



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF BUDGET AND MANAGEMENT**

GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**PURCHASE ORDER NO. 2022-060**

<b>Supplier:</b> LUZON SALES CO. INC.	Mode of Procurement: NP- Small Value Procurement  <span style="font-size: 1.2em; color: blue;">21 SEP 2022</span>
<b>Address:</b> 684 Gonzalo Puyat Street, Quiapo, Manila	
<b>TIN:</b> 000-083-120-000	

**Gentlemen:**

Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: DBM Building III (Administrative Service)	Payment Term: Payment shall be made promptly, but in no case later than sixty (60) days, through Land Bank's LDDAP-ADA/Bank Transfer facility after submission of billing statement/invoice and upon fulfillment of other obligations as stipulated in the contract as well as upon inspection and acceptance of the goods by the end user.
Delivery Term: See attached Technical Specifications.	

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	<b>lot</b>	<b>Supply and Delivery of Maintenance Supplies for the Renovation of New Offices in the DBM Central Office</b>	<b>1</b>		
	pcs	Gypsum Board 1/2" x 4' x 8'	120.00	P 510.00	P 61,200.00
	pcs	Marine plywood 3/4" x 4' x 8'	10.00	P 1,650.00	P 16,500.00
	pcs	Metal Stud (for vertical and horizontal) ga#24 3"x10ft	450.00	P 190.00	P 85,500.00
	pcs	Metal Track (for horizontal) ga#24 3"x10ft	175.00	P 180.00	P 31,500.00
	box	Metal Black Screw ms#6 x 1" long (1000 per box)	20.00	P 650.00	P 13,000.00
	box	Metal Black Screw ms # 6 x 1-1/2" long (1000pcs per box)	20.00	P 750.00	P 15,000.00
	pcs	Blind rivet 1/8" x 3/4 " long	4,500.00	P 1.00	P 4,500.00
	pcs	Metal screw with tox ms #10 x 1 1/2" long	1,000.00	P 0.70	P 700.00
	pcs	Metal Drill bit 3/16" (Titanium)	30.00	P 65.00	P 1,950.00
	pcs	Metal Drill bit 1/8" (Titanium)	30.00	P 45.00	P 1,350.00
	pcs	Masonry drill bit 3/16"	15.00	P 55.00	P 825.00
	pcs	Masonry drill bit 1/8"	15.00	P 45.00	P 675.00
	pcs	Door Jamb 10cm x 210cm x 80cm (wood)	7.00	P 2,400.00	P 16,800.00
	pcs	Door Jamb 10cm x 200cm x 90cm (wood)	2.00	P 2,650.00	P 5,300.00
	pcs	Panel Door 5cmx 90cm x 210cm (wood)	2.00	P 8,800.00	P 17,600.00
	pcs	Panel Door 5cmx 80cm x 210cm (wood)	7.00	P 8,000.00	P 56,000.00
	pcs	Door Knob (Cylindrical Stainless Steel Matt and Knob diameter: 50 mm)	9.00	P 590.00	P 5,310.00
	pcs	Loose pin hinges 3-1/2" heavy duty	36.00	P 65.00	P 2,340.00
	pcs	Kin Dry wood 2" x 3" x 8'	35.00	P 525.00	P 18,375.00
	kgs	Finishing Nail 1 1/2"	5.00	P 80.00	P 400.00
	kgs	Common Wire Nail 3"	3.00	P 80.00	P 240.00
	kgs	Common Wire Nail 2"	3.00	P 80.00	P 240.00
	rolls	Self adhesive, fiber mesh 50mm x 76mm x 20mtr/2in x 250 ft	25.00	P 120.00	P 3,000.00
	pcs	1"x 4" woodbase board 10ft long	35.00	P 450.00	P 15,750.00
	pcs	Silicon sealant (Clear)	40.00	P 280.00	P 11,200.00
	pcs	Glazed Tiles 60cm x 60cm Color As per approved	40.00	P 350.00	P 14,000.00
	sacks	Sieve sand	25.00	P 35.00	P 875.00
	bags	Tile Adhesive	5.00	P 240.00	P 1,200.00
	sets	Clear Epoxy Resin	43.00	P 75.00	P 3,225.00
	bags	Tile Grout (Biege) per 2kgs	5.00	P 78.00	P 390.00
	pcs	Diamond Cutting Disk 4"	10.00	P 360.00	P 3,600.00
	pails	Flat Latex (White)	10.00	P 2,900.00	P 29,000.00
	pails	Semi Gloss Latex (White)	16.00	P 3,350.00	P 53,600.00
	pcs	Roller Paint 7" with handle	30.00	P 45.00	P 1,350.00
	pcs	Paint Brush 3"	40.00	P 65.00	P 2,600.00



pcs	Paint Brush 1"	40.00	P 15.00	P 600.00
kgs	Cotton Round Rag	50.00	P 68.00	P 3,400.00
gal	Gypsum Putty	16.00	P 330.00	P 5,280.00
bags	Skim coat	15.00	P 520.00	P 7,800.00
pcs	Adjustable paint roller handle	20.00	P 550.00	P 11,000.00
pcs	Sand paper waterproof #220	100.00	P 15.00	P 1,500.00
pcs	Floor sanding #100 (3mtr)	30.00	P 250.00	P 7,500.00
quart	Hanza Yellow, (Latex Color)	10.00	P 178.00	P 1,780.00
quart	Raw Siena, (Latex Color)	10.00	P 145.00	P 1,450.00
quart	Venetian Red, (Latex Color)	10.00	P 138.00	P 1,380.00
quart	Lamp Black, (Latex Color)	10.00	P 108.00	P 1,080.00
gal	Wood varnish (Mapple Color)	15.00	P 590.00	P 8,850.00
mtr	PVC Orange Flexible hose 1/2"	200.00	P 8.00	P 1,600.00
pcs	2"x4" Utility Box	30.00	P 38.00	P 1,140.00
pcs	Junction Box	30.00	P 45.00	P 1,350.00
pcs	Ligth switch 2 gang with cover	10.00	P 110.00	P 1,100.00
pcs	Ligth switch 1 gang with cover	10.00	P 65.00	P 650.00
pcs	Convience outlet 2 gang 3 prong	10.00	P 220.00	P 2,200.00
pcs	Electrical Tape Big	30.00	P 38.00	P 1,140.00
roll	THHN Wire #14	5.00	P 2,380.00	P 11,900.00
roll	THHN Wire #12	2.00	P 3,485.00	P 6,970.00
pcs	Acoustic Board 60cm x 120cm x 12mm	30.00	P 280.00	P 8,400.00
pcs	PVC Clamp orange electrical line 1/2" with nail	150.00	P 3.50	P 525.00
pc	Stainless Lavatory 50cm x 50cm	1.00	P 2,950.00	P 2,950.00
set	Stainless Faucet	5.00	P 850.00	P 4,250.00
sets	Half Concealed Hinges	30.00	P 60.00	P 1,800.00
sets	Full Concealed Hinges	10.00	P 60.00	P 600.00
sets	Cabinet Door Handle SS	10.00	P 70.00	P 700.00

\*nothing follows\*

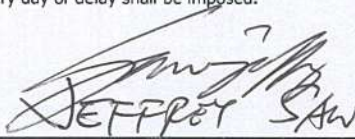
(Total Amount In Words)

**Five Hundred Ninety-Three Thousand Nine Hundred Ninety Pesos only**

**P593,990.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Conforme:

  
JEFFREY D.M. GALARPE

Signature over Printed Name of Supplier

9/22/2022

Date

Very truly yours,

  
RAMON VICENTE B. ASUNCION

Director IV, Administrative Service

Authorized Official

(Representing End User)

Funds Availability Certified by:

  
JEFFREY D.M. GALARPE

Chief Accountant

OS No :

Amount :

Date :

12101012022-09-1618

7593,990-

09/19/2022

Distribution of Copies:

- // Original copy for the Supplier's Conforme
- // Agency's Central Supply and Property Section for file
- // AS-PMD File
- // COA Auditor



**TERMS AND CONDITIONS  
(PURCHASE ORDER)**

1. ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN SIXTY (60) CALENDAR DAYS FROM DATE OF QUOTATION.
2. AWARDEE shall be responsible for the source(s) of his supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order (PO). Failure by the AWARDEE to comply with the same shall be ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the Next Lowest Responsive Proposal, as determined by the DBM Bids and Awards Committee and approved by the Secretary of Budget and Management or his duly authorized representative.
3. The Goods shall only be delivered by the Supplier at the Property Section, General Services Division of the Procuring entity's Administrative Service located at Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila, not later than 10:00 am up to 3:00 pm on the date of delivery as indicated in PO.  
Moreover, the delivery schedule as indicated in the PO may be modified at the option of the Procuring Entity, with prior due notice, written or verbal, to the Supplier.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but failed to deliver the required product(s) within the time called for in the same order, he shall be extended a maximum period of fifteen (15) calendar days to make good his delivery. Thereafter if AWARDEE has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from that AWARDEE, without prejudice to the imposition of liquidated damages. The DBM shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under R.A. 9184 and its IRR.
5. The Goods delivered are accepted by the Procuring Entity as to quantity only. However, inspection as to the Goods' compliance with the technical specifications, and its order and condition, will be done in the presence of the representatives of both Supplier and Procuring Entity within three (3) working days from the date of delivery upon prior due notice, written or verbal, to the authorize representative of the Supplier. The inspection will push through as scheduled even in the absence of the Supplier's representative, if the latter was duly notified. In which case, the results of the inspection conducted by the Procuring Entity shall be final and binding upon the Supplier.
6. Rejected deliveries shall be construed as non-delivery of product(s) /item(s) so ordered and shall be, if applicable, subject to liquidated damages and to the terms and conditions prescribed under item 4 hereof.
7. Supplier shall guarantee the deliveries to be free from defects. Any defective item(s)/product(s) that may be discovered by the DBM within seven (7) working days after acceptance of the same shall be replaced by the supplier within seven (7) working days or until stocks are available upon receipt of a written notice. Beyond the said time frame, defective units will be picked up by the supplier for assessment.
8. A penalty of one-tenth of one percent (0.001) of the cost of the unperformed portion for everyday of delay.  
The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity may rescind the contract, without prejudice to other courses of action and remedies open to it. The Procuring Entity may also rescind the contract and impose 10% of the amount of the contract as liquidated damages, upon non-performance by the Supplier of any of its obligations under the contract  
The imposition of liquidated damages in all instances shall be automatic, except upon prior request for extension and approval thereof by the Procuring Entity before the scheduled delivery date. Any request for extension not acted upon before delivery date shall be considered denied.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. The technical specifications, bid proposal and other documents required from the AWARDEE shall form part of this Purchase Order.
11. The Head of the Agency reserves the right to reject any and all Bids, declare a failure of bidding, or not award the contract as prescribed under Section 41 of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act of 2003.
12. The period for the performance of the obligations under this Contract shall not go beyond the validity of the appropriation for this Project.
13. In compliance with Section 4.3 of Appendix 33 of the 2016 Revised IRR of RA No. 9184 and consistent with Administrative Order No. 34, s. 2020, the DBM shall publish in its official website and social media platform the following post-award information:
  - a.) Project name;
  - b.) Approved budget for the contract;
  - c.) Contract period;
  - d.) Name of the winning bidder and its official business address;
  - e.) Amount of contract awarded;
  - f.) Date of award and acceptance; and
  - g.) Implementing office/unit/division/bureau of the concerned agency or instrumentality.

Accepted By:

  
JEFFREY SAW  
AWARDEE

REPUBLIC OF THE PHILIPPINES)  
CITY OF MANILA ) S.S.

BEFORE ME, a Notary Public for and in the City of Manila, Philippines on this \_\_\_\_\_ day of \_\_\_\_\_, 2022, personally appeared \_\_\_\_\_ known to me to be the same person who accepted the foregoing Terms and Conditions of a Purchase Order and who acknowledged to me that the same is his free and voluntary act and deed and of the entity that he represents.

This Instrument refers to a \_\_\_\_\_ consisting of \_\_\_\_\_ ( ) pages including this page and its Annexes, signed by the parties and their material witnesses.

WITNESS MY HAND AND SEAL this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Doe No \_\_\_\_\_;  
Page No \_\_\_\_\_;  
Book No \_\_\_\_\_;  
Series of 2022.





REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE TO PROCEED**

21 SEP 2022

**MR. JEFFREY S. SAW**

Luzon Sales Co. Inc.  
684 Gonzalo Puyat Street,  
Quiapo, Manila

Dear **Mr. Saw:**

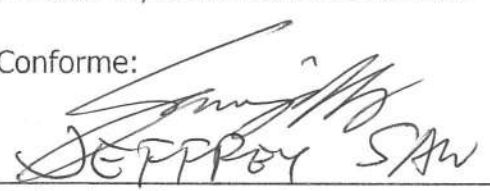
Per attached Purchase Order No. 2022-060, we hereby notify you that your office may proceed with the delivery of the project, "**Supply and Delivery of Maintenance Supplies for the Renovation of New Offices in the DBM Central Office,**" upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our End-User Representative to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Very truly yours,

  
**RAMON VICENTE B. ASUNCION**  
Director IV, Administrative Service

Conforme:

  
**JEFFREY SAW**  
\_\_\_\_\_  
Authorized Representative  
Luzon Sales Co. Inc.

Date: 9/22/2022



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE OF AWARD**

21 SEP 2022

**MR. JEFFREY S. SAW**  
Luzon Sales Co. Inc.  
684 Gonzalo Puyat Street,  
Quiapo, Manila

Dear **Mr. Saw:**

We are pleased to inform you that the project, **"Supply and Delivery of Maintenance Supplies for the Renovation of New Offices in the DBM Central Office,"** is hereby awarded to your company in the amount of Five Hundred Ninety-Three Thousand Nine Hundred Ninety Pesos only (Php 593,990.00).

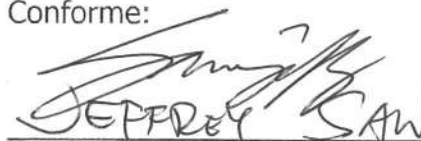
Based on the evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you and God Bless.

Very truly yours,

  
**RAMON VICENTE B. ASUNCION**  
Director IV, Administrative Service

Conforme:

  
**JEFFREY SAW**  
Authorized Representative,  
Luzon Sales Co., Inc.  
Date: 9/22/2022