



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA

SUPPLEMENTAL/BID BULLETIN (SBB) NO. 2

This SBB No. 2 dated September 14, 2023 for **Project ID No. DBM-2023-39, “Subscription to Integrated Human Resource Information System (IHRIS) using a Cloud-based Software as a Service (SaaS) for the Department of Budget and Management,”** is issued pursuant to Section 22.5 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, to clarify, modify or amend items in the Bidding Documents. Accordingly, this shall form an integral part of the Bidding Documents.

PARTICULARS (SBB No.1)	AMENDMENTS/CLARIFICATIONS
<p style="text-align: center;">Section I. Invitation to Bid</p> <p style="text-align: center;">xxx</p> <p>2. The DBM now invites bids for the above-entitled Procurement Project. Delivery of the Goods is required as specified in Section VI (Schedule of Requirements) of the Bidding Documents. Bidders should have completed within the period of September 20, 2018 to September 19, 2023 a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).</p> <p style="text-align: center;">xxx</p> <p>5. A complete set of Bidding Documents may be acquired by interested Bidders on August 30, 2023 from the given address and website below and upon payment of a fee in the amount of Fifty Thousand Pesos (P50,000.00).</p> <p>Payment may be made in either mode, as follows:</p> <p>a) Online payment through the Landbank Link.Biz Portal. However, this mode of payment may only be done until September 16, 2023 (four [4] calendar days before the Submission of Bids),</p>	<p style="text-align: center;">Section I. Invitation to Bid</p> <p style="text-align: center;">xxx</p> <p>2. The DBM now invites bids for the above-entitled Procurement Project. Delivery of the Goods is required as specified in Section VI (Schedule of Requirements) of the Bidding Documents. Bidders should have completed within the period of September 20 21, 2018 to September 19 20, 2023 a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).</p> <p style="text-align: center;">xxx</p> <p>5. A complete set of Bidding Documents may be acquired by interested Bidders on August 30 29, 2023 from the given address and website below and upon payment of a fee in the amount of Fifty Thousand Pesos (P50,000.00) Twenty-five Thousand Pesos (P25,000.00).</p> <p>Payment may be made in either mode, as follows:</p> <p>a) Online payment through the Landbank Link.Biz Portal. However, this mode of payment may only be done until September 16 17, 2023 (four [4] calendar days before the Submission of Bids),</p>

<p>11:00 p.m., for crediting and recording purposes. Procedural guidelines for online payment may be accessed via https://dbm.gov.ph/images/Advisory_for_Bidders_Suppliers-LinkBiz.pdf. Bidders shall present its confirmation receipt to the BAC Secretariat in person, by facsimile, or through electronic means, which shall be used as proof of payment for the bidding documents fee.</p> <p style="text-align: center;">xxx</p> <p>7. Bids must be duly received by the BAC Secretariat or the DBM-Central Records Division through manual submission at the office address indicated below on or before September 20, 2023, 9:30 a.m. Late bids shall not be accepted.</p> <p style="text-align: center;">xxx</p> <p>9. Bid opening shall be on September 20, 2023, 9:30 a.m., at the given address below and via video conferencing. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity. Authorized attendees, including representatives of bidders, who are physically present at the BAC Conference Room, DBM Building III, General Solano St., San Miguel, Manila shall likewise join the meeting via videoconferencing.</p> <p style="text-align: center;">xxx</p>	<p>11:00 p.m., for crediting and recording purposes. Procedural guidelines for online payment may be accessed via https://dbm.gov.ph/images/Advisory_for_Bidders_Suppliers-LinkBiz.pdf. Bidders shall present its confirmation receipt to the BAC Secretariat in person, by facsimile, or through electronic means, which shall be used as proof of payment for the bidding documents fee.</p> <p style="text-align: center;">xxx</p> <p>7. Bids must be duly received by the BAC Secretariat or the DBM-Central Records Division through manual submission at the office address indicated below on or before September 20 21, 2023, 9:30 a.m. 1:30 p.m. Late bids shall not be accepted.</p> <p style="text-align: center;">xxx</p> <p>9. Bid opening shall be on September 20 21, 2023, 9:30 a.m. 1:30 p.m., at the given address below and via video conferencing. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity. Authorized attendees, including representatives of bidders, who are physically present at the BAC Conference Room, DBM Building III, General Solano St., San Miguel, Manila shall likewise join the meeting via videoconferencing.</p> <p style="text-align: center;">xxx</p>
<p>Section II. Instructions to Bidders</p> <p style="text-align: center;">xxx</p> <p>10. Documents comprising the Bid: Eligibility and Technical Components</p> <p style="text-align: center;">xxx</p> <p>10.2. The Bidder's SLCC as indicated in ITB Clause 5.3 should have been completed within the period of September 20, 2018 to September 19, 2023.</p>	<p>Section II. Instructions to Bidders</p> <p style="text-align: center;">xxx</p> <p>10. Documents comprising the Bid: Eligibility and Technical Components</p> <p style="text-align: center;">xxx</p> <p>10.2. The Bidder's SLCC as indicated in ITB Clause 5.3 should have been completed within the period of September 20 21, 2018 to September 19 20, 2023.</p>

<p style="text-align: center;">xxx</p> <p>14. Bid Security</p> <p style="text-align: center;">xxx</p> <p>14.2 The Bid and bid security shall be valid until January 18, 2024. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.</p> <p style="text-align: center;">xxx</p>	<p style="text-align: center;">xxx</p> <p>14. Bid Security</p> <p style="text-align: center;">xxx</p> <p>14.2 The Bid and bid security shall be valid until January 18 19, 2024. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.</p> <p style="text-align: center;">xxx</p>												
<p>Section III. Bid Data Sheet</p> <table border="1" data-bbox="130 770 799 1272"> <tr> <th style="text-align: center;">ITB Clause</th> <th></th> </tr> <tr> <td colspan="2" style="text-align: center;">xxx</td> </tr> <tr> <td style="text-align: center;">5.3</td> <td> <p>For this purpose, contracts similar to the Project shall:</p> <p style="text-align: center;">xxx</p> <p>b. have been completed within the period of September 20, 2018 to September 19, 2023.</p> </td> </tr> </table>	ITB Clause		xxx		5.3	<p>For this purpose, contracts similar to the Project shall:</p> <p style="text-align: center;">xxx</p> <p>b. have been completed within the period of September 20, 2018 to September 19, 2023.</p>	<p>Section III. Bid Data Sheet</p> <table border="1" data-bbox="834 770 1503 1281"> <tr> <th style="text-align: center;">ITB Clause</th> <th></th> </tr> <tr> <td colspan="2" style="text-align: center;">xxx</td> </tr> <tr> <td style="text-align: center;">5.3</td> <td> <p>For this purpose, contracts similar to the Project shall:</p> <p style="text-align: center;">xxx</p> <p>b. have been completed within the period of September 20 21, 2018 to September 19 20, 2023.</p> </td> </tr> </table>	ITB Clause		xxx		5.3	<p>For this purpose, contracts similar to the Project shall:</p> <p style="text-align: center;">xxx</p> <p>b. have been completed within the period of September 20 21, 2018 to September 19 20, 2023.</p>
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<p>Statement of all Ongoing Government and Private Contracts Including Contracts Awarded but not yet Started</p> <p style="text-align: center;">xxx</p> <p>Instructions:</p> <p>i. State ALL ongoing contracts including those awarded but not yet started (government [including the DBM] and private contracts which may be similar or not similar to the project being bid) up to September 19, 2023.</p> <p style="text-align: center;">xxx</p>	<p>Statement of all Ongoing Government and Private Contracts Including Contracts Awarded but not yet Started (REVISED)</p> <p style="text-align: center;">xxx</p> <p>Instructions:</p> <p>i. State ALL ongoing contracts including those awarded but not yet started (government [including the DBM] and private contracts which may be similar or not similar to the project being bid) up to September 19 20, 2023.</p> <p style="text-align: center;">xxx</p>												

<p>Statement of Single Largest Completed Contract which is Similar in Nature</p> <p style="text-align: center;">xxx</p> <p>Instructions:</p> <p>b. The SLCC should have been completed (i.e., accepted) within the period of September 20, 2018 to September 19, 2023.</p> <p style="text-align: center;">xxx</p>	<p>Statement of Single Largest Completed Contract which is Similar in Nature (REVISED)</p> <p style="text-align: center;">xxx</p> <p>Instructions:</p> <p>b. The SLCC should have been completed (i.e., accepted) within the period of September 20 21, 2018 to September 19 20, 2023.</p> <p style="text-align: center;">xxx</p>
	<p>Note:</p> <p><u>Attached are the following documents which should be used as part of the Bidding Documents to be submitted by the bidders:</u></p> <ol style="list-style-type: none"> 1. Statement of all Ongoing Government and Private Contracts Including Contracts Awarded but not yet Started (Revised); and 2. Statement of Single Largest Completed Contract which is Similar in Nature (Revised).

Other matters:

- The “No Contact Rule” shall be strictly observed. Bidders are not allowed to communicate with any member of the Bids and Awards Committee, Technical Working Group or Secretariat effective September 21, 2023 right after the opening of bids.
- For guidance and information of all concerned.

RAMON VICENTE B. ASUNCION
Director IV
Vice Chairperson, DBM-BAC

**Statement of all Ongoing Government and Private Contracts
Including Contracts Awarded but not yet Started**
[shall be submitted with the Bid]
(Revised)

Business Name: _____

Business Address: _____

Name of Client/Contact Person/Contact Number/Contact Email Address	Date of the Contract	Title of the Contract / Name of the Project	Kinds of Goods	Total Amount of Contract	Value of Outstanding Contract	Date of Delivery
<u>Government</u>						
<u>Private</u>						

Submitted by : _____

(Printed Name and Signature)

Designation : _____

Date : _____

Instructions:

- i. State **ALL** ongoing contracts including those awarded but not yet started (government **[including the DBM]** and private contracts which may be **similar or not similar** to the project being bid) up to September 20, 2023.
- ii. If there is no ongoing contract including those awarded but not yet started as of the aforementioned period, state none or equivalent term.
- iii. The total amount of the ongoing and awarded but not yet started contracts should be consistent with those used in the Net Financial Contracting Capacity (NFCC).
- iv. Please note that item 6.4 of the Government Procurement Policy Board (GPPB) Circular No. 04-2020 dated September 16, 2020 states that, "[t]he PEs shall check **compliance of the submitted forms with the mandatory provisions stated above. Non-submission of the Required Forms or non-inclusion of the mandatory provisions in any of the Required Forms shall be a ground for disqualification.**"

Moreover, GPPB Non-Policy Matter Opinion No. 041-2014 dated October 9, 2014 partially states that **"even contracts that include non-disclosure agreements or confidentiality clauses are required to be disclosed.** It is likewise good to clarify that

the requirement refers to a “statement” to be made by the bidder relative to all its ongoing and private contracts, and not the actual submission of the physical contracts.”

Statement of Single Largest Completed Contract
which is Similar in Nature
[shall be submitted with the Bid]
 (Revised)

Business Name: _____

Business Address: _____

Name of Client/Contact Person/Contact Number/Contact Email Address	Date of the Contract	Title of the Contract / Name of the Project	Kinds of Goods	Amount of Contract	Date of Acceptance*	End User's Acceptance or Official Receipt(s) Issued for the Contract

Submitted by : _____
 (Printed Name and Signature)

Designation : _____

Date : _____

Instructions:

- a. Pursuant to Section 23.4.1.3 of the 2016 Revised IRR of RA No. 9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project, the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to the following requirements:
 - i. a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC; **OR**
 - ii. at least two (2) similar contracts:
 - (a) the aggregate amount of which should be equivalent to at least fifty percent (50%) of the ABC for this Project; **AND**
 - (b) the largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above (i.e., twenty-five percent [25%]).
- b. The SLCC should have been completed (i.e., accepted) within the period of **September 21, 2018 to September 20, 2023.**
- c. The similar contract for this Project shall refer to the provision and installation of software as a service (SAAS) or development/deployment of software applications within the last five (5) years for any of the following systems: (i) Human Resource Information Systems; (ii) Financial Management Systems; and/or (iii) Payroll and Payment Systems. If the provision and installation of software as a service (SAAS) or development/deployment of software applications within the last five (5) years for any of the following systems: (i) Human Resource Information Systems; (ii) Financial Management Systems; and/or (iii) Payroll and Payment Systems form part of a bigger contract, only the cost component of the provision and installation of software as a service (SAAS) or development/deployment of software applications within the last five (5) years for any of the following systems: (i) Human Resource Information Systems; (ii) Financial Management Systems; and/or (iii)

Payroll and Payment Systems shall be considered for purposes of comparing the value thereof to at least fifty percent (50%) of the ABC.

- * Date of Acceptance shall mean the date when the items delivered have **satisfactorily met** the requirements of the procuring entity, as evidenced by either a Certificate of Final Acceptance/Completion from the bidder's client, or an Official Receipt or a Sales Invoice (to be submitted during post-qualification).