



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VIII

NOTICE OF AWARD

November 3, 2022

The Manager
RIC REF AND AIRCON SHOP
Tacloban City

Dear **Sir/Madam:**

This is to notify you that your Bid for the **Repair and Maintenance of Various Air Conditioning Units** for the contract Price of **Eighty One Thousand Seven Hundred Pesos (P81,700.00)** Only is hereby accepted.

Please refer to the attached signed quotation for the details of the specifications. May we remind likewise that processing of payment is subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the Request for Quotation.

For information and guidance.

Very truly yours,

f: Que. Anonmdtz 11/7/22

IMELDA C. LACERAS, CESO III
Regional Director

Conforme:

Richard B. Lago

(Signature over Printed Name)

Manager / Authorized Representative
RIC REF AND AIRCON SHOP

Date of Receipt: 11-5-22

PURCHASE ORDER
Department of Budget and Management
Regional Office VIII
Villa Ruiz, Bgy 77, Marasbaras, Tacloban City
Tel. No. (053) 888-0548, & 832-1628

Supplier :	RIC REF AND AIRCON SHOP	P.O. No. : 2022-11-001
Address :	Tacloban City	Date : November 3, 2022 ✓
TIN :		Mode of Procurement : SVP

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	DBM RO VIII, Marasbaras, Tacloban City	Delivery Term :
Date of Delivery :	See note below.	Payment Term : LDDAP-ADA

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	Repair and Maintenance of Various Air Conditioning Units ✓ 1. General Cleaning, and check up with the following list of activities: Check the outside units: - Check the entire system for a satisfactory level of the refrigerant, - Clean the waste from the interior cupboard and clear the drain openings, - Clean the coil and check the fan blades and the motor for observable sign of wear. - Check the control box and other related accessories including wire networks and connections correctly & safely to guarantee all of the electrical units are functioning Inspect the indoor units - Clean the blower wheels and motor, and provide lubrication to the motor if necessary. - Inspect the combustion blower for debris and clean it. - Check the compressor for any sign of damage - Check gas leaks from furnaces to ensure a proper functioning air conditioning unit. - Clean the air filters and inspect the wiring connections. - Conduct an overall inspection for the system to find out any leakage in the airflow system and indicate diagnosis and recommendations - Re energize the unit after cleaning, get the final reading and observe the over-all performance Specification: Eight (8) 5 tonner, floor-mounted/cabinet type Location: Conference Room - 2 units; Tech. Div Area (A and C) - 2 units; RD's Quarter - 1 unit GAD Center MPH - 3 units Three (3) 3 tonner, floor-mounted/cabinet type Location: Tech. Div C- 1 unit; RD - 1 unit; and GAD Center Dormitory - 1 unit Four (4) Wall-mounted, split type Location: ARD's office - 1 unit, RD's quarter/dorm - 2 units, GAD Center Dormitory - 1 unit			
				1,400.00	11,200.00
				1,400.00	4,200.00
				1,200.00	4,800.00

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Five (5) Window Type aircon Location: Server Room - 1 unit, RD's quarter - 1 unit, Cashier - 1 unit, COA - 1 unit, and GAD Center Dormitory - 1 unit Schedule of Aircon Cleaning: Three (3) days upon receipt of Purchase Order (PO). Service Provider on call until December 31, 2022. 2. Perform the following repair activities: 1. Repair of insulators, leak, and system reprocess of two (2) units 5tonner ACU in GAD Center MPH 2. Repair of Leak System Reprocess of Wall-mounted Split Type ACU 2nd floor lobby. 3. Replacement of Magnetic Contactor, PCB Board Outdoor, System Reprocess and Charging of Freon of 3TR ACU in RD/ARD Secretary's Area Delivery Period: Repair and maintenance: Twenty (20) calendar days upon receipt of Purchase Order and Notice of Award. Warranty: Six (6) months warranty on parts Inspection and Tests: DBM RO8 Inspection Committee shall at all reasonable times during the installation, repositioning, and commissioning of the project be entitled to examine, inspect, measure and test the materials and workmanship, and to check the progress of the said project.		600.00	3,000.00
				9,000.00	18,000.00
				8,000.00	8,000.00
				4,500.00	
				20,000.00	32,500.00
				8,000.00	
		TOTAL			P 81,700.00

In Case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

We reserve the right to return the above items in case of defects and if found not in accordance with the agreed specifications.

Conforme: 
 (Signature over printed name)
 Date: 11-25-22

Very Truly yours,

IMELDA C. LACERAS, CESO III
 Regional Director

Fund Cluster : _____
 Funds Available : _____

RHONA B. CAPATOY
 Alternate Accountant

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____