



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE OF AWARD**

**MR. SONREY MONTECER**  
EMMARS AIRCONDITIONING SERVICES  
301 J.P. Rizal St., P3 Arenda  
Sta. Ana, Taytay, Rizal

Dear **Mr. Montecer**:

We are pleased to inform you that the project "*Repair of Three (3) Split-type Air conditioners for Various Offices*", is hereby awarded to your company in the amount of Eighty-Two Thousand Pesos (Php82,000.00).

Based on evaluation of your submitted documents, the Administrative Service finds your submission as the single calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,

**THEA MARIE LORINNE F. PALARCA**  
*Director IV, Administrative Service* 

  
Conforme/ Date  
7-15-20



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO ST., SAN MIGUEL, MANILA

**NOTICE TO PROCEED**

**MR. SONREY MONTECER**  
EMMARS AIRCONDITIONING SERVICES  
301 J.P. Rizal St., P3 Arenda  
Sta. Ana, Taytay, Rizal

Dear **Mr. Montecer**:

Per attached Purchase Order No. 2020-021, we hereby notify you that your office may proceed with the delivery of the project, "*Repair of Three (3) Split-type Air conditioners for Various Offices*" upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our General Services Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,

**THEA MARIE CORINNE F. PALARCA**  
Director IV, Administrative Service *CP*

*SONREY MONTECER*  
\_\_\_\_\_  
Conforme/Date  
*7-15-20*



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT

GENERAL SOLANO STREET, SAN MIGUEL, MANILA

Trunkline: 657-3300

**PURCHASE ORDER NO. 2020-021**

Supplier:	<b>EMMARS AIRCONDITIONING SERVICES</b>	Mode of Procurement: NP- Small Value Procurement
Address:	301 J.P. Rizal St., P3 Arenda Sta. Ana, Taytay, Rizal	
TIN:	440-574-301-000	

Gentlemen:  
Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: DBM Building I, II, and III, General Solano St., San Miguel, Manila	Payment Term: Payment shall be made through Landbank's LDDAP- ADA / Bank Transfer facility within Sixty (60) days after submission of Billing and User Inspection and Acceptance of the Product. Bank Transfer fee shall be charged against creditor's account.
Delivery Term: Please see attached Schedule of Requirements	

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	lot	Repair of Three (3) Split-type Air conditioners for Various Offices  <i>*See attached Technical Specifications</i>  <i>* nothing follows *</i>	1	P82,000.00	<b>P82,000.00</b>

**(Total Amount In Words)**  
**Eighty Two Thousand Pesos only** **P82,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Conforme:   
Signature over Printed Name of Supplier  
Date: 7-15-20

Very truly yours,  
  
**THEA MARIE CORINNE F. PALARCA**  
Director IV, Administrative Service  
Authorized Official

Funds Availability Certified by: JEFFREY D. PALARPE OIC - Accounting Division	OS No : <u>02/0110/2020-05-653</u> Amount : <u>₱ 82,000-</u> Date : <u>05/22/2020</u>
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**Distribution of Copies:**  
// Original copy for the Supplier's Conforme  
// Agency's Central Supply and Property Section for file  
// COA Auditor