



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VIII

**BAC Resolution Lowest Calculated and Responsive Bid,
and Recommending Award of Contract for the
"FY 2023 Repair and Maintenance of Various Air-Conditioning Units"**

RESOLUTION No. 2023-09-029

WHEREAS, the Department of Budget and Management ROVIII-BAC issued Request for Quotation (RFQ) to four (4) bonafide local suppliers namely: **WINTERCRIB AIRCONDITIONING SALE AND SERVICES INC.**, **RIC REF AND AIRCON SHOP**, **MARK ALLIED REFRIGERATION AND AIRCON SERVICES**, and **TACLOBAN CHRONICLES ELECTRONIC SERVICE CENTER** for the "FY 2023 Repair and Maintenance of Various Air-Conditioning Units" thru **Negotiated-Small Value Procurement** with a total **Approved Budget for the Contract (ABC) of ₱115,919.00**;

WHEREAS, the RFQs were duly acknowledged and received by the above suppliers;

WHEREAS, in response to the said request, ALL have submitted their quotation within the deadline of bid submission except **WINTERCRIB AIRCONDITIONING SALE AND SERVICES INC.** and **TACLOBAN CHRONICLES ELECTRONIC SERVICE CENTER**;

WHEREAS, the foregoing quotations received were evaluated by the Committee on a "per lot" basis;

WHEREAS, **RIC REF AND AIRCON SHOP** was found to have offered the **Lowest Calculated and Responsive Bid**, as indicated in the attached Abstract of Quotation;

NOW, THEREFORE, We, the members of the Bids and Awards Committee, hereby **RESOLVE** as it is hereby **RESOLVED**:

- a.) To declare **RIC REF AND AIRCON SHOP** as the bidder with the **Lowest Calculated and Responsive Bid** for the "**FY 2023 Repair and Maintenance of Various Air-Conditioning Units**" and Recommend award of contract to the said supplier with a total contract price of **₱108,500.00**;
- b.) To specify in the **Notice of Award (NOA)** that processing of payment shall be subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the RFQ; and
- c.) To recommend for approval by the **REGIONAL DIRECTOR** of the **DEPARTMENT OF BUDGET AND MANAGEMENT ROVIII** the foregoing findings and recommendation.

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RESOLVED, at the DBM-ROVIII Office, this 13th day of September 2023.

9/13/23
FLORITA M. LACDO-O
Chairperson

[Signature]
JUVY A. LOBEDICA
Vice-Chairperson

[Signature]
LIBERACE N. LIMSIACO
Member

[Signature]
EMILIO M. ALBOS III
Member

(on study leave)
ABSAL N. ABAH
Member

APPROVED

DISAPPROVED

fr. Que's Anurandiz
IMELDA C. LACERAS, CESO III
Head of Procuring Entity
Date 09/15/23



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VIII

NOTICE OF AWARD

September 15, 2023

The Manager
RIC REF AND AIRCON SHOP
Tacloban City

Dear **Sir/Madam:**

This is to notify you that your Bid for the **FY 2023 Repair and Maintenance of Various Air-Conditioning Units** for the contract Price of **One Hundred Eight Thousand Five Hundred Pesos (P108,500.00)** Only is hereby accepted.

Please refer to the attached signed quotation for the details of the specifications. May we remind likewise that processing of payment is subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the Request for Quotation.

For information and guidance.

Very truly yours,

J. Aus Anundez 9/15/23
IMELDA C. LACERAS, CESO III
Regional Director

Conforme:

Richard Marcelo

(Signature over Printed Name)
Manager / Authorized Representative
RIC REF AND AIRCON SHOP
Date of Receipt: 9-15-23

PURCHASE ORDER

**Department of Budget and Management
Regional Office VIII**

Villa Ruiz, Bgy 77, Marasbaras, Tacloban City
Tel. No. (053) 888-0548, & 832-1628

Supplier : Ric Ref and Aircon Shop		P.O. No. : <u>2023-09-029</u> ✓			
Address : Tacloban City		Date : September 15, 2023 ←			
TIN :		Mode of Procurement : Negotiated-SVP ✓			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : DBM RO VIII, Marasbaras, Tacloban City		Delivery Term :			
Date of Delivery : See note below.		Payment Term : LDDAP-ADA			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		FY 2023 Repair and Maintenance of Various Air-Conditioning Units ✓			
		Scope of Work: a. General Cleaning, and check up with the following list of activities: — "-Check the entire system for a satisfactory level of the refrigerant" ✓ "-Clean the waste from the interior cupboard and clear the drain openings" ✓ "-Clean the coil and check the fan blades and the motor for observable sign of wear" ✓ "-Check the control box and other related accessories including wire networks and connections correctly & safely to guarantee all of the electrical units are functioning." ✓ a.1. Inspect the indoor units: ✓ "-Clean the blower wheels and motor, and provide lubrication to the motor if necessary" ✓ "-Inspect the combustion blower for debris and clean it." ✓ "-Check the compressor for any sign of damage" "-Check gas leaks from furnaces to ensure a proper functioning air conditioning unit." ✓ "-Clean the air filters and inspect the wiring connections." ✓ "-Conduct an overall inspection for the system to find out any leakage in the airflow system and indicate diagnosis and recommendations" ✓ "-Re-energize the unit after cleaning, get the final reading and observe the over-all performance" ✓			
		a.2. Specifications: ✓			
		5 tonner, floor-mounted/cabinet type Location: (2) GAD Center (2nd Floor), (2) Conference Room, (1) Knowledge Center ✓	5		
		3 tonner, floor-mounted/cabinet type Location: (1) GAD Center (1st floor), (2) Technical Division C area, (2) ORD ✓	5		
		Wall-mounted, split type Location: (2) Gad Center (kitchen and 3rd Floor), (1) FAD (CAO office), (1) ARD Office, (2) Main building Dormitory, (1) Lobby (2nd floor) ✓	7	108,500.00	108,500.00

	Window Type Aircon ✓ Location: (2) GAD Center (Dormitory), (2) FAD (Cashier and Records Room-2nd floor), (1) Server Room, (1) Dormitory ✓	6
	Schedule of PMS: - 1st PMS - September 16 & 18-22, 2023 - 2nd PMS - December 2 & 4-8, 2023	
	b. Decommissioning of 3-tonner Aircon unit and its tubing and wiring located at the Knowledge Center Location: Top-Left upon entering the Knowledge Center ✓	
	c. Perform repair activities to include system reprocess and replacement of the following parts as deemed necessary, for any aircon units (identified in item 1 above):	
	- Capacitor (CBB65A-1 AC 450V) - 3 Tonner Floor Mounted/Cabinet Type -Regional Director's office ✓	1
	- System Reprocess (Koppel KV18WM-ARF21B) (Split-type - Main Building Dormitory and lobby - 2nd floor) ✓	2
	- PCB Board replacement (General Royal GRB-36FJ) - 3 Tonner/cabinet type - GAD 1st Floor ✓	1
	Value Added Tax (VAT)	
	Delivery Period:	
	Twenty (20) working days from receipt of Purchase Order (PO) and Notice of Award (NOA) following the schedules provided below: ✓	
	Waranty on Service and Parts (Repair and Maintenance): ✓	
	Six (6) months from completion of the service. ✓ Genuine parts only ✓	
	TOTAL	
		108,500.00 ✓

In Case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

We reserve the right to return the above items in case of defects and if found not in accordance with the agreed specifications.

Very Truly yours,
Imelda C. Laceras
IMELDA C. LACERAS, CESO III
Regional Director

Conforme:

Mettano
Mettano
(Signature over printed name)

Date **9-15-23**

Fund Cluster : _____

Funds Available : _____

MA. JOANNA C. LANTAJO
MA. JOANNA C. LANTAJO
Accountant

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____