



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
REGION VIII

## NOTICE OF AWARD

December 20, 2023

**The Manager**  
**TRES NIÑAS GENERAL MERCHANT AND PRINTING**  
Tacloban City

Dear **Sir/Madam**:

This is to notify you that your Bid for the **Supply and Delivery of 2024 GAD Planner** for the contract Price of **One Hundred Six Thousand Pesos (P106,000.00)** Only is hereby accepted.


Please refer to the attached signed quotation for the details of the specifications. May we remind likewise that processing of payment is subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the Request for Quotation.

For information and guidance.

Very truly yours,

  
**IMELDA C. LACERAS, CESO III**  
Regional Director

Conforme:

  
\_\_\_\_\_  
(Signature over Printed Name)  
**Manager / Authorized Representative**  
**TRES NIÑAS GENERAL MERCHANT AND PRINTING**  
Date of Receipt: 12/21/2023

**PURCHASE ORDER**  
**Department of Budget and Management**  
**Regional Office VIII**  
 Villa Ruiz, Bgy 77, Marasbaras, Tacloban City  
 Tel. No. (053) 888-0548, & 832-1628

Supplier : <b>Tres Niñas General Merchant and Printing</b>	P.O. No. : <u>2023-12-044</u>
Address : Tacloban City	Date : December 20, 2023
TIN :	Mode of Procurement : Negotiated-SVP

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DBM RO VIII, Marasbaras, Tacloban City	Delivery Term :				
Date of Delivery : See note below.	Payment Term : LDDAP-ADA				
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>Supply and Delivery of 2024 GAD Planner</b>			
	Pcs	Specifications: - Material: Hardbound Cover with Lamination - At least 8 inches (H) x 5 inches (w) paper size - At least 150 leaves (grey color) - with monthly calendar" - Please see attached file for the cover and page design	250		
		<b>Delivery Period:</b>			
		Ten (10) calendar days upon receipt of NOA and PO			
		<b>Payment Term:</b>			
		Payment shall be made upon complete delivery.			
		<b>TOTAL</b>			<b>106,000.00</b>

In Case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

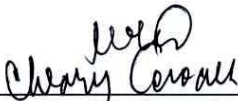
We reserve the right to return the above items in case of defects and if found not in accordance with the agreed specifications.

Very Truly yours,

**IMELDA C. LACERAS, CESO III**

Regional Director

Conforme:

  
 (Signature over printed name)

Date 12/20/2023

Fund Cluster : _____	ORS/BURS No. : _____
Funds Available : _____	Date of the ORS/BURS: _____
<b>MA. JOANNA C. LANTAJO</b> Accountant	Amount : _____