



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE OF VACANT POSITIONS

The **Department of Budget and Management (DBM) Selection Board (SB) for Third Level Positions** is pleased to announce that it is accepting applications to the following vacant positions in the DBM Central and Regional Offices:

Position Title, Salary Grade (SG)	Bureau/Service/Office	Qualification Standards
Director IV, SG-28	Budget Information Legislative Service	<ul style="list-style-type: none"> • Bachelor's degree • Three (3) years of supervisory experience • Career Service Executive Eligibility (CSEE)/Career Executive Service (CES)
	Fiscal Planning and Reforms Bureau	
	Budget and Management Bureau-D	
	Budget and Management Bureau-E	
	DBM Regional Office III	
	DBM Regional Office VI	
	DBM Regional Office VII	
Director III, SG-27	Fiscal Planning and Reforms Bureau	
	Systems and Productivity Improvement Bureau	
	Budget and Management Bureau-A	
	Budget and Management Bureau-B	
	Budget and Management Bureau-C	
	Budget and Management Bureau-D	
	Budget and Management Bureau-F	
	Local Government and Regional Coordination Bureau	
	Budget Technical Bureau	
	DBM Regional Office II	
	DBM Regional Office IV-B	

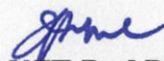
Interested applicants should file their applications together with the following documents to the **DBM SB Secretariat, Human Resource Management Division, Administrative Service, Department of Budget and Management, Ground Floor, DBM Building III, General Solano Street, San Miguel, Manila**, prior to close of office hours on or before **October 11, 2023**:

1. Application letter, indicating the position applied for and name of bureau/service/office where the vacancy is, and addressed to:

AMENAH F. PANGANDAMAN

Secretary
Department of Budget and Management
2nd Floor, Boncodin Hall
General Solano Street, San Miguel, Manila

2. Duly accomplished and updated Personal Data Sheet (PDS)¹ (CS Form No. 212, Revised 2017) with Work Experience Sheet, thumbmark, signature, and recent passport size photo;
3. Updated Curriculum Vitae, including outstanding accomplishments,² detailed duties and responsibilities, special assignments or projects;
4. Photocopy of certificates of technical and/or management trainings taken within the last five (5) years;
5. Photocopy of Performance Ratings in accordance with the Career Executive Service Performance Evaluation System (CESPES) or the Strategic Performance Management System (SPMS), whichever is applicable, for the last three (3) years; and
6. Original copy of NBI Clearance secured within the last two months.



JANET B. ABUEL

Undersecretary

Chairperson, DBM SB for Third Level Positions

September 26, 2023

¹ Notarized PDS for external applicants; signed by an authorized personnel to administer oath for internal applicants

² Include all activities, projects, committees, councils, technical working groups, task force, professional groups, and the like where you were involved with either as a team leader, chairperson, author, resource person, facilitator, or member