



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
MIMAROPA REGIONAL OFFICE

NOTICE OF EXTENSION

December 14, 2023

MS. MARGARITA T. VILLENA
Administrative Staff
First Country Manpower Services
#913 Zone 43, Miguelin Street,
Sampaloc, Manila

Dear **Madam**:

This is to inform you that the contract for the Provision of Janitorial Manpower Services including Supplies and Materials for FY 2023 is hereby extended for a period of two (2) months or until February 29, 2024 in the amount of One Hundred Two Thousand Two Hundred Fifty-One and 96/100 Pesos (P102,251.96) in accordance with the Guidelines on Renewal of Regular and Recurring Services provided under GPPB Resolution No. 06-022 and the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

We appreciate your interest in extending the contract for the Provision of Janitorial Manpower Services including Supplies and Materials and we look forward to your satisfactory performance of your obligations under the project.

During the period of extension, all the terms and conditions stipulated in the FY 2023 contract will remain the same.

For clarifications, please contact Ms. Maryrose E. Fetalino and M. Perla M. Perla through their email addresses mfetalino@dbm.gov.ph and pperlas@dbm.gov.ph, respectively, or through landline no. (02) 8374-7839.

Very truly yours,

Digitally signed
by Sanchez
Ricky Lee

RICKY L. SANCHEZ, CESO III

Director IV
(Head of Procuring Entity)

CONFORME:

Signature Over Printed Name/ Date
JESSIEL C. TODAIZA / 12-14-2023

EXTENSION OF CONTRACT

Provision of Janitorial Manpower Services Including Supplies and Materials

This RENEWAL OF CONTRACT made and entered into by and between the following:

DEPARTMENT OF BUDGET AND MANAGEMENT MIMAROPA REGIONAL OFFICE, a government agency created by virtue of the laws of the Republic of the Philippines, with principal office address at 2nd Floor CSP Building 815 Quezon Avenue, Barangay Sta. Cruz, Quezon City, represented herein by its **DIRECTOR IV, MR. RICKY L. SANCHEZ**, hereinafter called the “**CLIENT**”;

- and -

FIRST COUNTRY MANPOWER SERVICES, a corporation duly organized and existing under the laws of the Republic of the Philippines, with office address at, #913 Zone 43, Miguelin Street, Sampaloc, Manila represented herein by its **OWNER, MR. REYNALDIE S. TINIO**, hereinafter called the “**SERVICE PROVIDER**”

The **CLIENT** and the **SERVICE PROVIDER** shall hereinafter be referred to collectively as the “**PARTIES.**”

WITNESSETH:

WHEREAS, the **PARTIES** entered into a contract for the Provision of Janitorial Manpower Services including Supplies and Materials for FY 2023 which was in force and effect from January 1, 2024, until February 29, 2024. A copy of the said Original Contract is herein attached as “**ANNEX A**” and made an integral part of this Agreement;

WHEREAS, the extension of the contract is necessary to avoid interruption of service taking into account the need for the maintenance of cleanliness and sanitation of the Office premises.

WHEREAS, the Guidelines on the Renewal of Regular and Recurring Services¹ provide that the procuring entities may extend the contract not to exceed three (3) months, provided it complies with the conditions stated therein;

WHEREAS, the Head of the Procuring Entity (HoPE) approved the Bids and Award Committee (BAC) Resolution No. 2023-017 recommending the extension of the contract of First Country Manpower Services for the Provision of Janitorial Manpower Services including Supplies and Materials for a period of two (2) months or until February 29, 2024, with a total contract amount of One Hundred Two Thousand Two Hundred Fifty-One and 96/100 Pesos (P102,251.96).

NOW, THEREFORE, the **PARTIES** hereby agree as follows:

1. The terms and conditions of the Original Contracts shall be read and construed as part of this Agreement, and all terms and conditions of the Original Contract which are not inconsistent with this Agreement shall remain unchanged and in full force and effect.

¹ GPPB Resolution No. 06-2022 dated September 12, 2023

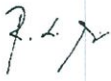
P. Tinio

2. The PARTIES agree to extend the Original Contract for an additional period which shall begin immediately upon the expiration of the Original Contract, or from January 1, 2024, until February 29, 2024.
3. In the event of a legislative increase in the minimum wage, the contract is deemed amended as to consideration by increasing the wage.

IN WITNESS WHEREOF, the parties hereto have signed this Contract on this _____ day of
~~JAN 03 2024~~ 2024 at 2nd Floor CSP Building 815 Quezon Avenue, Brgy. Sta. Cruz, Quezon City.

**DEPARTMENT OF BUDGET
AND MANAGEMENT
MIMAROPA REGIONAL
OFFICE**

by:



Digitally signed
by Sanchez Ricky
Lee

MR. RICKY L. SANCHEZ, CÉSO III
DIRECTOR IV

**FIRST COUNTRY MANPOWER
SERVICES.**

by:



MR. REYNALDIE S. TINIO
OWNER

SIGNED IN THE PRESENCE OF



ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF QUEZON CITY) S.S.

MANILA

BEFORE ME, a Notary Public for and in the City of MANILA, Philippines on this day of JAN 03 2024, 2024 personally appeared the following:

NAME	VALID ID	VALID UNTIL
REYNALDIE S. TINIO OWNER		
RICKY L. SANCHEZ, CESO III DIRECTOR IV	DBM ID NO. 3198	

known to me to be the same persons who executed the foregoing Contract and who acknowledged to me that the same is their free and voluntary act and deed and of the entities they respectively represent.

This CONTRACT for the NAME OF THE PROJECT was signed by the parties and their material witnesses on each and every page thereof.

WITNESS MY HAND AND SEAL this _____ day of JAN 03 2024.

Doc. 11 No;
Page 3 No;
Book XXI No;
Series of 2024.

ATTY. MARICEL SUYO RODRIGUEZ II
 Notary Public for City of Manila - Until Dec. 31, 2024
 Notarial Commission No. 2023-065
 2nd Floor Maland Plaza Hotel, Adriatico St., Ermita, Manila
 I.B.P. No. 329200- Dec. 16, 2023 for year 2024
 P.T.R. No. 1535348-Jan. 3, 2024 at Manila
 No. 68732/MCLE Compliance No. VII-0005642- 4/14/2025