



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VIII

**BAC Resolution Declaring Lowest Calculated and Responsive Bid,
and Recommending Award of Contract for the
“Supply and Delivery of Ink and Toners”**

RESOLUTION No. 2023-09-033

WHEREAS, the Department of Budget and Management ROVIII-BAC issued Request for Quotation (RFQ) to four (4) bonafide local suppliers namely: **PHILCOPY CORPORATION, JOEBZ COMPUTER SALES & SERVICES, ELECTROCOMPUTER DATA SYSTEM, and CHAPTER II GENERAL MERCHANDISE** for the “Supply and Delivery of Ink and Toners” thru **Negotiated-Small Value Procurement** with a total **Approved Budget for the Contract (ABC) of ₱519,430.00**;

WHEREAS, the RFQs were duly acknowledged and received by the above suppliers;

WHEREAS, in response to the said request, ALL have submitted their quotation within the deadline of bid submission;

WHEREAS, the foregoing quotations received were evaluated by the Committee on a “per item” basis;

WHEREAS, **PHILCOPY CORPORATION (item 1); CHAPTER II GENERAL MERCHANDISE (item 2); and ELECTROCOMPUTER DATA SYSTEM (items 3, 4, & 5)** were found to have offered the Lowest Calculated and Responsive Bid, as indicated in the attached Abstract of Quotation;

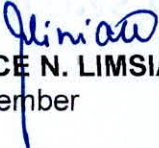
NOW, THEREFORE, We, the members of the Bids and Awards Committee, hereby **RESOLVE** as it is hereby **RESOLVED**:

- a.) To declare **PHILCOPY CORPORATION (item 1); CHAPTER II GENERAL MERCHANDISE (item 2); and ELECTROCOMPUTER DATA SYSTEM (items 3, 4, & 5)** as the bidder with the Lowest Calculated and Responsive Bid for the “**Supply and Delivery of Ink and Toners**” and Recommend award of contract to the said suppliers with a total contract price of **₱16,100.00, ₱166,950.00; and ₱304,300.00, respectively**;
- b.) To specify in the **Notice of Award (NOA)** that processing of payment shall be subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the RFQ; and
- c.) To recommend for approval by the **REGIONAL DIRECTOR** of the **DEPARTMENT OF BUDGET AND MANAGEMENT ROVIII** the foregoing findings and recommendation.

RESOLVED, at the DBM-ROVIII Office, this 27th day of September 2023.


FLORITA M. LACDO-O
Chairperson


JUVY A. LOBEDICA
Vice-Chairperson



LIBERACE N. LIMSIACO
Member

(on personal pass slip)
EMILIO M. ALBOS III
Member

(on leave)
ABSAL N. ABAH
Member

APPROVED

DISAPPROVED


IMELDA C. LACERAS, CESO III
Head of Procuring Entity
Date 9/26/23





REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VIII

NOTICE OF AWARD

September 28, 2023

The Manager
ELECTROCOMPUTER DATA SYSTEM
Tacloban City



Dear **Sir/Madam:**

This is to notify you that your Bid for the **Supply and Delivery of Ink and Toners (items 3, 4, & 5)** for the contract Price of **Three Hundred Four Thousand Three Hundred Pesos (P304,300.00)** Only is hereby accepted.

Please refer to the attached signed quotation for the details of the specifications. May we remind likewise that processing of payment is subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the Request for Quotation.

For information and guidance.

Very truly yours,

Li: Mel C. Laceras
IMELDA C. LACERAS, CESO III
Regional Director

Conforme: *[Signature]*
9/28/23

(Signature over Printed Name)
Manager / Authorized Representative
ELECTROCOMPUTER DATA SYSTEM
Date of Receipt: _____



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VIII

NOTICE OF AWARD

September 28, 2023

The Manager
PHILCOPY CORPORATION
Tacloban City



Dear **Sir/Madam:**

This is to notify you that your Bid for the **Supply and Delivery of Ink and Toners (item 1)** for the contract Price of **Sixteen Thousand One Hundred Pesos (P16,100.00)** Only is hereby accepted.

Please refer to the attached signed quotation for the details of the specifications. May we remind likewise that processing of payment is subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the Request for Quotation.

For information and guidance.

Very truly yours,

f: Gull: Imelda 9/28/23
IMELDA C. LACERAS, CESO III
Regional Director

Conforme:

MARY RUST P. FALVOZ

(Signature over Printed Name)
Manager / Authorized Representative
PHILCOPY CORPORATION
Date of Receipt: 9-28-23



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VIII

NOTICE OF AWARD



September 28, 2023

The Manager
CHAPTER II GENERAL MERCHANDISE
Tacloban City

Dear **Sir/Madam:**

This is to notify you that your Bid for the **Supply and Delivery of Ink and Toners (item 2)** for the contract Price of **One Hundred Sixty-Six Thousand Nine Hundred Fifty Pesos (P166,950.00)** Only is hereby accepted.

Please refer to the attached signed quotation for the details of the specifications. May we remind likewise that processing of payment is subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the Request for Quotation.

For information and guidance.

Very truly yours,




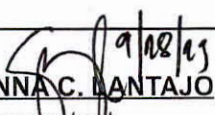
J. Quis. Hernandez 9/28/23
IMELDA C. LACERAS, CESO III
Regional Director

Conforme:

[Signature]
Chapter 2

(Signature over Printed Name)
Manager / Authorized Representative
CHAPTER II GENERAL MERCHANDISE
Date of Receipt: 9-28-23

PURCHASE ORDER
Department of Budget and Management
Regional Office VIII
 Villa Ruiz, Bgy 77, Marasbaras, Tacloban City
 Tel. No. (053) 888-0548, & 832-1628

Supplier : Electrocomputer Data System		P.O. No. : <u>2023-09-033</u>			
Address : Tacloban City		Date : September 28, 2023			
TIN :		Mode of Procurement : Negotiated-SVP			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : DBM RO VIII, Marasbaras, Tacloban City		Delivery Term :			
Date of Delivery : See note below.		Payment Term : LDDAP-ADA			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Supply and Delivery of Ink and Toners			
	cart	Epson WF-C5790 T948 Magenta Prints 3,000 copies (approximately)	28	3,580.00	100,240.00
	cart	Epson WF-C5790 T948 Yellow Prints 3,000 copies (approximately)	29	3,580.00	103,820.00
	cart	Epson WF-C5790 T948 Cyan Prints 3,000 copies (approximately)	28	3,580.00	100,240.00
TOTAL					304,300.00
<p>In Case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.</p> <p>We reserve the right to return the above items in case of defects and if found not in accordance with the agreed specifications.</p>					
Conforme:		Very Truly yours,  IMEYDA C. LACERAS, CESO III Regional Director			
 (Signature over printed name)					
Date					
Fund Cluster : _____		ORS/BURS No. : _____			
Funds Available : _____		Date of the ORS/BURS: _____			
 MA. JOANNA C. NANTAJO Accountant		Amount : _____			

PURCHASE ORDER

**Department of Budget and Management
Regional Office VIII**

Villa Ruiz, Bgy 77, Marasbaras, Tacloban City
Tel. No. (053) 888-0548, & 832-1628

Supplier : Philcopy Corporation		P.O. No. : <u>2023-09-031</u>			
Address : Tacloban City		Date : September 28, 2023			
TIN :		Mode of Procurement : Negotiated-SVP			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : DBM RO VIII, Marasbaras, Tacloban City		Delivery Term :			
Date of Delivery : See note below.		Payment Term : LDDAP-ADA			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Supply and Delivery of Ink and Toners			
	cart	Toner TK4109	2	8,050.00	16,100.00
		TOTAL			16,100.00
<p>In Case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.</p> <p>We reserve the right to return the above items in case of defects and if found not in accordance with the agreed specifications.</p>					
Conforme:		<p>Very Truly yours, <i>Imelda C. Laceras</i> 9/28/23 IMELDA C. LACERAS, CESO III Regional Director</p>			
<p><i>MARY P. RAONAN</i> (Signature over printed name) 9-28-23 Date</p>					
Fund Cluster : _____		ORS/BURS No. : _____			
Funds Available : _____		Date of the ORS/BURS: _____			
<p><i>MA. JOANNA C. LANTAJO</i> Accountant</p>		Amount : _____			

PURCHASE ORDER

**Department of Budget and Management
Regional Office VIII**

Villa Ruiz, Bgy 77, Marasbaras, Tacloban City
Tel. No. (053) 888-0548, & 832-1628

Supplier : Chapter II General Merchandise		P.O. No. : <u>2023-09-032</u>			
Address : Tacloban City		Date : September 28, 2023			
TIN :		Mode of Procurement : Negotiated-SVP			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : DBM RO VIII, Marasbaras, Tacloban City		Delivery Term :			
Date of Delivery : See note below.		Payment Term : LDDAP-ADA			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Supply and Delivery of Ink and Toners			
	cart	Epson WF-C5790 T950 Black (XL) Prints 10,000 copies (approximately)	21	7,950.00	166,950.00
		TOTAL			166,950.00
<p>In Case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.</p> <p>We reserve the right to return the above items in case of defects and if found not in accordance with the agreed specifications.</p>					
Conforme:		<p>Very Truly yours, <i>Imelda C. Laceras</i> IMELDA C. LACERAS, CESO III Regional Director</p>			
<p><i>Chapter 2</i> (Signature over printed name)</p> <p>Date <u>9-28-23</u></p>					
Fund Cluster : _____		ORS/BURS No. : _____			
Funds Available : _____		Date of the ORS/BURS: _____			
<p><i>MA. JOANNA C. LANTAJO</i> Accountant</p>		Amount : _____			