



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VIII

NOTICE OF AWARD

February 19, 2024

The Manager
THE SELAH GARDEN HOTEL
Pasay City, Metro Manila

Dear **Sir/Madam**:

This is to notify you that your Bid for the **Lease of Venue with Hotel and Accommodation and Catering Services for thirty-one (31) persons for the Conduct of Department of Budget and Management (DBM) Regional Office VIII of CY 2024 Annual Planning, Performance Evaluation, Assessment Review (APPEAR), Sports and Cultural, and Gender and Development Activity/ies** for the contract Price of **One Hundred Thirty Seven Thousand Five Hundred Eighty Pesos (P137,580.00)** Only is hereby accepted.

Please refer to the attached signed quotation for the details of the specifications. May we remind likewise that processing of payment is subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the Request for Quotation.

For information and guidance.

Very truly yours,


IMELDA C. LACERAS, CESO III
Regional Director

Conforme:


MARY CLAIRE PUYON
(Signature over Printed Name)
Manager / Authorized Representative
THE SELAH GARDEN HOTEL
Date of Receipt: 2/19/24

PURCHASE ORDER
Department of Budget and Management
Regional Office VIII

Villa Ruiz, Bgy 77, Marasbaras, Tacloban City
 Tel. No. (053) 888-0548, & 832-1628

Supplier :	THE SELAH GARDEN HOTEL	P.O. No. : 2024-02-005			
Address :	Pasay City	Date : February 19, 2024			
TIN :		Mode of Procurement : Lease of Property and Venue			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery :	DBM RO VIII, Marasbaras, Tacloban City	Delivery Term :			
Date of Delivery :	See note below.	Payment Term : LDDAP-ADA			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pax	<p>Lease of Venue with Hotel and Accommodation and Catering Services for thirty-one (31) persons for the Conduct of Department of Budget and Management (DBM) Regional Office VIII of CY 2024 Annual Planning, Performance Evaluation, Assessment Review (APPEAR), Sports and Cultural, and Gender and Development Activity/ies.</p> <p>Delivery Period: February 21 – 23, 2024</p> <p>Requirements:</p> <p>a. Venue</p> <p>b. Function Room:</p> <p>1. With use of function room good for 31 pax observing minimum health protocols as prescribed by the Inter-Agency Task Force for the Management of Emerging infectious Diseases (IATF-MEID), including use of sound system, wifi internet access, use of plastic chairs and table set-up, atleast three (3) microphones, LCD projector and projector screen.</p> <p>c. Accommodation (3 days and 2 Nights)</p> <p style="padding-left: 20px;">9 Triple Sharing Room 2 Deluxe Room</p> <p>d. Meal Requirements (Buffet Set-Up and Packed)</p> <p>1. Day 1: February 21, 2024 (Buffet Set-Up)</p> <p>Lunch</p> <p>1 soup, 2 main dish (fish, pork/chicken), 1 vegetables, 1 dessert, rice and 1 round of iced tea</p> <p style="padding-left: 20px;">Menu Choice</p> <p style="padding-left: 40px;">Bacon and Cheese Potato Soup Fish Casserole Chicken Pastel Ratatouille Creme Brulee Steamed Rice 1 round of iced tea</p>	31		137,580.00

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<p>Dinner</p> <p>1 soup, 2 main dish (fish, pork/chicken), 1 vegetables, 1 dessert, rice and 1 round of iced tea</p> <p>Menu Choice</p> <p>Asparagus Soup Breaded Fish Fillet with Ala-king Sauce Thai Glazed Chicken Kare-kareng Gulay Tiramisu Steamed Rice 1 round of iced tea</p> <p>2. Day 2: February 22, 2024</p> <p>Breakfast (Buffet Set-Up):</p> <p>1 soup, 2 main dish (fish, pork/chicken), 1 vegetables, 1 dessert, rice and 1 round of iced tea</p> <p>Menu Choice</p> <p>Chicken Sopas Daing Bangus Pork Tapa Scrambled Egg/Sunny-side-Up/Hard Boiled Egg Grilled Eggplant Mango Jelly Garlic Rice Coffee/Chocolate/Tea/Juice</p> <p>Lunch (Packed)</p> <p>2 main dish (fish, pork/chicken), 1 vegetables, 1 dessert, rice and bottled iced-tea/bottled water</p> <p>Menu Choice</p> <p>Grilled Dorado Chicken Karaage Vegetable Fritters Choco Brownies Steamed Rice Juice/Iced Tea</p> <p>Dinner (Buffet Set-Up)</p> <p>1 soup, 2 main dish (fish, pork/chicken), 1 vegetables, 1 dessert, rice and 1 round of iced tea</p> <p>Menu Choice</p> <p>Crab and Corn soup Fish Fillet in Hickory Soup Chicken Ala Cubana Buttered Vegetables Mango Cheesecake Steamed Rice Juice/Iced Tea</p>			

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<p>3. Day 3: February 23, 2024</p> <p>Breakfast (Buffet Set-Up):</p> <p>1 soup, 2 main dish (fish, pork/chicken), 1 vegetables, 1 dessert, rice and 1 round of iced tea</p> <p>Menu Choice</p> <p>Potato and Beef Soup</p> <p>Fried Danggit</p> <p>Corned Beef</p> <p>Amplaya con Egg</p> <p>Scrambled Egg/Sunny-side-Up/Hard Boiled Egg</p> <p>Turon de Manila</p> <p>Garlic Rice</p> <p>Coffee/Chocolate/Tea/Juice</p> <p>Lunch (Packed)</p> <p>1 soup, 2 main dish (fish, pork/chicken), 1 vegetables, 1 dessert, rice and 1 round of iced tea</p> <p>Menu Choice</p> <p>Seafood Chowder Soup</p> <p>Sinigang na Bangus sa Misu</p> <p>Grilled Chicken</p> <p>Chopsuey</p> <p>Leche Flan</p> <p>Steamed Rice</p> <p>Juice/Iced Tea</p> <p>Other Requirements:</p> <p>1. Free-flowing coffee</p> <p>2. Mixed Nuts</p> <p>3. Payment – shall be made upon check-out and at the same time receipt of billing statement, hence, advance payment and security deposit is waived</p>			
		TOTAL			P 137,580.00

In Case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

We reserve the right to return the above items in case of defects and if found not in accordance with the agreed specifications.

Conforme:


MARY CATHERINE SISON
 (Signature over printed name)
2/19/24
 Date

Very Truly yours


IMELDA C. LACERAS, CESO III
 Regional Director

Fund Cluster : _____

Funds Available : _____

MA. JOANNA C. LANTAJO
 Accountant

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____