



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA
Trunkline: 657-3300

PURCHASE ORDER NO. 2020-013

Supplier: Nissan Commonwealth Inc.	Date: February 20, 2020
Address: #41 Commonwealth Avenue, Barangay Holy Spirit, Diliman, Quezon City	Mode of Procurement: NP- Small Value Procurement
TIN: 044-599-455	

Gentlemen:
Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof (if applicable):

Place of Delivery: DBM Building III	Delivery Term: Seven (7) calendar days from the receipt of Notice to Proceed (NTP)
Date of Delivery: Seven (7) calendar days from the receipt of Notice to Proceed (NTP)	Payment Term: Upon completion of delivery and acceptance

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	liters	Supply of Diesel Motor Oil for Nissan Motor Vehicles - 10W-30 - Genuine Nissan Motor Oil * nothing follows *	48	₱ 419.94	₱ 20,157.12

(Total Amount In Words)
Twenty Thousand One Hundred Fifty Seven Pesos and 12/100

₱ 20,157.12

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Conforme: Marie Shisha De Alca
Signature over Printed Name of Supplier
Date: **FEB 21 2020**

Very truly yours,
THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service
Authorized Official
(Representing End User)

Funds Availability Certified by: <u>JEFFREY D.M. PALARPE</u> OIC - Accounting Division	OS No : <u>02/01/11/2020-02-318</u> Amount : <u>₱ 20,157.12</u> Date : <u>02/20/2020</u>
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Distribution of Copies:
/ / Original copy for the Supplier's Conforme
/ / Agency's Central Supply and Property Section for file
/ / COA Auditor



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE TO PROCEED

February 20, 2020

Ms. Marie Shiela De Alca
Nissan Commonwealth Inc.
#41 Commonwealth Avenue
Barangay Holy Spirit, Diliman
Quezon City

Dear Ms. De Alca:


Per attached Purchase Order No. 2020-013, we hereby notify you that your Office may proceed with the delivery of the Project, *"Supply of Diesel Motor Oil for Nissan Motor Vehicles,"* upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our Procurement Management Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,


THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service MAD

 FEB 21 2020

Conforme / Date



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE OF AWARD

February 20, 2020

Ms. Marie Shiela De Alca
Nissan Commonwealth Inc.
#41 Commonwealth Avenue
Barangay Holy Spirit, Diliman
Quezon City

Dear Ms. De Alca:

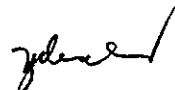
We are pleased to inform you that the Project, "*Supply of Diesel Motor Oil for Nissan Motor Vehicles*," is hereby awarded to your company in the amount of Twenty Thousand One Hundred Fifty Seven Pesos and 12/100 (P 20,157.12).

Based on evaluation of your submitted documents, the Administrative Service finds your submission as the single calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,


THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service MAD

 FEB 21 2020
Conforme / Date