



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

PURCHASE ORDER NO. 2020-055

Supplier: FleetSERV Inc.	Date: September 3, 2020
Address: Rm 102, 3rd Ave., Residences, No.33 3rd Ave., Brgy. Bagong Lipunan ng Crame, District 4, Quezon City	Mode of Procurement: NP- Small Value Procurement
TIN: -	

Gentlemen:
Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: DBM Building III (Administrative Service)	Payment Term: Payment shall be made through Landbank's LDDAP- ADA / Bank Transfer facility within Sixty (60) days after submission of Billing and User Inspection and Acceptance of the Product. Bank Transfer fee shall be charged against creditor's account.
Delivery Term: Fifteen (15) working days upon receipt of Notice to Proceed (NTP)	

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	lot	Replacement of Defective Clutch Component for Mitsubishi Adventure SJN 806 <i>* nothing follows *</i>	1	₱ 16,059.00	₱ 16,059.00

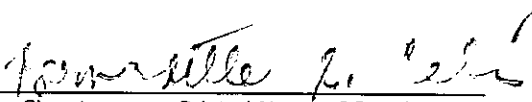
(Total Amount In Words)
Sixteen Thousand Fifty Nine Pesos


₱ 16,059.00

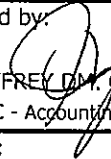
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,

Conforme:


Signature over Printed Name of Supplier
SEP 10 2020
Date


THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service
Authorized Official
(Representing End User)

Funds Availability Certified by:  JEFFREY D.M. GALARPE OIC - Accounting Division	OS No : 02/01/012020-09-1094 Amount : ₱ 16,059.00 Date : 09/07/2020
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Distribution of Copies:

- / Original copy for the Supplier's Conforme
- / Agency's Central Supply and Property Section for file
- / COA Auditor



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE TO PROCEED

Ms. Bernadette S. Celis
FleetSERV Inc.
Room 102, No. 33, 3rd Avenue
Brgy. Bagong Lipunan ng Crame
District 4, Quezon City

Dear Ms. Celis:

Per attached Purchase Order No. 2020-055, we hereby notify you that your office may proceed with the delivery of the Project, *"Replacement of Defective Clutch Component for Mitsubishi Adventure SJN 806,"* upon receipt and acceptance of this Notice.

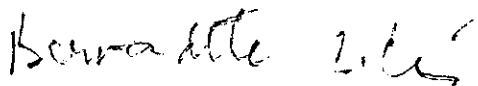
In this regard, your Office shall coordinate with our Administrative Service - General Service Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you and God Bless.

Very truly yours,


THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service MAD

Conforme:



Authorized Representative,
[Office/Company/Organization Name]

Date: **SEP 10 2020**



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE OF AWARD

Ms. Bernadette S. Celis
FleetSERV Inc.
Room 102, No. 33, 3rd Avenue
Brgy. Bagong Lipunan ng Crame
District 4, Quezon City

Dear Ms. Celis:

We are pleased to inform you that the Project, "*Replacement of Defective Clutch Component for Mitsubishi Adventure SJN 806*," is hereby awarded to your company in the amount of Sixteen Thousand Fifty Nine Pesos (P 16,059.00).

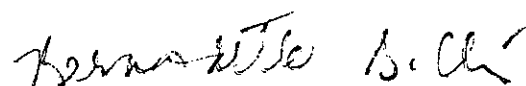
Based on the evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you and God Bless.

Very truly yours,


THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service MASD

Conforme:



Authorized Representative,
[Office/Company/Organization Name]

Date: **SEP 10 2020**