



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VIII

December 29, 2023

MANAGER MARIA LUISA G. VALUIS

Vision Janitorial and Allied Services, Inc.
#483 Sandy Lane, Marasbaras, Tacloban City

Dear **Manager Valuis**:

The attached Contract Agreement having been approved, notice is hereby given to Vision Janitorial and Allied Services, Inc. that the work may commence on the "Delivery of Janitorial Services for CY 2024," effective on **January 1, 2024.**

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing in the space provided below. Keep one copy and return the other copies to DBM ROVIII.


For information and guidance.

Thank you very much.

Very truly yours,


IMELDA C. LACERAS, CESO III
Director IV

Conforme:


MARIA LUISA G. VALUIS
GENERAL MANAGER


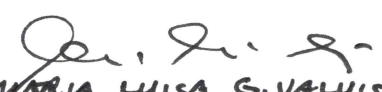

(Signature over Printed Name)

Authorized Representative
Vision Janitorial and Allied Services, Inc.
Date of Receipt: 12-29-2023

PURCHASE ORDER**Department of Budget and Management****Regional Office VIII**

Villa Ruiz, Bgy 77, Marasbaras, Tacloban City

Tel. No. (053) 888-0548, & 832-1628

Supplier : VISION JANITORIAL AND ALLIED SERVICES, INC.		P.O. No. : <u>2023-12-056</u>			
Address : Tacloban City		Date : December 29, 2023			
TIN :		Mode of Procurement : BIDDING			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : DBM RO VIII, Marasbaras, Tacloban City		Delivery Term :			
Date of Delivery : See note below.		Payment Term : LDDAP-ADA			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Procurement for the delivery of the following services for CY 2024 Janitorial Services: Annexes: a. Computation of Approved Budget for the Contract (ABC) - Price Schedule b. Schedule of Requirements c. Technical Specifications Delivery Period: January 1 to December 31, 2024			₱ 604,768.68
		TOTAL			₱ 604,768.68
In Case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.					
We reserve the right to return the above items in case of defects and if found not in accordance with the agreed specifications.					
Conforme:		Very Truly yours,  IMELDA C. LACERAS, CESO III Regional Director			
 MARIA LUISA G. VALUIS (Signature over printed name) DECEMBER 29, 2023 Date					
Fund Cluster : _____		ORS/BURS No. : _____			
Funds Available : _____		Date of the ORS/BURS: _____			
MA. JOANNA O. LANTAJO Accountant		Amount : _____			