

# PURCHASE ORDER

## DEPARTMENT OF BUDGET AND MANAGEMENT REGIONAL OFFICE VII

Agency

Supplier <b>MICROIMAGING SALES AND SERVICES INC.</b>	P.O. No. <b>2021-12-079</b>
Address <b>#2247 Chino Roces Avenue, Makati City</b>	Date <b>December 13, 2021</b>
TIN _____	Mode of Procurement <b>SVP</b>

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:


Place of Delivery: <b>DBM RO VII</b>	Delivery Term: _____
Date of Delivery: <b>60 days upon receipt of PO</b>	Payment Term: _____

Item No.	Unit	Description	Quantity	Unit Cost	Amount
	unit	<b>SCANNER</b>	<b>1</b>	<b>55,200.00</b>	<b>55,200.00</b>
		Specifications:			
		Throughput Speeds:			
		- B/W and Grayscale up to 70 ppm/120 ipm at 200			
		300 dpi			
		- color up to 70 ppm/80 ipm at 300 dpi			
		Daily Volume: Up to 7000 pages per day			
		Feeder: Up to 100 sheets of 80g/m2 (20 lb) paper			
		Bundled Software:			
		-Capture Professional TWAIN, WIA , ISIS drivers			
		Imaging Features:			
		-Barcode Reading, Perfect page Scanning, auto cropping			
		image rotation, electronic color dropout, dual stream			
		compression scanning, image merge, long document			
		scanning,			
		auto color balance and adjustments, blank page			
		removal/detection,			
		automatic brightness and contrast			
		Output:			
		-Single and Multipage TIFF, JPG, RTF, BMP, PDF,			
		Searchable PDF			
		- can scan A4 and Legal size bondpaper			
		- with warranty			

(Total Amount in Words) P **55,200.00**

**Fifty Five Thousand Two Hundred Pesos Only**


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent from every day of delay shall be imposed.

Very truly yours,   
 Digitally signed by Sanchez Ricky Lee  
**RICKY L. SANCHEZ**  
 (Authorized Official)

Conforme:

\_\_\_\_\_  
(Signature over printed name)

\_\_\_\_\_  
(Date)

Funds Available:	 Digitally signed by Janina I. Mamalo <b>Janina I. Mamalo</b> Accountant III	ALOBS No.: _____ Amount P <b>55,200.00</b>
------------------	--	---