

REPUBLIC OF THE PHILIPPINES DEPARTMENT OF BUDGET AND MANAGEMENT

GENERAL SOLANO STREET, SAN MIGUEL, MANILA

Trunkline: 657-3300

		PURCHASE OR	DER NO. 2	020-014	 L		
Supplier:		Philcopy Corporation	Mode of Procurement: Direct Contracting				
Address:		# 793 J.P. Rizal Avenue, Poblacion, Makati City					
TTIN		-					
TIN: Gent	lemen:	_			· · ·	 -	· · · · · · · · · · · · · · · · · · ·
dent		Please deliver the article(s) product(s)/supp	olies/materials	listed below	priced in accord	ance ·	with your
		, subject to the Terms and Conditions enumer	ated at the bac	k hereof:			•
		BM Building III (Administrative Service)	Payment Term: Payment shall be made through Landbank's LDDAP- ADA / Bank Transfer facility within Sixty (60) days after submission of Billing and User				
Delivery Term: Within seven (7) working days upon receipt of Notice to Proceed (NTP)			Insapection and Acceptance of the Product. Bank Transfer fee shall be charged against creditor's account.				
Stock						T	
No.	Unit	Item and Description /Specifica		Quantity	Unit Cost		AMOUNT
	lot	Supply and Delivery of Kyocera Printer Co for the 1st Quarter of CY 2020	onsumables	1 1			
		TK584 Yellow		76	5,250:00	Es.	200 000 00
		TK584 Cyan		77	5,250.00	₽₽	399,000.00 404,250.00
		TK584 Magenta		77	5,250.00	₽	404,250.00
		TK584 Black		96	4,900.00	Ì₽	470,400.00
	j	TK454 Black		18	8,800.00	₽	158,400.00
		Toner for FS-9130 DN Black		1	12,300.00	₽	12,300.00
,		Drum for FS-6970 DN Ecosys		4	12,226.00	₽	48,904.00
		Drum for FS-5150 DN		6	5,879.00	₽	35,274.00
		* nothing follows *					
· ·							
(Total A	mount	In Words)		!			
		ie Hundred Thirty Two Thousand Seven Hu				₽	1,932,778.00
		e to make the full delivery within the time specified	d above, a penalt	y of one-tenth	(1/10) of		
one perc	ent (1%)	for every day of delay shall be imposed.		_		_	
				v	ery truly yours,	_	
	Conform				~		(
	Conform	" PODIMERY MANAGED PO)			L E. A ecreta:	WSADO
		Signature que Vrioted 7070 of Supplier	_				Official
		Date	- .				
Funds Av	ailability	Certified by:	OS No :	02/01/012021	0-05-616		
		CM	Amount :	=91032.	778-	•	
JEFREY DA. GALARPE Date : 15 /11/2027)							
		OIC - Accounting Division				· 	
Distributi	-	V	- -				
		for the Supplier's Conforme		÷			
_		ral Supply and Property Section for file					
COA Auditor							

TERMS AND CONDITIONS (PURCHASE ORDER)

- 1. ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF QUOTATION.
- AWARDEE shall be responsible for the source(s) of his supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order (PO). Failure by the AWARDEE to comply with the same shall be ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the Next Lowest Responsive Proposal, as determined by the DBM Bids and Awards Committee and approved by the Secretary of Budget and Management or his duly authorized representative.
- 3. The Goods shall only be delivered by the Supplier at the Property Section, General Services Division of the Procuring entity's Administrative Service located at Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila, not later than 10:00 am up to 3:00 pm on the date of delivery as indicated in PO.

Moreover, the delivery schedule as indicated in the PO may be modified at the option of the Procuring Entity, with prior due notice, written or verbal, to the Supplier.

- 4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but failed to deliver the required product(s) within the time called for in the same order, he shall be extended a maximum period of fifteen (15) calendar days to make good his delivery. Thereafter if AWARDEE has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from that AWARDEE, without prejudice to the imposition of liquidated damages. The DBM shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under R.A. 9184 and its IRR.
- The Goods delivered are accepted by the Procuring Entity as to quantity only. However, inspection as to the Goods' compliance with the technical specifications, and its order and condition, will be done in the presence of the representatives of both Supplier and Procuring Entity within three (3) working days from the date of delivery upon prior due notice, written or verbal, to the authorize representative of the Supplier. The inspection will push through as scheduled even in the absence of the Supplier's representative, if the latter was duly notified. In which case, the results of the inspection conducted by the Procuring Entity shall be final and binding upon the Supplier.
- 6. Rejected deliveries shall be construed as non-delivery of product(s) /item(s) so ordered and shall be, if applicable, subject to liquidated damages and to the terms and conditions prescribed under item 4 hereof.
- 7. Supplier shall guarantee the deliveries to be free from defects. Any defective item(s)/product(s) that may be discovered by the DBM within seven (7) working days after acceptance of the same shall be replaced by the supplier within seven (7) working days or until stocks are available upon receipt of a written notice. Beyond the said time frame, defective units will be picked up by the supplier for assessment.
- 8. A penalty of one-tenth of one percent (0.001) of the cost of the unperformed portion for everyday of delay.

The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it. The Procuring Entity may also rescind the contract and impose 10% of the amount of the contract as liquidated damages, upon non-performance by the Supplier of any of its obligations under the contract

The imposition of liquidated damages in all instances shall be automatic, except upon prior request for extension and approval thereof by the Procuring Entity before the scheduled delivery date. Any request for extension not acted upon before delivery date shall be considered denied.

9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.

The technical specifications, bid proposal and other documents required from the AWARDEE shall form part of this Purchase Order.					
	Accepted By:				
	ROPILIER TANKLOP				
REPUBLIC OF THE PHILIPPINES)	AWARDEE				
CITY OF MANILA) S.S.	,				
BEFORE ME, a Notary Public for a	and in the City of Manila, Philippines on this day of				
	d known to me to be the same person who accepted				
the foregoing Terms and Conditions of a Purchase Ord	der and who acknowledged to me that the same is his free and voluntary act				
and deed and of the entity that he represents.	to the same and th				
This Instrument refers to a this page and its Annexes, signed by the parties and the	consisting of() pages including				
this page and its Annexes, signed by the parties and the	eir material witnesses.				
WITNESS MY HAND AND SEAL this	day of 2070				
WITNESS MY HAND AND SEAL this _ Doc No:	, 2020				
Doc No:	day of, 2020				
	day of, 2020				



REPUBLIC OF THE PHILIPPINES DEPARTMENT OF BUDGET AND MANAGEMENT

GENERAL SOLANO ST., SAN MIGUEL, MANILA

BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

MR. JOSELITO B. GASCON

Major Account Officer Philopy Corporation 793 J.P. Rizal Avenue Poblacion, Makati City

Dear Mr. Gascon:

This is to inform your company that performance of the obligations specified in the attached Purchase Order for the Project, "Supply and Delivery of Kyocera Printer Consumables for the $1^{\rm st}$ Quarter of 2020," shall commence upon receipt of this Notice to Proceed.

Thank you and God Bless.

Very truly yours	5,	CONTRACTOR OF THE PARTY OF THE
/ .		
		1938
WENDEL E. A. Secretary	(ISADO))
		<i>)</i>

I acknowledge receipt and acceptance of this	MAY 25 2020 Notice on:
Name of Consultant and/or Representative: _	ROPINER MAKEAUTI
Authorized Signature:	



REPUBLIC OF THE PHILIPPINES DEPARTMENT OF BUDGET AND MANAGEMENT

GENERAL SOLANO ST., SAN MIGUEL, MANILA

BIDS AND AWARDS COMMITTEE

NOTICE OF AWARD

MR. JOSELITO B. GASCON

Major Account Officer Philopy Corporation 793 J.P. Rizal Avenue Poblacion, Makati City

Dear Mr. Gascon:

We are pleased to inform you that the Project, "Supply and Delivery of Kyocera Printer Consumables for the 1^{st} Quarter of 2020," is hereby awarded to your company in the amount of One Million Nine Hundred Thirty Two Thousand Seven Hundred Seventy Eight Pesos (P1,932,778.00).

In this regard, you are hereby required to post a warranty security in the amount and form stated in Section 62 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 upon acceptance by the Procuring Entity of the delivered supplies.

Thank you and God Bless.

Very truly yours,		
WENDEL E. AVIS Secretary	ADO	

I acknowledge receipt and acceptance of this N	otice on: MAY 25 2020
Name of Consultant and/or Representative:	RODINER KLAKAOP
Authorized Signature:	8