



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
 REGION VIII

**BAC Resolution Declaring Lowest Calculated and Responsive Bid,
 and Recommending Award of Contract for the
 "Supply and Delivery of Office and Janitorial Supplies"**

RESOLUTION No. 2023-05-014

WHEREAS, the Department of Budget and Management ROVIII-BAC issued Request for Quotation (RFQ) to five (5) bonafide local suppliers namely: **CHAPTER 2, NEW FIVE STAR TRADING, TAP COMMERCIAL, LEYTE MIGHTY MINDS, and LEYTE PAPERWORLD** for the "Supply and Delivery of Office and Janitorial Supplies" thru **Shopping 52.1(b)** with a total **Approved Budget for the Contract (ABC) of ₱56,100.00**;

WHEREAS, the RFQs were duly acknowledged and received by the above suppliers;

WHEREAS, in response to the said request, ALL have submitted their quotation within the deadline of bid submission except LEYTE PAPERWORLD;

WHEREAS, the quotations received were evaluated by the Committee on a "per lot" basis;

WHEREAS, New Five Star Trading and Tap Commercial had the same quotation for item 9, hence, pursuant to Appendix 11 of the 2016 Revised IRR of RA 9184, the BAC agreed to apply the "draw lots" method of chance to break the tie, where New Five Star Trading was drawn;

WHEREAS, upon careful examination of the quoted/bid, CHAPTER 2, NEW FIVE STAR TRADING, and TAP COMMERCIAL were found to have offered the Lowest Calculated and Responsive Bid for Items 5 and 8, Items 6, 9, 10, 11, and 12; Items 1, 2, 3, 4, and 7, respectively, as indicated in the attached Abstract of Quotation;

NOW, THEREFORE, We, the members of the Bids and Awards Committee, hereby **RESOLVE** as it is hereby **RESOLVED**:

- a.) To declare **CHAPTER 2 (Items 5 and 8), NEW FIVE STAR TRADING (Items 6, 9, 10, 11, and 12), and TAP COMMERCIAL (Items 1, 2, 3, 4, and 7)** as the bidders with the Lowest Calculated and Responsive Bid for the "Supply and Delivery of Office and Janitorial Supplies" and Recommend award of contract to the said supplier with a total contract price of ₱1,390.00; ₱42,197.00; and ₱7,225.00, respectively;
- b.) To specify in the **Notice of Award (NOA)** that processing of payment shall be subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the RFQ; and
- c.) To recommend for approval by the **REGIONAL DIRECTOR** of the **DEPARTMENT OF BUDGET AND MANAGEMENT ROVIII** the foregoing findings and recommendation.

RESOLVED, at the DBM-ROVIII Office, this 23rd day of May 2023.

5/23/23
FLORITA M. LACDO-O
 Chairperson

Jr
JUVY A. LOBEDICA
 Vice-Chairperson



LIBERACE N. LIMSIACO
Member


EMILIO M. ALBOS III
Member


ABSAL N. ABAH
Member

[] APPROVED

[] DISAPPROVED


IMELDA C. LACERAS, CESO III
Head of Procuring Entity
Date 5/24/2023



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VIII

NOTICE OF AWARD

May 26, 2023

The Manager
TAP COMMERCIAL
Tacloban City

Dear **Sir/Madam**:

This is to notify you that your Bid for the **Supply and Delivery of Office and Janitorial Supplies** specifically **Items 1, 2, 3, 4, and 7** for the contract Price of **Seven Thousand Two Hundred Twenty Five Pesos (P7,225.00)** Only is hereby accepted.

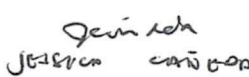
Please refer to the attached signed quotation for the details of the specifications. May we remind likewise that processing of payment is subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the Request for Quotation.

For information and guidance.

Very truly yours,


IMELDA C. LACERAS, CESO III
Regional Director

Conforme:


Jerin John

(Signature over Printed Name)
Manager / Authorized Representative
TAP COMMERCIAL
Date of Receipt: 5/27/2023

PURCHASE ORDER

**Department of Budget and Management
Regional Office VIII**

Villa Ruiz, Bgy 77, Marasbaras, Tacloban City
Tel. No. (053) 888-0548, & 832-1628

Supplier : TAP Commercial	P.O. No. : <u>2023-05-020</u>
Address : Tacloban City	Date : May 26, 2023
TIN :	Mode of Procurement : Shopping 52.1(b)

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DBM RO VIII, Marasbaras, Tacloban City	Delivery Term :
Date of Delivery : See note below.	Payment Term : LDDAP-ADA

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	10	80.00	800.00
		MOPHEAD, made of rayon	3	115.00	345.00
		TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	25	65.00	1,625.00
		LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	25	155.00	3,875.00
		CLIP, backfold, 25mm	20	29.00	580.00
		Delivery Period:			
		Fifteen (15) calendar days upon receipt of Notice of Award and Purchase Order.			
		TOTAL			7,225.00

In Case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

We reserve the right to return the above items in case of defects and if found not in accordance with the agreed specifications.

Very Truly yours,

IMELDA C. LACERAS, CESO III

Regional Director

Conforme:

Je Seta
JE Seta

(Signature over printed name)

5/27/2023

Date

Fund Cluster : _____

Funds Available : _____

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____

MA. JOANNA C. LANTAJO

Alternate Accountant



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VIII

NOTICE OF AWARD

May 26, 2023

The Manager
CHAPTER 2
Tacloban City

Dear **Sir/Madam:**

This is to notify you that your Bid for the **Supply and Delivery of Office and Janitorial Supplies** specifically **Items 5 and 8** for the contract Price of **One Thousand Three Hundred Ninety Pesos (P1,390.00)** Only is hereby accepted.


Please refer to the attached signed quotation for the details of the specifications. May we remind likewise that processing of payment is subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the Request for Quotation.

For information and guidance.

Very truly yours,


IMELDA C. LACERAS, CESO III
Regional Director

Conforme:



(Signature over Printed Name)
Manager / Authorized Representative
CHAPTER 2
Date of Receipt: 5/27/23

PURCHASE ORDER

**Department of Budget and Management
Regional Office VIII**

Villa Ruiz, Bgy 77, Marasbaras, Tacloban City
Tel. No. (053) 888-0548, & 832-1628

Supplier : Chapter 2 General Merchandise	P.O. No. : <u>2023-05-018</u>
Address : Tacloban City	Date : May 26, 2023
TIN :	Mode of Procurement : Shopping 52.1(b)

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DBM RO VIII, Marasbaras, Tacloban City	Delivery Term :				
Date of Delivery : See note below.	Payment Term : LDDAP-ADA				
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		TAPE, transparent, 24mm	25	18.00	450.00
		CLIP, backfold, 32mm	20	47.00	940.00
		Delivery Period:			
		Fifteen (15) calendar days upon receipt of Notice of Award and Purchase Order.			
		TOTAL			1,390.00

In Case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

We reserve the right to return the above items in case of defects and if found not in accordance with the agreed specifications.

Very Truly yours,

IMELDA C. LACERAS, CESO III
Regional Director

Conforme: _____

(Signature over printed name)

Date 5/27/23

Fund Cluster : _____
Funds Available : _____

ORS/BURS No. : _____
Date of the ORS/BURS: _____

Amount : _____

MA. JOANNA C. LANTAJO
Alternate Accountant



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VIII

NOTICE OF AWARD

May 26, 2023

The Manager
NEW FIVE STAR TRADING
Tacloban City

Dear **Sir/Madam**:

This is to notify you that your Bid for the **Supply and Delivery of Office and Janitorial Supplies** specifically **Items 6, 9, 10, 11, and 12** for the contract Price of **Forty Two Thousand One Hundred Ninety Seven Pesos (P42,197.00)** Only is hereby accepted.


Please refer to the attached signed quotation for the details of the specifications. May we remind likewise that processing of payment is subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the Request for Quotation.

For information and guidance.

Very truly yours,


IMELDA C. LACERAS, CESO III
Regional Director

Conforme:



(Signature over Printed Name)
Manager / Authorized Representative
NEW FIVE STAR TRADING
Date of Receipt: _____

PURCHASE ORDER**Department of Budget and Management****Regional Office VIII**

Villa Ruiz, Bgy 77, Marasbaras, Tacloban City

Tel. No. (053) 888-0548, & 832-1628

Supplier : New Five Star Trading	P.O. No. : <u>2023-05-019</u>
Address : Tacloban City	Date : May 26, 2023
TIN :	Mode of Procurement : Shopping 52.1(b)

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DBM RO VIII, Marasbaras, Tacloban City	Delivery Term :				
Date of Delivery : See note below.	Payment Term : LDDAP-ADA				
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		CLIP, backfold, 19mm	10	15.00	150.00
		PAPER, MULTICOPY, LEGAL, 80gsm, 500 sheets per ream	50	250.00	12,500.00
		INSECTICIDE, aerosol, water-based, 600ml	50	495.00	24,750.00
		DISHWASHING LIQUID, 250 ml, antibacterial	45	95.00	4,275.00
		LIQUID BLEACH, multi-purpose use, anti-bacterial, unscented, 1 liter	9	58.00	522.00
		Delivery Period:			
		Fifteen (15) calendar days upon receipt of Notice of Award and Purchase Order.			
		TOTAL			42,197.00

In Case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

We reserve the right to return the above items in case of defects and if found not in accordance with the agreed specifications.

Very Truly yours,

IMELDA C. LACERAS, CESO III

Regional Director

Conforme:

MEL ACEPERA
(Signature over printed name)

Date

Fund Cluster : _____

Funds Available : _____

MA. JOANNA C. LANTAJO

Alternate Accountant

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____