



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**SUPPLEMENTAL/BID BULLETIN (SBB) NO. 2**

This SBB No. 2 dated August 22, 2023 for **Project No. DBM-2023-32, “Budget Data Analytics Managed Services Project,”** is issued pursuant to Section 22.5 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, to clarify, modify or amend items in the Bidding Documents. Accordingly, this shall form an integral part of the Bidding Documents.

<b>PARTICULARS</b>	<b>AMENDMENTS/CLARIFICATIONS</b>																																																																																																				
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<sup>3</sup>Based on the TPF 8. Include details per activity.

<sup>2</sup>Based on the TPF 8. Include details per activity.

<sup>3</sup>STAFF MONTHS, DAYS, OR HOURS AS APPROPRIATE.

**FPF 5. REIMBURSABLES PER ACTIVITY**

**FPF 5. REIMBURSABLES PER ACTIVITY  
(REVISED)**

Activity No<sup>5</sup>: \_\_\_\_\_ Name: \_\_\_\_\_

Activity No<sup>54</sup>: \_\_\_\_\_ Name: \_\_\_\_\_

N o.	Description	Unit	Qu anti ty	Unit Price In	Total Amou nt In
1.	International flights _____	Trip			
2.	Miscellaneous travel expenses	Trip			
3.	Subsistence allowance	Day			
4.	Local transportation costs <sup>6</sup>				
	Office rent/accommodation/ clerical assistance				
	Grand Total				_____

N o.	Description	Unit	Qu anti ty	Unit Price <del>In</del>	Total Amou nt <del>In</del>
1.	International flights _____	Trip			
2.	Miscellaneous travel expenses	Trip			
3.	Subsistence allowance	Day			
4.	Local transportation costs <sup>65</sup>				
	Office rent/accommodation/ clerical assistance				
	Grand Total				_____

<sup>5</sup>Based on TPF 8. Include details per Activity.

<sup>6</sup> Local transportation costs are not included if local transportation is being made available by the Entity. Similarly, in the project site,

<sup>54</sup>Based on TPF 8. Include details per Activity.

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office rent/accommodations/clerical assistance costs are not to be included if being made available by the Entity.

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**FPF 6. Miscellaneous Expenses**

**FPF 6. Miscellaneous Expenses  
(REVISED)**

Activity No<sup>7</sup>: \_\_\_\_\_ Activity Name: \_\_\_\_\_

Activity No<sup>76</sup>: \_\_\_\_\_ Activity Name: \_\_\_\_\_

No.	Description	Unit	Quantity	Unit Price	Total Amount
1.	Communication costs between _____ and _____				
2.	(telephone, telegram, telex)				
3.	Drafting, reproduction of reports				
4.	Equipment: vehicles, computers, etc.				
	Software				
	Grand Total				

No.	Description	Unit	Quantity	Unit Price	Total Amount
1.	Communication costs between _____ and _____				
2.	(telephone, telegram, telex)				
3.	Drafting, reproduction of reports				
4.	Equipment: vehicles, computers, etc.				
	Software				
	Grand Total				

<sup>7</sup> Based on TPF 8. Include details per Activity.

<sup>76</sup> Based on TPF 8. Include details per Activity.

**Note:**

**Attached are the following documents which should be used as part of the Bidding Documents to be submitted by the bidders:**

1. **FPF 3. Breakdown of Price per Activity (Revised);**
2. **FPF 4. Breakdown of Remuneration per Activity (Revised)**
3. **FPF 5. Reimbursables per Activity (Revised); and**
4. **FPF 6. Miscellaneous Expenses (Revised)**

**Queries:**

1. On TPF 2. Consultant References, how many projects are needed at the minimum? Can we submit just one at the minimum (our Single Largest Completed Contract) that we also

**Clarifications:**

1. Yes, you may submit the Single Largest Completed Contract that you submitted during the eligibility documents submission. Item 10.2.(c)(i) of Section II. Instructions to Bidders of

<p>submitted during the eligibility documents submission?</p> <p>2. On FPF 2. Summary of Costs and FPF 3. Breakdown of Price per Activity, can we summarize the activity per tranche deliverables?</p> <p>3. On FPF 4. Breakdown of Remuneration, can this be grouped per tranche/per number of resources?</p> <p>4. On FPF 5. Reimbursable per Activity and FPF 6. Miscellaneous Expenses, if the items are “not applicable”, do we still need to submit the form?</p> <p>5. For TPFs 6, 9, 10, 11, and 12, as they have been submitted initially during the eligibility documents submission, can we resubmit the same notarized document? If resubmission is allowed, will a photocopy of the said document suffice as the embossed notarization stamp is no longer visible?</p>	<p>the Bidding Documents for the Project provides that TPF 2 must contain a brief description of the organization and outline of recent experience of the Consultant and each partner and/or subconsultant on projects of a similar and related nature.</p> <p>2. Yes, the activity per tranche deliverables may be summarized so long as it is also in accordance with the inputs in TPF 8 – Activity (Work) Schedule.</p> <p>3. FPF 4 shall be based on the inputs in TPF 8. Also, it should be filled out per individual with the <b><i>Input</i></b> in staff months, days or hours, as appropriate.</p> <p>4. Yes, FPFs 5 and 6 still need to be submitted. If the items are not applicable, just indicate “Not Applicable” in the fields on the form.</p> <p>5. Yes. Item 4.2. (f), Consultant’s Responsibilities, of Section II. Instructions to Bidders of the Bidding Documents for the Project provides that the Consultant is responsible for “ensuring that each of the documents submitted in satisfaction of the bidding requirements is <b>an authentic copy of the original, complete, and all statements and information provided therein are true and correct.</b>”</p>
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**Other matters:**

- The “No Contact Rule” shall be strictly observed. Bidders are not allowed to communicate with any member of the Bids and Awards Committee, Technical Working Group or Secretariat effective August 29, 2023 right after the opening of bids.
- For guidance and information of all concerned.

**RAMON VICENTE B. ASUNCION**

*Director IV*

*Vice Chairperson, DBM-BAC*

**FPF 3. Breakdown of Price per Activity  
(REVISED)**

Activity No <sup>1</sup> .: _____	Description: _____
Price Component	Amount in Philippine Peso
Remuneration	
Reimbursables	
Miscellaneous Expenses	
Subtotal	_____

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<sup>1</sup> Based on the TPF 8. Include details per Activity.

**FPF 4. BREAKDOWN OF REMUNERATION PER ACTIVITY  
(REVISED)**

Activity No. <sup>2</sup> _____		Name: _____		
Names	Position	Input <sup>3</sup>	Remuneration Currency(ies) Rate	Amount
1.				
2.				
3.				
4.				
5.				
6.				
Grand Total				

<sup>2</sup> Based on the TPF 8. Include details per Activity.

<sup>3</sup> Staff months, days, or hours as appropriate.

**FPF 5. Reimbursables per Activity  
(REVISED)**

Activity No<sup>4</sup>: \_\_\_\_\_

Name: \_\_\_\_\_

No.	Description	Unit	Quantity	Unit Price	Total Amount
1.	International flights _____	Trip			
2.	Miscellaneous travel expenses	Trip			
3.	Subsistence allowance	Day			
4.	Local transportation costs <sup>5</sup>				
5.	Office rent/accommodation/ clerical assistance				
	Grand Total				_____

<sup>4</sup> Based on TPF 8. Include details per Activity.

<sup>5</sup> Local transportation costs are not included if local transportation is being made available by the Entity. Similarly, in the project site, office rent/accommodations/clerical assistance costs are not to be included if being made available by the Entity.

**FPF 6. Miscellaneous Expenses  
(REVISED)**

Activity No<sup>6</sup>: \_\_\_\_\_

Activity Name: \_\_\_\_\_

No.	Description	Unit	Quantity	Unit Price	Total Amount
1.	Communication costs between _____ and _____ (telephone, telegram, telex)				
2.	Drafting, reproduction of reports				
3.	Equipment: vehicles, computers, etc. Software				
4.	Grand Total				_____

<sup>6</sup> Based on TPF 8. Include details per Activity.