City	

All interested and qualified individuals, regardless of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation are encouraged to apply.

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 10, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

LENIN S. BERNALES  
Acting Director IV  
Sudlon, Lahug, Cebu City  
dbm\_ro7@dbm.gov.ph

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**