



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA
Trunkline: 657-3300

PURCHASE ORDER NO. 2020-006

Supplier: Toyota Otis Inc.	Date: February 3, 2020
Address: 1770 P.M. Guazon Street, Barangay 831, Paco, Manila	Mode of Procurement: NP- Small Value Procurement
TIN: -	

Gentlemen:
Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: DBM Building III	Delivery Term: Twenty (20) working days upon receipt of
Date of Delivery: Twenty (20) working days upon receipt of Notice to Proceed (NTP)	Notice to Proceed (NTP)
	Payment Term: Upon completion of delivery and acceptance

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	lot	Preventive Maintenance and Replacement of Defective Parts for Various Toyota Motor Vehicles II Toyota Innova ABE 1011 (AS-GSD) Toyota Prius ABE 1299 (AS-GSD)	1	19,095.75 ₱ 8,809.58 ₱	19,095.75 8,809.58
		* nothing follows *			

(Total Amount In Words)
Twenty Seven Thousand Nine Hundred Five Pesos and 33/100 ₱ **27,905.33**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,

Conforme:

Signature over Printed Name of Supplier
FEB 21 2020
Date

THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service
Authorized Official
(Representing End User)

Funds Availability Certified by: JEFFREY D. GALARPE OIC - Accounting Division	OS No : <u>02/0110/2020-02-165</u> Amount : <u>₱ 27,905.33</u> Date : <u>02/04/2020</u>
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Distribution of Copies:
/ / Original copy for the Supplier's Conforme
/ / Agency's Central Supply and Property Section for file
/ / COA Auditor



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE TO PROCEED

February 3, 2020

Mr. Michael Falceso
Toyota Otis Inc.
1770 P.M. Guazon Street, Brgy. 831
Paco, Manila

Dear Mr. Falceso:

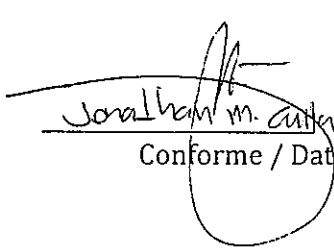
Per attached Purchase Order No. 2020-006, we hereby notify you that your Office may proceed with the delivery of the Project, "*Preventive Maintenance and Replacement of Defective Parts for Various Toyota Motor Vehicles II*," upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our Procurement Management Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,


THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service MMD


Jonathan M. Cruz
Conforme / Date

FEB 21 2020



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE OF AWARD

February 3, 2020

Mr. Michael Falceso
Toyota Otis Inc.
1770 P.M. Guazon Street, Brgy. 831
Paco, Manila

Dear Mr. Falceso:

We are pleased to inform you that the Project, *"Preventive Maintenance and Replacement of Defective Parts for Various Toyota Motor Vehicles II,"* is hereby awarded to your company in the amount of Twenty Seven Thousand Nine Hundred Five Pesos and 33/100 (P 27,905.33).

Based on evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,


THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service MAD


FEB 21 2020
Conforme / Date