

## PURCHASE ORDER

### DEPARTMENT OF BUDGET AND MANAGEMENT REGIONAL OFFICE VII

Agency

Supplier <b>MJPM Marketing</b>	P.O. No. <b>2022-08-037</b>
Address <u>45-1 Mabini St., Cebu City</u>	Date <u>August 18, 2022</u>
TIN _____	Mode of Procurement <u>SVP</u>

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>DBM RO VII</u>	Delivery Term: _____
Date of Delivery: <u>30 days upon receipt of PO</u>	Payment Term: _____

Item No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>Supply and Delivery of Various IT Equipment and Accessories</b>			
	unit	<b>Portable CD/DVD Writer</b>	1	1,500.00	1,500.00
		-Compatible with CD-R/RW, DVD±R, DVD±RW, DVD±R DL, M-DISC, DVD-RAM media			
		-USB 3.0 interface for high-speed data transfer			
		-USB powered - No external power adapter needed			
		- compatible with laptops			
		- with warranty			
	unit	<b>Laptop Cooling Pad Stand</b>	30	900.00	27,000.00
		-2 Fan Powered Cooler pad to cool your laptop			
		-Compatible With 15" Inch Laptops			
		-Usb Powered - No Power Adapter Needed At All			
		- 4 Adjusting Point Tilt Functionality			
		-1 Extra Usb Port For Other Devices			
		- with warranty			

(Total Amount in Words) P **28,500.00**

**Twenty Eight Thousand Five Hundred Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent from every day of delay shall be imposed.

Very truly yours, Digitally signed by Bernales Lenin Sotto

**LENIN S. BERNALES**  
(Authorized Official)

Conforme:

\_\_\_\_\_  
(Signature over printed name)

\_\_\_\_\_  
(Date)

Funds Available:  Digitally signed by Mamalo Janina Indin	ALOBS No.: _____
<b>JANINA I. MAMALO</b> Accountant III	Amount P <b>28,500.00</b>