



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**PURCHASE ORDER NO. 2023-032**

Supplier: **AG3 COLORS PRINTING PRESS** Date: **MAY 03 2023**  
Address: 21 Sto. Domingo St. Quezon City Mode of Procurement: NP- Small Value Procurement  
TIN: 497-150-492-000

Gentlemen:  
Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof.

Place of Delivery: DBM Central Office  
Delivery Term:  
**First Batch:** Within fifteen (15) working days upon receipt of Notice to Proceed and the issuances for binding;  
**Second Batch:** Within fifteen (15) working days upon receipt of the second batch of issuances for binding  
Payment Term: Payment shall be made through Landbank's LDDAP- ADA / Bank Transfer facility within Sixty (60) days after submission of Billing and User Inspection and Acceptance of the Product. Bank Transfer fee shall be charged against creditor's account.

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	Book	<b>Book Binding of Various Issuances</b> - Hardbound - Paper Size: A4 - Color will be based on the sample/s given for uniformity purpose - Thickness: 1 1/2 inches (13 Books) 1/2 inches (13 Books) *nothing follows*	26	₱615.00	₱15,990.00

(Total Amount In Words)  
Fifteen Thousand Nine Hundred Ninety Pesos Only **₱15,990.00**

"In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) **of the cost of the delayed goods** for every day of delay shall be imposed."

Conforme:  
  
Signature over Printed Name of Supplier  
**MAY 04 2023**  
Date

Very truly yours,  
  
**RAMON VICENTE B. ASUNCION**  
Director IV, Administrative Service  
Authorized Official

Funds Availability Certified by:  
  
JEFFREY D. GALARPE  
OIC - Accounting Division

OS No : 0210110:2023-04-984  
Amount : ₱15,990.-  
Date : 04/28/23

**Distribution of Copies:**  
✓ Original copy for the Supplier's Conforme  
/ / Agency's Central Supply and Property Section/EUR for IAR and Payment Processing  
/ / COA Auditor  
/ / AS-PMD Copy for file



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**DEPARTMENT OF BUDGET AND MANAGEMENT**  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE TO PROCEED**

**MAY 03 2023**

**MS. GRACE P. AMOLAR**  
AG3 COLORS PRINTING PRESS  
21 Sto. Domingo St., Quezon City

Dear **Ms. Amolar:**

Per attached Purchase Order No. 2023-032, we hereby notify you that your office may proceed with the delivery of the project, "**Book Binding of Various Issuances**" upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our End-User Representative to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Very truly yours,

  
**RAMON VICENTE B. ASUNCION**  
Director IV, Administrative Service

Conforme:

  
\_\_\_\_\_  
Authorized Representative  
AG3 COLORS PRINTING PRESS  
Date:

**MAY 04 2023**



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE OF AWARD**

**MAY 03 2023**  
**MS. GRACE P. AMOLAR**  
AG3 COLORS PRINTING PRESS  
21 Sto. Domingo St., Quezon City

Dear **Ms. Amolar:**

We are pleased to inform you that the project, "**Book Binding of Various Issuances**" is hereby awarded to your company in the amount of Fifteen Thousand Nine Hundred Ninety Pesos (Php15,990.00).

Based on the evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you and God Bless.

Very truly yours,

  
**RAMON VICENTE B. ASUNCION**  
Director IV, Administrative Service

Conforme:

  
\_\_\_\_\_  
Authorized Representative,  
AG3 COLORS PRINTING PRESS

Date:

**MAY 04 2023**