



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA

PURCHASE ORDER NO. 2022-072

Supplier: **MSQ Trading** Date: **NOV 16 2022**
 Address: B14 L27 Aquino St., Georgetown Heights
 Molino IV, Bacoor, Cavite Mode of Procurement: NP- Small Value Procurement
 TIN: 115-946-314-000

Gentlemen:
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof.

Place of Delivery: DBM Central Office Payment Term: Payment shall be made through Landbank's LDDAP- ADA / Bank Transfer facility within Sixty (60) days after submission of Billing and User Inspection and Acceptance of the Product. Bank Transfer fee shall be charged against creditor's account.
 Delivery Term: On or before November 30, 2022

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	pcs	Supply and Delivery of Wireless Keyboard - Wireless range up to 10 meters - Includes battery - Compatible with Windows *nothing follows*	20	₱ 850.00	₱17,000.00

(Total Amount In Words)
Seventeen Thousand Pesos only **₱17,000.00**

"In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) **of the cost of the delayed goods** for every day of delay shall be imposed."

Conforme:
 Signature over Printed Name of Supplier
 Date: Nov 17, 2022

Very truly yours,

RAMON VICENTE B. ASUNCION
 Director IV, Administrative Service
 Authorized Official
 (Representing End User)

Funds Availability Certified by:
 JEFFREY D.M. GALARPE
 Chief Accountant - Finance Service
 OS No : 62-10101-2022-11-02027
 Amount : ₱17,000.00
 Date : Nov. 11, 2022

Distribution of Copies:
 // Original copy for the Supplier's Conforme
 // Agency's Central Supply and Property Section/EUR for IAR and Payment Processing
 // COA Auditor
 // AS-PMD Copy for file



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE TO PROCEED

NOV 16 2022

MR. ABRAHAM B. BRILLANTES JR.
MSQ Trading
B14 L27 Aquino St., Georgetown Heights
Molino IV, Bacoor Cavite

Dear **Mr. Brillantes:**


Per attached Purchase Order No. 2022-072, we hereby notify you that your office may proceed with the delivery of the project, "**Supply and Delivery of Wireless Keyboard,**" upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our End-User Representative to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Very truly yours,


RAMON VICENTE B. ASUNCION,
Director IV, Administrative Service

Conforme:


~~ABRAHAM B. BRILLANTES JR.~~
Authorized Representative
MSQ Trading

Date:

NOV 17, 2022



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE OF AWARD

NOV 16 2022

MR. ABRAHAM B. BRILLANTES JR.
MSQ Trading
B14 L27 Aquino St., Georgetown Heights
Molino IV, Bacoor Cavite

Dear **Mr. Brillantes:**

We are pleased to inform you that the project, "**Supply and Delivery of Wireless Keyboard,**" is hereby awarded to your company in the amount of Seventeen Thousand Pesos only (Php 17,000.00).

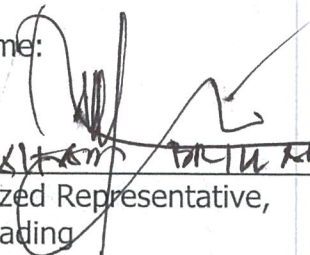
Based on the evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you and God Bless.

Very truly yours,


RAMON VICENTE B. ASUNCION
Director IV, Administrative Service

Conforme:


~~ABRAHAM B. BRILLANTES JR.~~
Authorized Representative,
MSQ Trading
Date:

NOV. 17, 2022