

PURCHASE ORDER

DEPARTMENT OF BUDGET AND MANAGEMENT REGIONAL OFFICE VII

Agency

Supplier	Property Specialists Resources, Inc. (Quest Hotel and Conference Center Cebu)	P.O. No.	2023-02-006
Address	Archbishop Reyes Kamputhaw, Ayala Cebu City	Date	February 7, 2023
TIN		Mode of Procurement	Sec. 53.10 Lease of Real Property and Venue

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	<u>DBM RO VII</u>	Delivery Term:	_____
Date of Delivery:	<u>February 10, 2023</u>	Payment Term:	_____

Item No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	Lease of Venue for FY 2024 Budget Forum	1	68,750.00	68,750.00
		Specifications:			
		Period: February 10, 2023			
		PM Snacks for 125 pax			
		Facilities:			
		-with use of function room			
		-with venue set-up			
		-with strong wifi connection			
		-with free flowing coffee and water			
		-with LED projector			
		-with screen set-up max. of 4			
		-Standard PA system with 3 wired and 1 wireless microphones			
		-Directional signages			

(Total Amount in Words) P 68,750.00
Sixty-Eight Thousand Seven Hundred Fifty Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent from every day of delay shall be imposed.

Very truly yours,

LENIN S. BERNALES
(Authorized Official)

Conforme:

(Signature over printed name)

(Date)

Funds Available:		ALOBS No.:	_____
	LISETTE ALODIA T. AURES	Amount	P <u>68,750.00</u>
	Acting Accountant III		