



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO ST., SAN MIGUEL, MANILA

BIDS AND AWARDS COMMITTEE

NOTICE OF AWARD

MR. CHRISTOPHER M. PECAJAS
Microimaging Sales and Services, Inc.
2247 Chino Roces St.
Pio Del Pilar, Makati City

Dear **Mr. Pecajas:**

We are pleased to inform you that the Project, "Preventive Maintenance for two units of KODAK Scanners for three (3) years," is hereby awarded to your company in the amount of Four Hundred Twenty Seven Thousand Seven Hundred One Pesos (P427,701.00).

In this regard, you are hereby required to post a warranty security in the amount and form stated in Section 62 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 upon acceptance by the Procuring Entity of the delivered service.

Thank you and God Bless.

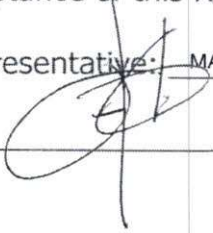
Very truly yours,


WENDEL E. AVISADO
Secretary



I acknowledge receipt and acceptance of this Notice on: JUNE 5, 2020

Name of Consultant and/or Representative: MARTIN JEREMY U. CASTRO

Authorized Signature: 



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO ST., SAN MIGUEL, MANILA

BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

MR. CHRISTOPHER M. PECAJAS

Microimaging Sales and Services, Inc.
2247 Chino Roces St.
Pio Del Pilar, Makati City

Dear **Mr. Pecajas**:

This is to inform your company that performance of the obligations specified in the attached Purchase Order for the Project, "Preventive Maintenance for two units of KODAK Scanners for three (3) years," shall commence upon receipt of this Notice to Proceed.

Thank you and God Bless.

Very truly yours,

WENDEL E. AVISADO
Secretary



I acknowledge receipt and acceptance of this Notice on: JUNE 5, 2020

Name of Consultant and/or Representative: MARTIN JEREMY U. CASTRO

Authorized Signature: _____



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT

GENERAL SOLANO STREET, SAN MIGUEL, MANILA

Trunkline: 8657-3300

PURCHASE ORDER NO. 2020-012

Supplier:	MICROIMAGING SALES & SERVICES INC.	Mode of Procurement: Direct Contracting
Address:	2247 Chino Roces St. Makati City	
TIN:	204248281000	

Gentlemen:
Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: DBM Building III	Delivery Term: One (1) calendar day upon receipt of Notice to Proceed (NTP)
Date of Delivery: One (1) calendar day upon receipt of Notice to Proceed (NTP)	Payment Term: Quarterly

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	lot	Preventive Maintenance for two (2) units of Kodak Scanners for three (3) years: CY 2020 CY 2021 CY 2022 1. Kodak i4600 2. Kodak i3200 Scope of work: 1. Quarterly, pre-scheduled, on-site preventive maintenance of the units to include thorough inspection, cleaning and testing of the equipment by a qualified and competent technician. 2. Replacement of worn and defective scanner parts including labor. 3. Perform adjustments to unit parts to maintain optimum level of performance of the scanners. 4. Provide support and technical assistance by phone or email within 4 hours upon request. 5. Provide on-site support upon request. 6. Provide quarterly report of the preventive maintenance conducted.	1		
				P315,000.00	P315,000.00
				P112,701.00	P112,701.00

(Total Amount In Words)
Four Hundred Twenty-Seven Thousand Seven Hundred One Pesos **P427,701.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Conforme:

MARTIN JEREMY U. CASTRO

Signature over Printed Name of Supplier

June 5, 2020

Date

Very truly yours,

WENDEL E. AVISADO

Secretary

Authorized Official

(Representing End User)

Funds Availability Certified by:

JEFFREY DM. BALARPE

OIC - Accounting Division

OS No:

Amount:

Date:

02/10/11/2020-05-654

₱ 142,567-

05/22/2020

Distribution of Copies:

/ / Original copy for the Supplier's Conforme

/ / Agency's Central Supply and Property Section for file

/ / COA Auditor