



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VIII

NOTICE OF AWARD

February 14, 2024

The Manager
SOPHIA'S WAY FOOD CENTER
Tacloban City

Dear **Sir/Madam:**

This is to notify you that your Bid for the **Catering Services for the Conduct of Orientation on the Preparation, Submission, Evaluation, and Review of Corporate Operating Budget of Local Water Districts and Agency Performance Review Consultation** for the contract Price of **One Hundred Fifty Six Thousand Six Hundred Forty Pesos (P156,640.00)** Only is hereby accepted.

Please refer to the attached signed quotation for the details of the specifications. May we remind likewise that processing of payment is subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the Request for Quotation.

For information and guidance.

Very truly yours,


IMELDA C. LACERAS, CESO III
Regional Director

Conforme:


SOPHIE GRACE GO

(Signature over Printed Name)

Manager / Authorized Representative
SOPHIA'S WAY FOOD CENTER
Date of Receipt: 02-16-2024

PURCHASE ORDER
Department of Budget and Management
Regional Office VIII

Villa Ruiz, Bgy 77, Marasbaras, Tacloban City
 Tel. No. (053) 888-0548, & 832-1628

Supplier : SOFIA'S WAY FOOD CENTER		P.O. No. : 2024-02-003			
Address : Tacloban City		Date : February 15, 2024			
TIN :		Mode of Procurement : SVP			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : DBM RO VIII, Marasbaras, Tacloban City		Delivery Term :			
Date of Delivery : See note below.		Payment Term : LDDAP-ADA			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pax	<p>I. Catering Services for the Conduct of Orientation on the Preparation, Submission, Evaluation, and Review of the Corporate Operating Budget (COB) of Local Water Districts (LWDs) for Fiscal Year 2024 and thereafter</p> <p>Date: February 19, 2024 (8:00 AM to 12:00 Noon)</p> <p>No. of Pax: 85 Pax Venue: DBM ROVIII Conference Room</p> <p>a. Food requirements (Packed Meals)</p> <p>AM Snack:</p> <p>Cheese Burger Bottled Orange Juice (atleast 200ml)</p> <p>Lunch</p> <p>2 Main Dish (chicken and pork) Vegetables Buko Pandan Rice Bottled Soda (atleast 200ml)</p> <p>Note:</p> <p>- Meal requirements for the main dish will follow the menu list of the winning supplier;</p> <p>- Separate set-up will be prepared fro head of agencies served at the Office of the Regional Director (full catered meals);</p> <p>- Number of pax to be served will be subject to actual number of confirmed head of agency attendees. The same will be provided to the winning supplier 3 days before the event</p> <p>Other Requirements:</p> <p>1. Free-flowing brewed coffee with perculator</p> <p>2. Mixed nuts</p> <p>3. Payment - shall be made 7 days after the receipt of Billing/Statement of Account, advance payment and security deposit is waived</p>	85		
			85	85.00	7,225.00
			85	280.00	23,800.00

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		II. Catering Services for the Conduct of Full Year Agency Performance Review (APR) Consultation CUM Full-Time Delivery Unit (FDU) Meeting for the following:			
	pax	Day 1: Department of Education Regional Office VIII and Schools Division Offices Date: February 20, 2024 (8:00 AM to 4:00 PM) No. of Pax: 91 Pax	91		
	pax	Day 2: Department of Health (DOH) Date: February 26, 2024 (9:00 AM to 2:00 PM) No. of Pax: 31 Pax	31		
	pax	Day 3: State Universities and Colleges, Commission on Higher Education, and Technical Education and Skills Development Authority Regional Office VIII Date: February 27, 2024 (8:30 AM to 4:30 PM) No. of Pax: 67 Pax	67		
	pax	Day 4: Department of Public Works and Highways and its District Engineering Offices (DEOs) Date: February 29, 2024 (9:00 AM to 5:00 PM) No. of Pax: 96 Pax	96		
		Requirements:			
		a. Venue and Room Arrangement			
		- DBM Conference Room			
		- With table and chairs (rectangular table with atleast 4 pax per table)			
		b. Food requirements			
		<u>DAY 1 (DEPED and its SDS): FEBRUARY 20, 2024 (8:00AM TO 4:00PM) - 91 PAX</u>			
		AM SNACK: (Packed)	91	85.00	7,735.00
		Pansit Bihon Guisado with 2 pcs puto			
		Bottled Orange Juice (atleast 200ml)			
		Lunch: (Packed)	91	280.00	25,480.00
		2 Main Dish (chicken and pork)			
		Chopsuey			
		Fresh Fruits (mixed of pineapple/watermelon/papaya/mango)			
		Steamed Rice			
		Bottled Soda (atleast 200ml)			
		Note:			
		- Meal requirements for the main dish will follow the menu list of the winning supplier;			

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		- Separate set-up will be prepared fro head of agencies served at the Office of the Regional Director (full catered meals for 17 pax);			
		PM Snack (Packed) 2 pcs Suman latik with slice ripe mango Bottled Ice Tea (atleast 200ml)	91	85.00	7,735.00
		<u>DAY 2 (DOH and its IUs): FEBRUARY 26, 2024</u> <u>(9:00AM TO 2:00PM) - 31 PAX</u>			
		AM Snack: (Packed) Spagetti with Garlic Bread Bottled Iced Tea (atleast 200ml)	31	85.00	2,635.00
		Lunch: (Packed) 2 Main Dish (fish, chicken, and pork) Vegetables Fresh Fruits (mixed of pineapple/watermelon/papaya/mango) Steamed Rice Bottled Soda (atleast 200ml)	31	280.00	8,680.00
		Note: - Meal requirements for the main dish will follow the menu list of the winning supplier; - Separate set-up will be prepared for head of agencies served at the Office of the Regional Director (full catered meals for 6 pax);			
		<u>DAY 3 (SUCs, TESDA, and CHED): FEBRUARY 27, 2024 (8:30AM TO 4:30PM) - 67 PAX</u>			
		AM Snack: (Packed) Tuna Sandwich with Lettuce and Tomatoes with Chips Bottled Orange Juice (atleast 200ml)	67	85.00	5,695.00
		Lunch: (Packed) 2 Main Dish (chicken and pork) Vegetables Fresh Fruits (mixed of pineapple/watermelon/papaya/mango) Rice Bottled Soda (atleast 200ml)	67	280.00	18,760.00
		Note: - Meal requirements for the main dish will follow the menu list of the winning supplier; - Separate set-up will be prepared for head of agencies served at the Office of the Regional Director (full catered meals for 14 pax);			

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		PM Snack: (Packed) 2 pcs Chicken Empanada Bottled Ice Tea (atleast 200ml)	67	85.00	5,695.00
		<u>DAY 4 (DPWH and its DEOs): FEBRUARY 29, 2024</u> <u>(9:00AM TO 5:00PM) - 96 PAX</u>			
		AM Snack: (Packed) Lasagna with bread Bottled Orange Juice (atleast 200ml)	96	85.00	8,160.00
		Lunch: (Packed) 2 Main Dish (chicken and pork) Vegetables Fresh Fruits (mixed of pineapple/watermelon/papaya/mango) Rice Bottled Soda (atleast 200ml)	96	280.00	26,880.00
		Note: - Meal requirements for the main dish will follow the menu list of the winning supplier; - Separate set-up will be prepared for head of agencies served at the Office of the Regional Director (full catered meals for 16 pax);			
		PM Snacks: (Packed) 2 pcs Local Rice Bibingka Bottled Ice Tea (atleast 200ml)	96	85.00	8,160.00
		Other Requirements: 1. Free-flowing brewed coffee with perculator 2. Mixed nuts 3. Payment - shall be made 7 days after the receipt of Billing/Statement of Account, advance payment and security deposit is waived 4. VENUE: DBM ROVIII Conference Room			
		TOTAL			₱ 156,640.00

In Case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

We reserve the right to return the above items in case of defects and if found not in accordance with the agreed specifications.

Very Truly yours,

IMELDA C. LACERAS, CESO III
Regional Director

Conforme:


 (Signature over printed name)
 Date: 02-10-2024

Fund Cluster : _____
 Funds Available : _____

MA. JOANNA C. LANTAJO
Accountant

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ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____