



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO ST., SAN MIGUEL, MANILA

**BIDS AND AWARDS COMMITTEE**

**Resolution No. 2019-63**

**WHEREAS**, the Department of Budget and Management-Bids and Awards Committee (DBM-BAC) conducted a public bidding for the Project, "Rental of Photocopying Machines," with an Approved Budget for the Contract of P5,100,000.00 for two (2) years, through the authorized appropriations under the FY 2020 National Expenditure Program and Multi-year Contractual Authority-BMB-C-190000037;

**WHEREAS**, on October 18, 2019, the Invitation to Bid was posted on the Philippine Government Electronic Procurement System website, the DBM website, and all DBM bulletin boards;

**WHEREAS**, three (3) prospective bidders responded to the said Invitation and attended the Pre-bid Conference on October 25, 2019, namely: (i) Data Images; (ii) Gakken; and (iii) Otus Copy Systems Inc.;

**WHEREAS**, during the submission and opening of bids on November 8, 2019, only one (1) bidder, Otus Copy Systems Inc., submitted a bid;

**WHEREAS**, after preliminary examination of the bid, the BAC, using non-discretionary "pass/fail" criteria, determined the submission of Otus Copy Systems Inc. as "passed" for complying with all the eligibility and technical requirements as stated in the Bidding Documents;

**WHEREAS**, after evaluation of the financial proposal, the BAC declared the submission of Otus Copy Systems Inc. as the Single Calculated Bid in the amount of P4,994,680.00;

**WHEREAS**, after careful evaluation, validation and verification of the eligibility, technical and financial proposals of the bid, the BAC found that the submission of Otus Copy Systems Inc. passed all the criteria for post-qualification; thus, it was declared as the Single Calculated and Responsive Bid in the amount of P4,994,680.00.

**NOW, THEREFORE**, for and in consideration of the foregoing premises, the BAC **RESOLVED**, as it hereby **RESOLVED**, to recommend to the Secretary of the Department of Budget and Management that the contract for the Project, "Rental of Photocopying Machines," be awarded to Otus Copy Systems Inc., in accordance with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

**ADOPTED**, this 19<sup>th</sup> day of November 2019 at the Department of Budget and Management, General Solano St., San Miguel, Manila.

  
**THEA MARIE CORINNE F. PALARCA**  
*End-user Representative*

not present  
**VIRGILIO A. UMPACAN, JR.**  
*B.U.D.G.E.T. Representative*

  
**EDEN D. PANGILINAN**  
*Member*

not present  
**ROWEL D. ESCALANTE**  
*Member*

  
**ROSEMARIE D. PAGALA**  
*Alternate Member*

not present  
**ANDREA CELENE M. MAGTALAS**  
*Vice Chairperson*

  
**ACHILLES GERARD C. BRAVO**  
*Chairperson*

Approved  
 Disapproved

  
**WENDEL E. AVISADO**  
*Secretary*

Date: \_\_\_\_\_

Department of Budget  
and Management



9SEC-2019-04125



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**BIDS AND AWARDS COMMITTEE**

**26 NOV 2019**

**NOTICE OF AWARD**

**MR. ERWIN C. MANARPIIS**

Otus Copy Systems, Inc.  
10th Floor MG Tower  
No. 75 Shaw Boulevard  
Mandaluyong City

Dear **Mr. Manarpiis**:

We are pleased to inform you that the contract for the Project, "Rental of Photocopying Machines," is hereby awarded to Otus Copy Systems, Inc. in the amount of P4,994,680.00.

In this regard, you are hereby required to post a performance security in the amount and form stated in Section 39 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 prior to the signing of the contract.

Thank you and God Bless.

Very truly yours,

  
**WENDEL E. AVISADO**  
*Secretary*





REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO ST., SAN MIGUEL, MANILA

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*End-user Representative*

not present  
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*B.U.D.G.E.T. Representative*

  
**EDEN D. PANGILINAN**  
*Member*

not present  
**ROWEL D. ESCALANTE**  
*Member*

  
**ROSEMARIE D. PAGALA**  
*Alternate Member*

not present  
**ANDREA CELENE M. MAGTALAS**  
*Vice Chairperson*

  
**ACHILLES GERARD C. BRAVO**  
*Chairperson*

Approved  
 Disapproved

  
**WENDEL E. AVISADO**  
*Secretary*

Date: \_\_\_\_\_

Department of Budget  
and Management



9SEC-2019-04125



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**BIDS AND AWARDS COMMITTEE**

**26 NOV 2019**

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Very truly yours,

  
**WENDEL E. AVISADO**  
*Secretary*





REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**BIDS AND AWARDS COMMITTEE**

**NOTICE OF AWARD**

**26 NOV 2019\***

**MR. ERWIN C. MANARPIIS**

Otus Copy Systems, Inc.  
10th Floor MG Tower  
No. 75 Shaw Boulevard  
Mandaluyong City

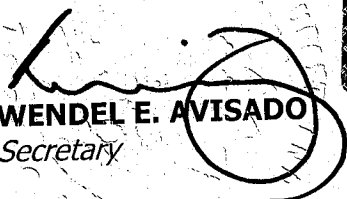
Dear **Mr. Manarpiis**:

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Thank you and God Bless.


Very truly yours,

  
**WENDEL E. AVISADO**  
Secretary



\* The Project underwent Early Procurement Activities, and BAC Resolution No. 2019-63, adopted by the BAC on November 19, 2019, recommending award of the Contract for the Project, was approved by the Head of the Procuring Entity on November 26, 2019, the date reflected above.

However, in accordance with item 7.1 of GPPB Circular No. 06-2019, this Notice of Award is deemed issued on January 7, 2020, the date it was released to the Supplier.

  
Michael Christian G. Joseph  
Jan 7 2020



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO ST., SAN MIGUEL, MANILA

**BIDS AND AWARDS COMMITTEE**

**NOTICE TO PROCEED**

**MR. ERWIN C. MANARPIIS**

Otus Copy Systems, Inc.  
10th Floor MG Tower  
No. 75 Shaw Boulevard  
Mandaluyong City

Dear **Mr. Manarpiis**:

This is to inform your company that performance of the obligations specified in the attached Contract for the Project, "Rental of Photocopying Machines," shall commence upon receipt of this Notice to Proceed.

Thank you and God Bless.

Very truly yours,

  
**WENDEL E. AVISADO**  
Secretary



I acknowledge receipt and acceptance of this Notice on: Michael Christian B. Tosado 02/19/20

Name of Consultant and/or Representative: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_



**CONTRACT No. 2020-05**  
**RENTAL OF PHOTOCOPIING MACHINES**

This CONTRACT made and entered into by and between the following:

**DEPARTMENT OF BUDGET AND MANAGEMENT**, a government agency created by virtue of the laws of the Republic of the Philippines, with principal office address at General Solano St., San Miguel, Manila, represented herein by its Secretary, **WENDEL E. AVISADO**, hereinafter called the "**DBM**";

- and -

**OTUS COPY SYSTEMS, INC.**, a corporation duly organized and existing under the laws of the Republic of the Philippines, with office address at 10th Floor MG Tower, No. 75 Shaw Boulevard, Mandaluyong City, represented by its General Manager for South Manila Operations, **ERWIN C. MANARPIIS**, hereinafter referred to as the "**SUPPLIER**";

WITNESSETH:

**WHEREAS**, the DBM conducted a public bidding for the Project, "Rental of Photocopying Machines," and the bid of the Supplier is in the amount of Four Million Nine Hundred Ninety Four Thousand Six Hundred Eighty Pesos (P4,994,680.00), hereinafter called the "Contract Price";

**WHEREAS**, the Notice of Award was issued to the Supplier last January 7, 2020, and the Supplier posted its performance security in the form of a Performance Bond on January 17, 2020, in the amount of P1,498,404.00;

**NOW, THEREFORE**, for and in consideration of the foregoing premises, the parties hereby mutually stipulate and agree as follows:

1. In this Contract, words and expressions shall have the same meanings as are respectively assigned to them in the General and Special Conditions of Contract referred to in Annex D and E, respectively.
2. The following documents shall form and be read and construed as part of this Contract:  

Annex A	-	Bid Form
B	-	Schedule of Requirements
C	-	Technical Specifications
D	-	General Conditions of Contract
E	-	Special Conditions of Contract
F	-	Notice of Award
G	-	Performance Security
3. In consideration of the payments to be made by the DBM to the Supplier, the Supplier hereby covenants with the DBM to provide the Goods and Services, which is the Rental of Photocopying Machines, and to remedy defects therein in conformity with the provisions of the Contract.

*Handwritten initials and signatures on the left margin.*

*Handwritten signature at the bottom of the page.*

4. The DBM hereby covenants to pay the Supplier, in consideration of the provision of the Goods and Services, which is the Rental of Photocopying Machines, and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the time and in the manner prescribed by the Contract.
5. Entire Agreement. All parties agree that this Contract, including the attached Annexes, contains their full agreement and supersedes all previous agreements, either written or oral, if there are any. No agreements, understandings, commitments, discussions, warranty, representations or other covenants, whether oral or written, between the parties are included in this Contract, including the attached Annexes, except as set forth herein.

**IN WITNESS WHEREOF**, the parties hereto have signed this Contract on this \_\_\_ day of \_\_\_\_\_, 2020 at General Solano St., San Miguel, Manila, Philippines.

DEPARTMENT OF BUDGET  
AND MANAGEMENT  
by:



**WENDEL E. AVISADO**  
Secretary

OTUS COPY SYSTEMS, INC.  
by:

**ERWIN C. MANARPIIS**  
General Manager for South Manila  
Operations

SIGNED IN THE PRESENCE OF

**THEA MARIE CORINNE F. PALARCA**  
Director IV  
Administrative Service

**JENNIFER L. CALAYAG**  
PROTECT SUPPORT OFFICER - SOUTH  
MANILA OPERATION

**CERTIFIED FUNDS AVAILABLE**

**JEFFREY D. GALARPE**  
Officer-in-Charge, ACCOUNTING DIVISION

ORS No: 0201012020-01-59

ORS Date: 01/22/2020

**ACKNOWLEDGMENT**

REPUBLIC OF THE PHILIPPINES )  
CITY OF MANILA ) S.S.

**BEFORE ME**, a Notary Public for and in the City of MANILA, Philippines on this FEB 17 2020 day of \_\_\_\_\_, 2020 personally appeared the following:

NAME	VALID ID	VALID UNTIL
WENDEL E. AVISADO	DBM ID No. 4601	
ERWIN C. MANARPIIS	PASAPORT ID P0353326A	14 DEC 2022

known to me to be the same persons who executed the foregoing Contract and who acknowledged to me that the same is their free and voluntary act and deed and of the entities they respectively represent.

This CONTRACT for the Rental of Photocopying Machines was signed by the parties, and their material witnesses on each and every page thereof.

WITNESS MY HAND AND SEAL this \_\_\_\_\_ day of FEB 17 2020, 2020.

*[Handwritten marks and signatures]*

Doc. No 441  
Page No 89  
Book No XIV  
Series of 2020.

*[Handwritten signature]*

**ATTY. GARY CAMITAN AURE**  
 NOTARY PUBLIC, ROLL NO. 60777  
 FEB 17 2020 Issued on Feb. 3, 2020 Valid Dec. 31, 2024 Manila  
 107 Linao St. C-258 issued on Feb. 2, 2016  
 Commission No. 60777 issued on Dec. 31, 2009 Valid Dec. 31, 2024 Manila  
 ECLE No. 10573333 issued on Feb. 29, 2018 at Pasig City Valid until April 14, 2022  
 Office Address: C/F TACA SubCap 358 Antonio Velasco Street, Ermita, Manila

**Bid Form**

Date: November 8, 2019  
 Invitation to Bid No: Proj. ID DBM-2020-02

To: **DEPARTMENT OF BUDGET AND MANAGEMENT**  
 General Solano St., San Miguel, Manila

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Number(s) N/A, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply/ deliver/ perform the Project **RENTAL OF PHOTOCOPYING MACHINES** with Project ID No. **DBM-2020-02** in conformity with the said Bidding Documents for the sum of **FOUR MILLION NINE HUNDRED NINETY FOUR THOUSAND SIX HUNDRED EIGHTY PESOS (PnP 4,994,680.00)** or such other sums as may be ascertained with the Schedule of Prices attached herewith and made part of this bid.

<b>PARTICULARS</b>	<b>No. of Units</b>	<b>Monthly Cost per Unit (Cost per Page x Minimum No. of Copies)</b>	<b>Total Cost (Monthly Cost per Unit x No. of Units x 23 months) (Inclusive of VAT)</b>
Minimum of 10,000 for copy/print speed 50ppm and up	16	P <u>0.89</u> x 10,000	P 3,275,200.00
Minimum of 4,000 for copy/print speed 35-49ppm	21	P <u>0.89</u> x 4,000	P 1,719,480.00
<b>TOTAL</b>			P <b><u>4,994,680.00</u></b>

Note: Quantities stated are indicative numbers and for bidding purposes only. Billings shall be based on actual utilization.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in **BDS** provision for **ITB** Clause 18.2 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.


**CERTIFIED ORIGINAL / TRUE COPY**  
 AUTHORIZED REPRESENTATIVE(S)

We certify/confirm that we comply with the eligibility requirements as per ITB Clause 5 of the Bidding Documents.

We likewise certify/confirm that the undersigned, is granted full power and authority by the **Otus Copy Systems, Inc.** to participate, submit the bid, and to sign and execute the ensuing contract on the latter's behalf for the Project: **"RENTAL OF PHOTOCOPYING MACHINES"** of the **DEPARTMENT OF BUDGET AND MANAGEMENT.**

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this 8<sup>th</sup> day of November, 2019.

  
Erwin C. Manar pills or Jennifer L. Calayag

**Authorized Representative(s)**  
[In the capacity of]

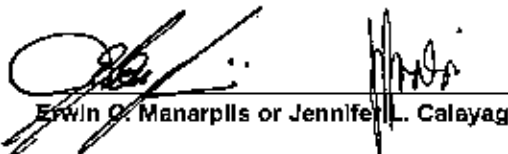
Duly authorized to sign Bid for and on behalf of : **OTUS COPY SYSTEMS, INC.**

**CERTIFIED ORIGINAL / TRUE COPY**  
  
**AUTHORIZED REPRESENTATIVE(S)**

## For Goods Offered from Within the Philippines

Name of Bidder: **OTUS COPY SYSTEMS, INC.**Invitation to Bid<sup>1</sup> Number : Proj. ID No. **DBM-2020-02**Page : 3 of 3

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price x/Kw per Item	Transportation and Insurance and all other costs Incidental to delivery, per Item	Sales and other taxes payable per Item if Contract is awarded	Cost of Incidental Services, if applicable, per Item	Total Price, per unit (col 5 + 6 + 7 + 8)	Total Price delivered Final Destination (col 9) x 4
1	Minimum of 10,000 for copy/print speed 50ppm and up for 23 months x 16 units	Philis.	3,680,000 (in pages)	0.794	0.00	0.096	0.00	0.89	3,276,200.00
2	Minimum of 4,000 for copy/print speed 36-49ppm for 23 months x 21 units	Philis	1,932,000 (in pages)	0.794	0.00	0.096	0.00	0.89	1,719,480.00
3	Back-up x 3 units	Philis	0	0.794	0.00	0.096	0.00	0.89	0.00
4	On call technician to repair defective machines. Response time shall be within four (4) hours from verbal or written notification. Machines that cannot be repaired within twenty-four (24) hours shall be replaced with new units.	Philis	1	0.00	0.00	0.00	0.00	0.00	0.00
5	On-site training of DBM personnel on operation of machines	Philis	1	0.00	0.00	0.00	0.00	0.00	0.00
									<u>4,994,680.00</u>

  
Erwin O. Manar pills or Jennifer L. Calayag

**Authorized Representative(s)**  
(In the capacity of)

Duly authorized to sign Bid for and on behalf of :

**OTUS COPY SYSTEMS, INC.**

\*If AEB, JICA, and WB funded projects, use IFB.

**CERTIFIED ORIGINAL / TRUE COPY**  
  
**AUTHORIZED REPRESENTATIVE(S)**

## Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter the date of delivery to the project site.

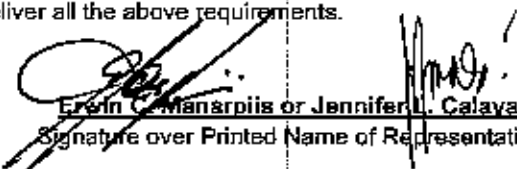
ITEM	DESCRIPTION	DELIVERY DATE
1	Rental of brand new or newly remanufactured copying machines (paper copier) with multi-functional device such as copier, printer and scanner (configuration), digital type, automatic electronic sorter and feeder and back-to-back feature, to be installed at the following DBM Buildings located at General Solano Street, San Miguel, Manila, in Batasan Complex, Quezon City; and in Little Presidents, Matienza St., San Miguel, Manila.	February 21, 2020
<b>A</b>	<b>DBM BUILDING I (6)</b>	
1	Legal Service	1 unit
2	Budget Information and Training Service	1 unit
3	Systems and Productivity Bureau	1 unit
4	Organization, Position Classification and Compensation Bureau	1 unit
5	Fiscal Planning and Reforms Bureau	1 unit
6	Library	1 unit
<b>B</b>	<b>DBM BUILDING II (24)</b>	
1	Office of the Secretary	2 units
2	Assistant Secretary Macacuna A. Moslem	1 unit
3	Undersecretary Lloyd Christopher Abellana Leo	1 unit
4	Undersecretary Laura B. Pascua	1 unit
5	Undersecretary Tina Rose Marie L. Canda	1 unit
6	Undersecretary Janet B. Abuel	1 unit
7	Undersecretary Agnes Joyce G. Balan	1 unit
8	Undersecretary Herman B. Jumilla	1 unit
9	Assistant Secretary Myrna S. Citua	1 unit
10	Assistant Secretary Clarito Alejandro D. Magsino	1 unit
11	Assistant Secretary Achilles Gerard C. Bravo	1 unit
12	Assistant Secretary Rolando U. Toledo	1 unit
13	Budget Technical Bureau	1 unit
14	BMB-A	1 unit
15	BMB-B	1 unit
16	BMB-C	1 unit
17	BMB-D	1 unit
18	BMB-E	1 unit
19	BMB-F	1 unit
20	Local Government and Regional Coordination Bureau	1 unit
21	Commission on Audit	1 unit

	22	Information and Communications Technology Systems Service	1 unit	
	23	DLO-Senate	1 unit	
	C	DBM BUILDING III (5)	1 unit	
	1	Internal Audit Service	1 unit	
	2	Corporate Planning and Management Service	1 unit	
	3	Finance Service	1 unit	
	4	Administrative Service – General Services Division	1 unit	
	5	Administrative Service - Central Records Division	1 unit	
	D	OTHER OFFICES (2)	1 unit	
	1	DLO – Balasan Complex	1 unit	
	2	Little Presidents	1 unit	
		Spare Unit	3 units	
2	On call technician to repair defective machines. Response time shall be within four (4) hours from verbal or written notification. Machines that cannot be repaired within twenty-four (24) hours shall be replaced with new units.			As the need arises
3	On-site training of DBM personnel on operation of machines			As determined by the AS-GSD

**Note :** The AS-GSD may increase or decrease the number of units of photocopying machines to be delivered and, in such event, there shall be a corresponding adjustment in the actual cost, provided that the resulting cost of said increase or decrease shall not exceed the ABC.

I hereby certify to comply and deliver all the above requirements.

**OTUS COPY SYSTEMS, INC.**  
Name of Company/Bidder

  
Erin C. Manarpiis or Jennifer L. Calayag  
Signature over Printed Name of Representative(s)

**Nov. 8, 2019**  
Date

**CERTIFIED ORIGINAL / TRUE COPY**  
  
**AUTHORIZED REPRESENTATIVE(S)**



## Section VII. Technical Specifications

### TECHNICAL SPECIFICATIONS

Bidders must state here either "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each "Specification."

ITEM NO.	SPECIFICATIONS	Bidder's Statement of Compliance
<b>A</b>	<b>COPIER SPECIFICATION</b>	
1	Rental of brand new or newly remanufactured copying machines (paper copier) with multi-functional device such as copier, printer and scanner (configuration), digital type, automatic electronic sorter and feeder and back-to-back feature	"Comply"
2	With LCD display, user friendly and with capability to deliver clear high quality copies – touch screen.	"Comply"
3	Minimum copies per month: A. 10,000 for copy/print speed 50 ppm & up – 16 units B. 4,000 for copy/print speed 35-49 ppm - 21 units	"Comply"
4	Warm-up time: 35 seconds or less	"Comply"
5	Continuous copying 1-999 copies	"Comply"
6	Copy Paper size: A3-A5R and 11" x 17"	"Comply"
7	Maximum Original size: A3	"Comply"
8	Warm-up time: 35 seconds or less	"Comply"
9	Fixing: Heated roller fixing	"Comply"
10	Density control: automatic and manual	"Comply"
11	Indicating the locking mechanism of the units to be supplied, i.e., Manual Key lock, coding pin lock, etc.	"Comply"
12	First copy out time: 4 seconds or less	"Comply"
13	Copier resolution: 600 x 600 dpi	"Comply"
14	Paper size: up to A3	"Comply"
15	Reduction/Enlargement: 25%-400%	"Comply"
16	Paper trays: 4 trays plus bypass tray	"Comply"
17	Paper capacity: minimum of 2,095 sheets	"Comply"

**CERTIFIED ORIGINAL / TRUE COPY**  
 \_\_\_\_\_  
 AUTHORIZED REPRESENTATIVE

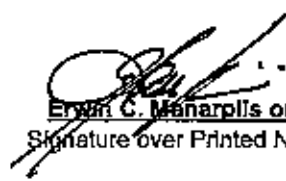
18	Memory: minimum of 512 MB	"Comply"
19	Hard disk: 40GB	"Comply"
<b>B</b>	<b>PRINTING SPECIFICATION</b>	
1	Print resolution: 1200x1200 dpi	"Comply"
2	Interface/Connectivity: 10 base-T/100 Base TX	"Comply"
3	OS Support: can support latest OS	"Comply"
4	Printer Language:PCL6, PCL5e	"Comply"
5	Fonts: Manufacturer's Standard	"Comply"
6	Wifi capable	"Comply"
<b>C</b>	<b>SCANNER SPECIFICATION</b>	
1	Interface:10 Base-T/100 Base-TX	"Comply"
2	Driver: TWAIN Driver, HDD TWAIN Driver	"Comply"
3	Protocol: TCP/IP (FTP, SMB/SMTP)	"Comply"
4	Speed Black-30-50 ipm/opm	"Comply"
5	Resolution: 600 x 600 dpi	"Comply"
6	Maximum size: up to A3	"Comply"
7	Output Format: TIFF, PDF, compact PDF, JPEG	"Comply"
<b>D</b>	<b>OTHERS</b>	
1	If the supplier will deliver a remanufactured photocopying machine, the supplier must submit a certification from the original equipment manufacturer that the copying machine was remanufactured by them or a certificate from the original manufacturer that the company is authorized to remanufacture the units to be supplied to the DBM.	"Comply"
2	One (1) on-call technician to repair defective machines. Response time shall be within four (4) hours from verbal or written notification.	"Comply"
3	Replacement of defective parts, provided the machine is still functional, shall be made within forty-eight (48) hours from response time, except for justifiable cause. In case of unrepaired unit, service unit shall be provided within twenty-four (24) hours.	"Comply"
4	The supplier shall provide at least three (3) toners, two (2) spare drums, and two (2) units fusers on stock per model.	"Comply"
5	Toners, fusers and drums can be replaced by the end-user without technician intervention, if necessary.	"Comply"

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6	Total billing charges us computed by multiplying the actual total number of copies reproduced less 2% spoilage and test copies by the rental rate.	"Comply"
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I hereby certify to comply with all the above Technical Specifications.

DTUS COPY SYSTEMS, INC.  
Name of Company/Bidder

  
Erwin C. Manarilis or Jennifer L. Calayag  
Signature over Printed Name of Representative(s)

Nov. 8, 2019  
Date

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**AUTHORIZED REPRESENTATIVE(S)**