

BAC Resolution Declaring Lowest Calculated and Responsive Bid, and Recommending Award of Contract for the "Supply and Delivery of Office and Janitorial Supplies"

RESOLUTION No. 2023-09-027

WHEREAS, the Department of Budget and Management ROVIII-BAC issued Request for Quotation (RFQ) to four (4) bonafide local suppliers namely: NEW FIVE STAR TRADING, CHAPTER 2, TAP COMMERCIAL, and LEYTE MIGHTY MINDS for the "Supply and Delivery of Office and Janitorial Supplies" thru Shopping 52.1(b) with a total Approved Budget for the Contract (ABC) of ₱58,372.00;

WHEREAS, the RFQs were duly acknowledged and received by the above suppliers;

WHEREAS, in response to the said request, ALL have submitted their quotation within the deadline of bid submission except LEYTE MIGHTY MINDS;

WHEREAS, the quotations received were evaluated by the Committee on a "per item" basis;

WHEREAS, New Five Star Trading and Tap Commercial and Chapter 2 and Tap Commercial had the same quotation for items 16 and 121, respectively, hence, pursuant to Appendix 11 of the 2016 Revised IRR of RA 9184, the BAC agreed to apply the "draw lots" method of chance to break the tie, where New Five Star Trading and Chapter 2 were drawn;

WHEREAS, upon careful examination of the quoted/bid, NEW FIVE STAR TRADING, CHAPTER 2, and TAP COMMERCIAL were found to have offered the Lowest Calculated and Responsive Bid for Items 5 and 8, Items 6, 9, 10, 11, and 12; Items 1, 2, 3, 4, and 7, respectively, as indicated in the attached Abstract of Quotation;

NOW, THEREFORE, We, the members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED:

- a.) To declare NEW FIVE STAR TRADING (Items 1, 2, 3, 6, 10, 16, 25, and 26), CHAPTER 2 (Items 4, 5, 8, 9, 11, 12, 13, 17, 18, 19, 20, 21, 22, and 23), and TAP COMMERCIAL (7 and 24) as the bidders with the Lowest Calculated and Responsive Bid for the "Supply and Delivery of Office and Janitorial Supplies" and Recommend award of contract to the said supplier with a total contract price of ₱3,142.00; ₱31,139.85; and ₱11,955.00, respectively;
- b.) To specify in the Notice of Award (NOA) that processing of payment shall be subject to compliance
 with the required documentary requirements provided in the procurement terms and conditions of the
 RFQ; and
- c.) To recommend for approval by the <u>REGIONAL DIRECTOR</u> of the <u>DEPARTMENT OF BUDGET AND</u>

 MANAGEMENT ROVIII the foregoing findings and recommendation.

RESOLVED, at the DBM-ROVIII Office, this 13th day of September 2023.

FLORITA M. LACDO-O Chairperson

JUVY A LOBEDICA Vice-Chairperson LIBERACE N. LIMSIACO Member

EMILIO M. ALBOS III Member

(on study leave) ABSAL N. ABAH Member

[APPROVED

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NOTICE OF AWARD

September 15, 2023

The Manager
TAP COMMERCIAL
Tacloban City

Dear Sir/Madam:

This is to notify you that your Bid for the Supply and Delivery of Office and Janitorial Supplies specifically Items 7 and 24 for the contract Price of Eleven Thousand Nine Hundred Fifty Five Pesos (P11,955.00) Only is hereby accepted.

Please refer to the attached signed quotation for the details of the specifications. May we remind likewise that processing of payment is subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the Request for Quotation.

For information and guidance.

Very truly yours,

IMELDA C. LACERAS, CESO III

Regional Director

Conforme:

(Signature over Printed Name)

Manager / Authorized Representative

TAP COMMERCIAL

Date of Receipt:

9/18/23

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NOTICE OF AWARD

September 15, 2023

The Manager NEW FIVE STAR TRADING

Tacloban City

Dear Sir/Madam:

This is to notify you that your Bid for the Supply and Delivery of Office and Janitorial Supplies specifically Items 1, 2, 3, 6, 10, 16, 25, and 26 for the contract Price of Three Thousand One Hundred Forty Two Pesos (₱3,142.00) Only is hereby accepted.

Please refer to the attached signed quotation for the details of the specifications. May we remind likewise that processing of payment is subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the Request for Quotation.

For information and guidance.

Very truly yours,

IMELDA C. LACERAS, CESO III

Regional Director

Conforme:

(Signature over Printed Name)

Manager / Authorized Representative

NEW FIVE STAR TRADING

Date of Receipt: _____9-1

Villa Ruiz, Barangay 77, Marasbaras, Tacloban City Telephone Numbers: (053) 888-0531| www.dbm.gov.ph



NOTICE OF AWARD

September 15, 2023

The Manager CHAPTER 2 Tacloban City

Dear Sir/Madam:

This is to notify you that your Bid for the Supply and Delivery of Office and Janitorial Supplies specifically Items 4, 5, 8, 9, 11, 12, 13, 17, 18, 19, 20, 21, 22, and 23 for the contract Price of Thirty One Thousand One Hundred Thirty Nine Pesos and 85/100 (₱31,139.85) Only is hereby accepted.

Please refer to the attached signed quotation for the details of the specifications. May we remind likewise that processing of payment is subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the Request for Quotation.

For information and guidance.

Very truly yours,

IMELDA C. LACERAS, CESO III

Regional Director

Conforme:

(Signature over Printed Name)

Manager / Authorized Representative

CHAPTER 2

Date of Receipt:

Q-18-23



NOTICE OF AWARD

September 15, 2023

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Tacloban City

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Regional Director

Conforme:

(Signature over Printed Name)

Manager / Authorized Representative

TAP COMMERCIAL

Date of Receipt:

9/18/23

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NOTICE OF AWARD

September 15, 2023

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(Signature over Printed Name)

Manager / Authorized Representative

NEW FIVE STAR TRADING

Date of Receipt:

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September 15, 2023

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For information and guidance.

Very truly yours,

IMELDA C. LACERAS, CESO III

Regional Director

Conforme:

(Signature over Printed Name)

Manager / Authorized Representative

CHAPTER 2

Date of Receipt:

Q-18-23

PURCHASE ORDER

Department of Budget and Management Regional Office VIII

Villa Ruiz, Bgy 77, Marasbaras, Tacloban City Tel. No. (053) 888-0548, & 832-1628

Place of Delive Date of Delive Stock/ Property No. pie		Mode of Proterms and condition Delivery Temperature Te		opping 52.1(b) d herein:		
Gentlemen: Please fur Place of Delive Date of Delive Stock/ Property No. pie	very: DBM RO VIII, Marasbaras, Tacloban City See note below. Description ece BROOM, Soft (Walis Tambo) ottle INSECTICIDE, aerosol, water-based. 600 ml Delivery Period: Fifteen (15) calendar days upon receipt of Notice	terms and co Delivery Terest Payment Payment Terest Payment Pay	nditions containe erm : erm : LDDAP-AD Unit Cost 85.00	d herein: A Amount 255.00		
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Place of Delive Date of Delive Stock/ Property No. pie	very: DBM RO VIII, Marasbaras, Tacloban City See note below. Description ece BROOM, Soft (Walis Tambo) ottle INSECTICIDE, aerosol, water-based. 600 ml Delivery Period: Fifteen (15) calendar days upon receipt of Notice	Delivery Te Payment T Quantity 3 26	erm : erm : LDDAP-AD Unit Cost 85.00	A Amount 255.00		
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Stock/ Property U No.	Description ece BROOM, Soft (Walis Tambo) ottle INSECTICIDE, aerosol, water-based. 600 ml Delivery Period: Fifteen (15) calendar days upon receipt of Notice	Quantity 3 26	Unit Cost 85.00	Amount 255.00		
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	TOTAL			11,955.00		
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PURCHASE ORDER

Department of Budget and Management Regional Office VIII

Villa Ruiz, Bgy 77, Marasbaras, Tacloban City Tel. No. (053) 888-0548, & 832-1628

Supplier:				P.O. No. : <u>2023-09-025</u>			
Address:	AND PERSON W			Date: September 15, 2023			
TIN:		182	Mode of Procurement : Shopping 52.1(b)				
Gentleme	en:				The state of the s		
Please	e furnish	this Office the following articles subject to the te	erms and co	nditions containe	d herein:		
Place of D	Place of Delivery: DBM RO VIII, Marasbaras, Tacloban City			Delivery Term :			
Date of D	ite of Delivery: See note below.		Payment Term : LDDAP-ADA				
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Property	Unit	Description	Quantity	Unit Cost	Amount		
No.							
	piece	Ballpen, Black, Oil Base Gel Pen	30	5.00	150.00		
	piece	Ballpen, Blue, Oil Base Gel Pen	30	5.00	150.00		
	piece	Ballpen, Red, Oil Base Gel Pen	30	5.00	150.00		
	piece	BATTERY, dry cell, size AA, Two (2) piecs per blister pack	6	80.00	480.00		
	roll	RAGS, all cotton, 1 kilo per bundle	1	130.00	130.00		
	piece	Paper CLIP, vinyl/plastic coated, 33 mm	6	12.00	72.00		
	bottle	DISHWASHING LIQUID, 250ml, antibacterial	20	95.00	1,900.00		
	L attle	LIQUID BLEACH, multi-purpose use,	2	55.00	110.00		
	bottle	anti-bacterial, unscented, 1 Liter	2	33.00	110.00		
	31.	Fifteen (15) calendar days upon receipt of Notice of Award and Purchase Order.	EL III (T.1)	. 7 '= 111			
		TOTAL			3,142.00		
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		Date 0/18 29	Tara sama	- 1			
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Funds Av	/ailable	MA. JOANNA O LANTAJO Accountant	Amount :	ie UKS/BUKS:			

PURCHASE ORDER

Department of Budget and Management Regional Office VIII

Villa Ruiz, Bgy 77, Marasbaras, Tacloban City Tel. No. (053) 888-0548, & 832-1628

	Chapter 2 Tacloban	The state of the s				
	Tacloban City	Control of School State of the Control of the Contr				
		Mode of Procurement : Shopping 52.1(b)				
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200			404.00	4.004.00		
				1,834.00		
bundle		3	110.00	330.00		
box	N 15 M	2	105.00	210.00		
piece		4	21.00	84.00		
niece	CALCULATOR, Compact, 12 digit, two-way	5	506.00	2,530.00		
picce	power		000.00	2,000.00		
Dioco	SCISSORS, symmetrical or assymmetrical,	3	34.00	102.00		
riece	metal blades, atleast 6"		54.00	102.00		
piece	STAPLER, standard type, No. 35	5	120.00	600.00		
piece	STAPLE REMOVER, plier type, metal	5	60.00	300.00		
nicco	TAPE DISPENSER, table top, Dual Core, heavy	5	140.00	700.00		
hiece	duty, w/ cutter	3				
piece	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	10	35.00	350.00		
roam	PAPER MULTICOPY A4, 500 sheets per ream,	100	178.00	17,800.00		
ream	atleast 70 gsm	100	170.00	17,500.00		
ream	[14] [[[[14] [14] [15]	25	195.00	4,875.00		
	Fifteen (15) calendar days upon receipt of Notice of Award and Purchase Order.					
	TOTAL			31,139.85		
(1/10) o reserve	f one percent for every day of delay shall be the right to return the above items in case of def	e imposed. fects and if fo	und not in accord	lance with		
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	e furnish relivery: Unit Piece Piece bundle box piece piece piece piece piece ream ream f failure (1/10) or reserve specific	Tacloban City In: In: International this Office the following articles subject to the telivery: DBM RO VIII, Marasbaras, Tacloban City See note below. Unit Description Piece SIGN PEN, Black, liquid or gel ink, 0.5mm, needle tip Piece LIQUID HAND SOAP, 500ml bundle MOPHEAD, made of rayon TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack piece TAPE, transparent, 24mm CALCULATOR, Compact, 12 digit, two-way power Piece STAPLER, standard type, No. 35 piece STAPLER, standard type, No. 35 piece STAPLE REMOVER, plier type, metal TAPE DISPENSER, table top, Dual Core, heavy duty, w/ cutter piece NOTE PAD, stick on, 3" x 4", 100 sheets per pad PAPER MULTICOPY A4, 500 sheets per ream, atleast 70 gsm PAPER MULTICOPY LEGAL, 500 sheets per ream, atleast 70 gsm PAPER MULTICOPY LEGAL, 500 sheets per ream, atleast 70 gsm PAPER MULTICOPY LEGAL, 500 sheets per ream, atleast 70 gsm PAPER MULTICOPY LEGAL, 500 sheets per ream, atleast 70 gsm PAPER MULTICOPY LEGAL, 500 sheets per ream, atleast 70 gsm PAPER MULTICOPY LEGAL, 500 sheets per ream, atleast 70 gsm PAPER MULTICOPY LEGAL, 500 sheets per ream, atleast 70 gsm PAPER MULTICOPY LEGAL, 500 sheets per ream, atleast 70 gsm PAPER MULTICOPY LEGAL, 500 sheets per ream, atleast 70 gsm PAPER MULTICOPY LEGAL, 500 sheets per ream, atleast 70 gsm PAPER MULTICOPY LEGAL, 500 sheets per ream, atleast 70 gsm Delivery Period: Fifteen (15) calendar days upon receipt of Notice of Award and Purchase Order. TOTAL International Company of the period of the specifications.	Tacloban City Date: Se Mode of Principal City o	Tacloban City Date: September 15, 202 Mode of Procurement: Shown: Purnish this Office the following articles subject to the terms and conditions container delivery: DBM RO VIII, Marasbaras, Tacloban City See note below. DBM RO VIII, Marasbaras, Tacloban City See note below. Delivery Term: Payment Term: LDDAP-AD Delivery Deliver		