



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA
 TeleFax No. 7354979

PURCHASE ORDER NO. 2019-025A

Supplier: Toyota Manila Bay Corporation	Date: March 18, 2019
Address: <u>Roxas Boulevard, corner EDSA extension,</u> <u>Barangay 76, Pasay City</u>	Mode of Procurement: Small Value Procurement
TIN:	

Gentlemen:
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: DBM Building III	Delivery Term: Fifteen (15) working days upon receipt of Purchase Order (PO)
Date of Delivery: Fifteen (15) working days upon receipt of Purchase Order (PO)	Payment Term: Upon completion of delivery and acceptance

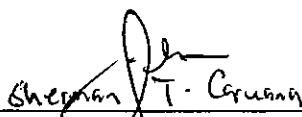
Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	lot	Replacement of Defective Rotor Disc (left and right) for Toyota Innova ABE 1017	1	₱ 25,125.99	₱ 25,125.99

(Total Amount In Words)
Twenty Five Thousand One Hundred Twenty Five Pesos and 99/100 ₱ 25,125.99

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

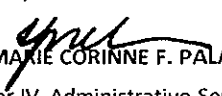
Very truly yours,

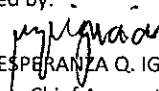
Conforme:



 Signature over Printed Name of Supplier
MAR 19 2019

 Date


THEA MARIE CORINNE F. PALARCA
 Director IV, Administrative Service
 Authorized Official MAD
 (Representing End User)

Funds Availability Certified by:  ESPERANZA Q. IGNACIO Chief Accountant	OS No : <u>02101012019-03-422</u> Amount : <u>₱ 25,125.99</u> Date : <u>3/18/19</u>
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Distribution of Copies:
 / / Original copy for the Supplier's Conforme
 / / Agency's Central Supply and Property Section for file
 / / COA Auditor

0408



OBLIGATION REQUEST AND STATUS

Department of Budget and Management

Serial No.: 02-101101-2019.03-000422
Date: Mar 18, 2019
Fund Cluster: 01

Payee : TOYOTA MANILA BAY CORPORATION

Office : 101101 RA 10964 As Recontacted

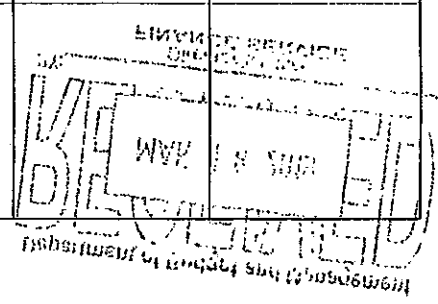
Address: Roxas Boulevard, corner EDSA extension, Barangay 76, Pasay City

Responsibility Center	Particulars	MFO/PAP	UACS Object Code	Amount
060016100000-03-05 OPCCB	Replacement of Defective Rotor Disc (left and right) for Director Gerald R. Janda of OPCCB.	316100100002000	1017 assigned to 502/3050 01	25,125.99

Purchase Order no. 2019-025A 25,125.99

<p>A. Certified : Charges to appropriation /allotment are necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal</p> <p>Signature : <u>[Signature]</u> Printed Name : THEA MARIE CORINNE F. PALARCA Position : Director IV, AS Date : Mar 18, 2019</p>	<p>B. Certified : Allotment available and obligated for the purpose/adjustment necessary as indicated above</p> <p>Signature : <u>[Signature]</u> Printed Name : EDEN D. PANGILINAN Position : Head, Budget Division/Unit/Authorized Representative Date : 3-18-19</p>
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C. STATUS OF OBLIGATION							
Reference			Amount				
Date	Particulars	ORS/JEV/Check/ADA/TRA No.	Obligation	Payable	Payment	Balance	
			(a)	(b)	(c)	Not Yet Due (d)	Due and Demandable (e)



0405



OBLIGATION REQUEST AND STATUS

Department of Budget and Management

02-101101-2019.03-000422
 Serial No.: _____
 Date: Mar 18, 2019
 Fund Cluster: 01

Payee : TOYOTA MANILA BAY CORPORATION

Office : 101101 RA 10164 As Reconnected

Address: Roxas Boulevard, corner EDSA extension, Barangay 76, Pasay City

Responsibility Center	Particulars	MFO/PAP	UACS Object Code	Amount
<u>060016100000-03-05</u> <u>OPCCB</u>	Replacement of Defective Rotor Disc (left and right) for Director Gerald R. Janda of OPCCB.	<u>3/6100100002000</u>	<u>502/3050 01</u>	25,125.99

Purchase Order no. 2019-025A 25,125.99

A. Certified : Charges to appropriation /allotment are necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal

Signature : [Signature]
 Printed Name : THEA MARIE CORINNE F. PALARCA
 Position : Director IV, AS
 Date : Mar 18, 2019

B. Certified : Allotment available and obligated for the purpose/adjustment necessary as indicated above

Signature : [Signature]
 Printed Name : EDEN D. PANGILINAN
 Position : Head, Budget Division/Unit/Authorized Representative
 Date : 5-18-19

C. STATUS OF OBLIGATION

Reference			Amount				
Date	Particulars	ORS/JEV/Check/ADA/TRA No.	Obligation	Payable	Payment	Balance	
						(a)	(b)

[Faint handwritten notes and stamps at the bottom right]



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

REQUEST FOR ADDITIONAL REPAIR

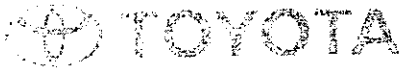
This has reference to the Purchase Order No. 2019-025 dated March 1, 2019 for the Reface of Rotor Disc and Replacement of Defective Brake Pad and Brake Shoe for the Toyota Innova with Plate No. ABE 1017 to Toyota Manila Bay.

Upon admission and actual diagnosis at its service center on March 7, 2019, Toyota Manila Bay recommended the replacement, rather than mere reface, of the rotor disc due to its overused condition and for safety reasons. It further recommended that the replacement be done now, while the vehicle is undergoing service therein.

However, the recommendation (replacement of parts) would entail additional cost. Please see the attached follow-up service quotation issued by Toyota Manila Bay. Hence, there is an urgent need for additional budget so that the service of our vehicle could be completed and timely released.

Considering this unforeseen development, the undersigned would like to request for the amount of P25,125.99, in addition to the initial amount requested in the original Purchase Order.


THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service



ABE1017

SHERMAN T CARUANA

TOYOTA MANILA BAY CORPORATION

Roxas Boulevard, Corner Edsa Extension, Barangay 76
Pasay City, NCR, Fourth District,
Philippines, 1300
Tel: (02) 581-6168
Fax: (02) 581-6122
Website: www.toyotamanilabay.com.ph
VAT Reg. TIN: 004-676-716-00000
Business Style: Sale of Passenger Motor Vehicle

- Repeat Repair
- Appointment
- Walk-in
- Waiting
- Non Waiting

SERVICE QUOTATION

D3DA002929

Page 1 of 1	Business Style:		Appointment		Z700 Service Quotation	
Customer No 1000989792	Customer Name & Address DEPARTMENT OF BUDGET AND MANAGEMENT		Home Phone No.	Cust. Appt Time (Rec. Time)	Year/Make/Model 2012/Innova 2.5E Dsl M/T - AA - 050	
Date Received 03/07/2019	MABINI HALL MALACANANG		Business Phone No.	Date: / /	Chassis No./VIN/Serial No KUN405102973	
Time Received 01:52:27PM	Email Address davidmarcodbm@gmail.com		Mobile No +639299642990	Time: : am/pm	Colour LIGHT BLUE MICA	CS No TZ4391
Purchase Order No	Assignee's Name Mr. EDDISON FORTUNA		TIN 449-457-018-00000	Production Time Date: / /	Kilometers KM 2,209	Selling Dealer TMI
Payment Method <input type="checkbox"/> Cash <input type="checkbox"/> Credit Card <input type="checkbox"/> Cheque <input type="checkbox"/> Charge Account	Driver's Name		Assignee's Contact No +639218770395	Time: : am/pm	Appointment Reconfirmation Date Made: / /	Warr Exp KM 100,000
			Driver's Contact No	Time Made: : am/pm	Delivery Date 12/13/2013	Warr Exp Date
					Engine No. 2KDU439581	

JOB INSTRUCTION					
JOB NO.	OPERATION CODE/PART NO.	DESCRIPTION	QTY	UNIT PRICE	TOTAL
0		GJ	0 000	0 50	0 00
1	15099	ROTOR DISC LH&RH	2	500 00	1,000 00
1	43512-0K010	DISC, FR	2	10,716 96	21,433 92
			Total Labor		1,000 00
			Total Part		21,433 92
			Total Sublet		0 00
			Total Oil/Lubricant		0 00
			Total MISC/Material		0 00
			Subtotal		22,433.92
			Less Discount		0 00
			VAT		2 692 07
			GRAND TOTAL		25,125.99

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MARCO A. DAVID
Procurement Management Division

Software Provider: Toyota Motor Philippines Corporation
Address: Toyota Special Economic Zone, Santa Rosa - Tagaytay Highway Santa Rosa City Laguna 4026
Tax Identification No.: 000-415-713-00000

Software Name: SAP ECC-Dealer Business Management
Software Version: Version 6/EHP 7 0/SP09
Permit-to-Use (PTU) No.: 1803_0124_PTU_CAS_005294
Date Issued: 03/06/2018
Valid Until: 02/26/2023
Series Range: D3DA000001 - D3DZ969599

"THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAX."
"THIS SERVICE QUOTATION SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF THE PERMIT TO USE."



Marco David <davidmarcodbm@gmail.com>


Quotation

Sherman Bob Caruana <s.caruana@toyotamanilabay.com.ph>
To: Marco David <davidmarcodbm@gmail.com>

Thu, Mar 7, 2019 at 2:08 PM

Sir Marco,

As per inspection of Rotor Disc of Innova ABE1017, we found out that the brake pads is run out already and damage the rotor disc. I also give a separate quotation for the shock absorber leak. Please see attached file. Thanks

 CCE_000133.pdf
578K


MARCO A. DAVID
Procurement Management Division

0269



OBLIGATION REQUEST AND STATUS

Department of Budget and Management

Serial No.: 02-101101-2019-03-000269

Date: Mar. 4, 2019

Fund Cluster: 01

Payee : TOYOTA MANILA BAY CORPORATION

Office : 101101 RA 10964 As Recontacted

Address: Roxas Boulevard, corner EDSA extension, Barangay 76, Pasay City

Responsibility Center	Particulars	MFO/PAP	UACS Object Code	Amount
060010100000-03-05 OPCCB	Payment for the Reface of Rotor Disc and Replacement of Defective Brake Shoe and Brake Pads for Toyota Innova ABE 1017 assigned to OPCCB.	3/0100/00002000	502/306001	14,591.53

Purchase Order no. 2019-025 14,591.53

A. Certified : Charges to appropriation /allotment are necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal

Signature : [Signature]

Printed Name : THEA MARIE CORINNE F. PALARCA

Position : Director IV, AS RMD

Date : Mar 01, 2019

B. Certified : Allotment available and obligated for the purpose/adjustment necessary as indicated above

Signature : [Signature]

Printed Name : EDEN D. PANGILINAN

Position : Head, Budget Division/Unit/Authorized Representative

Date : 3-04-19

C. STATUS OF OBLIGATION

Reference			Amount				
Date	Particulars	ORS/JEV/Check/ADA/TRA No.	Obligation	Payable	Payment	Balance	
						(a)	(b)
						Not Yet Due	Due and Demandable
			(a)	(b)	(c)	(d)	(e)



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA
 TeleFax No. 7354979

PURCHASE ORDER NO. 2019-025

Supplier: Toyota Manila Bay Corporation	Date: March 1, 2019
Address: Roxas Boulevard, corner EDSA extension, Barangay 76, Pasay City	Mode of Procurement: Small Value Procurement
TIN:	

Gentlemen:
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: DBM Building III	Delivery Term: Fifteen (15) working days upon receipt of Purchase Order (PO)
Date of Delivery: Fifteen (15) working days upon receipt of Purchase Order (PO)	Payment Term: Upon completion of delivery and acceptance

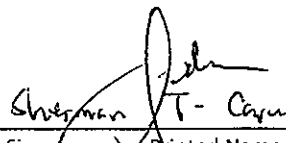
Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	lot	Reface of Rotor Disc and Replacement of Defective Brake Shoe and Brake Pads for Toyota Innova ABE 1017	1	₱ 14,591.53	₱ 14,591.53

(Total Amount in Words)
Forteen Thousand Five Hundred Ninety One Pesos and 53/100 ₱ **14,591.53**


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

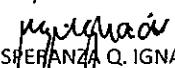
Very truly yours,

Conforme:



 Signature over Printed Name of Supplier
MAR 05 2019
 Date


THEA MARIE CORINNE F. PALARCA
 Director IV, Administrative Service ^{MAD}
 Authorized Official
 (Representing End User)

Funds Availability Certified by:  ESPERANZA Q. IGNACIO Chief Accountant	OS No : 02101012019-03-269 Amount : ₱ 14,591.53 Date : 3/4/2019
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Distribution of Copies:
 / / Original copy for the Supplier's Conformance
 / / Agency's Central Supply and Property Section for file
 / / COA Auditor

**TERMS AND CONDITIONS
(PURCHASE ORDER)**

1. ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF QUOTATION.
2. AWARDEE shall be responsible for the source(s) of his supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order (PO). Failure by the AWARDEE to comply with the same shall be ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the Next Lowest Responsive Proposal, as determined by the DBM Bids and Awards Committee and approved by the Secretary of Budget and Management or his duly authorized representative.
3. The Goods shall only be delivered by the Supplier at the Property Section, General Services Division of the Procuring entity's Administrative Service located at Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila, not later than 10:00 am up to 3:00 pm on the date of delivery as indicated in PO.

Moreover, the delivery schedule as indicated in the PO may be modified at the option of the Procuring Entity, with prior due notice, written or verbal, to the Supplier.

4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but failed to deliver the required product(s) within the time called for in the same order, he shall be extended a maximum period of fifteen (15) calendar days to make good his delivery. Thereafter if AWARDEE has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from that AWARDEE, without prejudice to the imposition of liquidated damages. The DBM shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under R.A. 9184 and its IRR.
5. The Goods delivered are accepted by the Procuring Entity as to quantity only. However, inspection as to the Goods' compliance with the technical specifications, and its order and condition, will be done in the presence of the representatives of both Supplier and Procuring Entity within three (3) working days from the date of delivery upon prior due notice, written or verbal, to the authorize representative of the Supplier. The inspection will push through as scheduled even in the absence of the Supplier's representative, if the latter was duly notified. In which case, the results of the inspection conducted by the Procuring Entity shall be final and binding upon the Supplier.
6. Rejected deliveries shall be construed as non-delivery of product(s) /item(s) so ordered and shall be, if applicable, subject to liquidated damages and to the terms and conditions prescribed under item 4 hereof.
7. Supplier shall guarantee the deliveries to be free from defects. Any defective item(s)/product(s) that may be discovered by the DBM within seven (7) working days after acceptance of the same shall be replaced by the supplier within seven (7) working days or until stocks are available upon receipt of a written notice. Beyond the said time frame, defective units will be picked up by the supplier for assessment.
8. A penalty of one-tenth of one percent (0.001) of the cost of the unperformed portion for everyday of delay.

The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it. The Procuring Entity may also rescind the contract and impose 10% of the amount of the contract as liquidated damages, upon non-performance by the Supplier of any of its obligations under the contract

The imposition of liquidated damages in all instances shall be automatic, except upon prior request for extension and approval thereof by the Procuring Entity before the scheduled delivery date. Any request for extension not acted upon before delivery date shall be considered denied.

9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. The technical specifications, bid proposal and other documents required from the AWARDEE shall form part of this Purchase Order.

Accepted By:


Sherman *Tr. Cayanan*
AWARDEE

MAR 05 2019

REPUBLIC OF THE PHILIPPINES)
CITY OF MANILA) S.S.

BEFORE ME, a Notary Public for and in the City of Manila, Philippines on this _____ day of _____, 2019, personally appeared _____ known to me to be the same person who accepted the foregoing Terms and Conditions of a Purchase Order and who acknowledged to me that the same is his free and voluntary act and deed and of the entity that he represents.

This Instrument refers to a _____ consisting of _____ () pages including this page and its Annexes, signed by the parties and their material witnesses.

WITNESS MY HAND AND SEAL this _____ day of _____, 2019

Doc No _____;
Page No _____;
Book No _____;
Series of 2019.



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE TO PROCEED

March 1, 2019

Mr. Sherman Caruana
Toyota Manila Bay Corporation
Roxas Boulevard, corner EDSA extension,
Barangay 76, Pasay City

Dear **Mr. Caruana**:

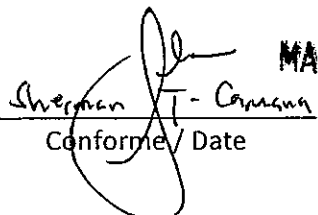
Per attached Purchase Order No. **2019-025**, we hereby notify you that your Office may proceed with the delivery of the project "*Reface of Rotor Disc and Replacement of Defective Brake Shoe and Brake Pads for Toyota Innova ABE 1017*", upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our Procurement Management Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,


THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service WAD


MAR 05 2019
Sherman Caruana
Conformed / Date



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE OF AWARD

March 1, 2019

Mr. Sherman Caruana
Toyota Manila Bay Corporation
Roxas Boulevard, corner EDSA extension,
Barangay 76, Pasay City

Dear **Mr. Caruana**:

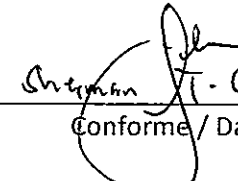
We are pleased to inform you that the project "*Reface of Rotor Disc and Replacement of Defective Brake Shoe and Brake Pads for Toyota Innova ABE 1017*" is hereby awarded to your company in the amount of Forteen Thousand Five Hundred Ninety One Pesos and 53/100 (Php14,591.53)

Based on evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,


THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service MND


MAR 05 2019
Conforme / Date

ABSTRACT OF QUOTATIONS


Project Title: Reface of Rotor Disc and Replacement of Defective Brake Shoe and Brake Pads for Toyota Innova ABE 1017

ABC: 15,300

Date: March 01, 2019

Qty	Unit	Item/Description	Toyota Manila Bay Corporation 581-6168		Offered Specifications	Toyota Otis Inc. 564-1811 to 20		Valley South Motor Works 404-1631	
			Particulars	Unit		Total	Unit	Total	Unit
1	lot	Reface of Rotor Disc and Replacement of Defective Brake Shoe and Brake Pads for Toyota Innova ABE 1017		₱ 14,591.53	Reface of Rotor Disc and Replacement of Defective Brake Shoe and Brake Pads for Toyota Innova ABE 1017	₱ 14,941.42	₱ 14,941.42	₱ 16,172.80	₱ 16,172.80
Total Price				₱ 14,591.53		₱ 14,941.42	₱ 14,941.42	₱ 16,172.80	₱ 16,172.80
Ranking				1		2	2	3	3
Remarks			Toyota Manila Bay Corporation, having the lowest calculated responsive quotation, considered as the awardee.						

Prepared by:


MARCO A. DAVID
 Administrative Officer II

Reviewed by:


JOYCE D. LABAO
 OIC-Chief Administrative Officer, PMD

Approved by:


THEA MARIE CORINNE F. PALARCA
 Director IV, Administrative Service MAD



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
Malacañang, Manila

February 28, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

Toyota Manila Bay Corporation
Roxas Boulevard, cor EDSA extn.
Brgy. 76, Pasay City
Tel. No. 581-6168
Fax No. 581-6122
Email: s.caruana@toyotamanilabay.com.ph

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
1	lot	Reface of Rotor Disc and Replacement of Defective Brake Shoe and Brake Pads for Toyota Innova ABE 1017	₱ 14,591.53	₱ 14,591.53
			Total	₱ 14,591.53

Very truly yours,


JOYCE D. LABAO

OIC-Chief Administrative Officer, PMD

Quoted by:

Sherman "Bob" Caruana
Printed name & Signature
Service Advisor
Position/Title

Canvassed by:

MARCO A. DAVID
Printed name & Signature
Administrative Officer II
Position/Title

657-3300 Loc. 3115 Fax: 735-4979

Remarks:

Quotation obtained through
email, Please see attached.



ABE1017

SHERMAN T CARUANA

TOYOTA MANILA BAY CORPORATION

Roxas Boulevard, Corner Edsa Extension Barangay 76 Pasay City, NCR, Fourth District, Philippines 1300 Tel (02) 581-6168 Fax (02) 581-6122 Website: www.toyotamanilabay.com.ph VAT Reg TIN: 004-678-716-00000 Business Style: Sales of Passenger Motor Vehicles

- Repeat Repair
Appointment
Walk-in
Waiting
Non Waiting

SERVICE QUOTATION

D3DA002807

Form containing customer details (Customer No, Name, Address, Phone), appointment information, and vehicle details (Year/Make/Model, Chassis No., VIN, Color, Mileage).

JOB INSTRUCTION

Table with columns: JOB NO., OPERATION CODE/PART NO., DESCRIPTION, QTY, UNIT PRICE, TOTAL. Lists various repair items like rotors, pads, and fluids.

MARCO A. DAVID
Procurement Management Division

Software Provider: Toyota Motor Philippines Corporation
Address: Toyota Special Economic Zone - Santa Rosa - Tagaytay Highway Santa Rosa City Laguna 4026
Software Name: SAP ECC-Dealer Business Management
Version: S/EHP 7 0/SP00
Permit-to-Use (PTU) No.: 1605_0124_PTU_CAS_000294
Date Issued: 03/09/2018
Valid Until: 02/28/2023
Series Range: D3DA000001 - D3DZ999999

"THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAX."
"THIS SERVICE QUOTATION SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF THE PERMIT TO USE."



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
Malacañang, Manila

February 28, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

Toyota Otis Inc.

1770 P. M. Guazon Street,

Brgy. 831, Paco, Manila

Tel. No. 564-1811 to 20

Fax No. 564-0436 | 338-5933

Email: falcesomichael02@gmail.com

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
1	lot	Reface of Rotor Disc and Replacement of Defective Brake Shoe and Brake Pads for Toyota Innova ABE 1017	₱ 14,941.42	₱ 14,941.42
			Total	₱ 14,941.42

Very truly yours,

JOYCE D. LABAO

OIC-Chief Administrative Officer, PMD

Quoted by:

Michael Falceso

Printed name & Signature

Service Advisor

Position/Title

Canvassed by:

MARCO A. DAVID

Printed name & Signature

Administrative Officer II

Position/Title

657-3300 Loc. 3115 Fax: 735-4979

Remarks:

Quotation obtained through email, Please see attached.



ABE1017

Michael Falceso

TOYOTA OTIS, INC.
 1770 P.M Guazon St., Barangay 831, Paco, NCR,
 City of Manila, First District, 1007
 Tel:(02) 564-1811 to 20
 Fax:(02) 564-0436/(02) 338-5933
 Website: www.toyotaotis.com.ph
 VAT Reg. TIN: 003-498-557-00000
 Business Style: Sale of Passenger Motor Vehicles

- Repeat Repair
- Appointment
- Walk-In
- Waiting
- Non Waiting

SERVICE QUOTATION

B1DA002605

Page 1 of 1	Business Style:				Z700 Service Quotation	
Customer No 1000989792	Customer Name & Address DEPARTMENT OF BUDGET AND MANAGEMENT		Home Phone No. +6327359225	Appointment Cust. Appt. Time (Rec. Time)		Year/Make/Model 2012/Innova 2.5E Dsl M/T - AA - 050
Date Received 02/28/2019	757 SOLANO ST.		Business Phone No. +6327359225	Date: / / Time: : am/pm		Chassis No./VIN/Serial No. KUN405102973
Time Received 07:57:44AM	Email Address a@o		Mobile No +639267851684	Production Time Date: / / Time: : am/pm		Colour LIGHT BLUE MICA
Purchase Order No.	Assignee's Name		TIN 449-457-018-00000	Appointment Reconfirmation Date Made: / / Time Made: : am/pm		CS No T24391
Payment Method <input type="checkbox"/> Cash <input type="checkbox"/> Credit Card <input type="checkbox"/> Cheque <input type="checkbox"/> Charge Account	Driver's Name		Assignee's Contact No.	Warr Exp KM 100,000		Selling Dealer TMI
			Driver's Contact No.	Engine No. 2KDU439581		Delivery Date 12/13/2013
						Warr Exp Date:

JOB INSTRUCTION						
JOB NO.	OPERATION CODE/PART NO.	DESCRIPTION	QTY	UNIT PRICE	TOTAL	
1	12099	REFACE ROTOR DISC	8 500	500.00	4,250.00	
1	TOT-MISC-M	MISCELLANEOUS-M	1	378.05	378.05	
2	12099	REPLACE BRAKE PADS AND BRAKE SHOE	4	500.00	2,000.00	
2	04465-YZZQ6	PAD KIT.DISC BRAKE F	1	1,926.79	1,926.79	
2	04495-0K040	SHOE KIT,254LT W/O B	1	4,450.89	4,450.89	
2	TOTSM-R3120-000NT	SILICON MOULD	1	334.82	334.82	
				Total Labor	6,250.00	
				Total Part	6,712.50	
				Total Sublet	378.05	
				Total Oil/Lubricant	0.00	
				Total MISC/Material	0.00	
				Subtotal	13,340.55	
				Less Discount	0.00	
				VAT	1,600.87	
				GRAND TOTAL	14,941.42	



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
Malacañang, Manila

February 28, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

Valley South Motor Works

1984 Angel Linao Street,

Brgy. 743, Malate, Manila

Tel. No. 404-1631

Fax No.

Email: rissautida27@gmail.com

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
1	lot	Reface of Rotor Disc and Replacement of Defective Brake Shoe and Brake Pads for Toyota Innova ABE 1017	₱ 16,172.80	₱ 16,172.80
			Total	₱ 16,172.80

Very truly yours,

JOYCE D. LABAO

OIC-Chief Administrative Officer, PMD

Quoted by:

Gloria M. Rabino

Printed name & Signature

Owner / Manager

Position/Title

Canvassed by:

MARCO A. DAVID

Printed name & Signature

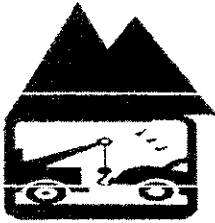
Administrative Officer II

Position/Title

657-3300 Loc. 3115 Fax: 735-4979

Remarks:

Quotation obtained through
email, Please see attached.



VALLEY SOUTH MOTOR WORKS

1984 ANGEL LINAO ST..BRGY.743 MALATE MANILA

TIN: 175-722-874-000 VAT

ESTIMATE REPAIR COST

NAME: Department of Budget and Management
ADDRESS: General Solano St., San Miguel, Malacanang, Manila
MAKE/MODEL: TOYOTA INNOVA

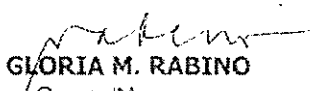
DATE: 1-Mar-19
TEL. NO.:
PLATE #: ABE 1017

	Labor	Material Cost
1. Pull down all tires and check all brakes and replace defective parts.	1,800.00	2,560.00
2. Reface Lh and Rh front Rotor disc.		
3. Parts:		
1 set front disc. pad		3,520.00
1 set rear brake pad		6,560.00

NOTE: ORIGINAL TOYOTA PARTS.

SUB TOTALS: 14,440.00
12% vat 1,732.80
TOTAL: 16,172.80

ESTIMATED BY:


GLORIA M. RABINO
Owner/Manager

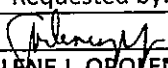
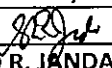
PURCHASE REQUEST

Department of Budget and Management

Department: DBM Agency
Section: OPCCB PR No.: 19 00969 Date: February 19, 2019
SAI No.: _____

Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	lot	brakepads, BRAKE SHOE AND REPLACE ROTOR/DRUM xxxnothing followsxxx	1	9,000.00	9,000.00
					9,000.00

Purpose: For Toyota Innova with plate no. ABE 1017 which is currently assigned to Dir. Janda

Signature:	Requested by: 	Approved by: 
Printed Name:	ARLENE J. OPOLENTO	GERALD R. JANDA
Designation	Administrative Officer V	Director IV

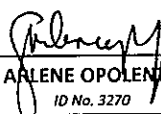



REPUBLIC OF THE PHILIPPINES
 Department of Budget and Management
 General Solano Street, San Miguel, Manila

REQUISITION AND ISSUE SLIP

Entity Name : Department of Budget and Management

Fund Cluster :

Division/Unit :					Responsibility Center Code :		
Office :		OPCCB			RIS No. :		
Requisition				Stock Available?		Issue	
Stock No.	Unit	Description	QTY	Yes	No	QTY	Remarks
	lot	brake pads	1				
		(for Toyota Innova 1017)					
		XXX nothing followsxxxx					
Purpose:		For the Toyota Innova with plate no. 1017 which is currently assigned to Dir. Janda					
		Requested by:	Approved by:	Issued by:		Received by:	
Signature :							
Printed Name :		ARLENE OPOLENTO <small>ID No. 3270</small>	GERALD R. JANDA			ARLENE OPOLENTO <small>ID No. 3270</small>	
Designation :		Administrative Officer	Director, OPCCB			Administrative Officer	
Date :		2/19/2019	2/19/2019				

IRS-TR



DEPARTMENT OF BUDGET AND MANAGEMENT
PRE-INSPECTION REPORT

02-18-19-162

Date 02/18/2019 Vehicle / Plate No. Toyota Innova ABE 1017
Requisitioning Office/Dept. OPCCB, Dir. Janda

Nature and Scope of Last Repair , if any :
First time to repaire Rotor Disc.

Complaints/Defects :
Brakes

Parts /components to be Repaired / Replaced:
Brake Pads/ Shoe

FINDINGS / OBSERVATIONS:
For preventive maintenance

9,000

ROBERT B. MARASIGAN
Property Inspector

Date : February 18, 2019



REPUBLIC OF THE PHILIPPINES
 DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN NIGUEL, MANILA

PO 2019-025

Administrative Service – Procurement Management Division
 TRANSMITTAL AND ACTION SLIP
 "Please do not detach from the request form"

TOYOTA MANILA BAY
 CORPORATION

↑ PO 2019-025A

TRM of MV

Subject: PR 140016 Brakepad for ABE 1017
 End User: OPCCB

Date & Time Received	FROM	TO	Date & Time Forwarded	REMARKS
20 Feb	Wayce	Marco	22 Feb	15 March 2019
			27/2	EMAIL BLIT MARK
	PMD	DIR. THEA	3/1	FOR SIGNATURE
	PMD	AWARDEE		PO, NOA & NTP SENT VIA EMAIL
	PMD	FF- BUDGET	3/11	FOR NEW SCOPE OF WORK APPROVAL IN OBLIGATION.
	PMD	DIR. THEA	3/18	FOR SIGNATURE / PO & OBR ADDITIONAL ATTACHED.

No. of Day/s Completed:

ADMINISTRATIVE SERVICE (PROCUREMENT MANAGEMENT DIVISION and GENERAL SERVICES DIVISION)

Name of Payee: TOYOTA MANILA BAY CORPORATION
 Title of Project: REFACE OF ROTOR DISC AND REPLACEMENT OF DEFECTIVE BRAKE SHOE AND BRAKE PAID FOR TOYOTA INNOVA ABE 1617
 Contract Cost: 14,591.53

CHECKLIST OF DOCUMENTS **REMARKS**

Checklist of documents forwarded to Finance Service for:

A. FUNDING (OBLIGATION AND CAF)

- | | | | |
|-----|-------------------------------------|------------------------------------|---------------|
| 1. | <input checked="" type="checkbox"/> | Purchase Request/ APP | <u>19-096</u> |
| 2. | <input checked="" type="checkbox"/> | Pre-Inspection Report | |
| 3. | <input checked="" type="checkbox"/> | Obligation Request and Status | |
| 4. | <input checked="" type="checkbox"/> | Eligibility Documents of Suppliers | |
| 5. | <input checked="" type="checkbox"/> | Purchase Order/Contract | <u>19-625</u> |
| 6. | <input checked="" type="checkbox"/> | Request for Price Quotation | |
| 7. | <input checked="" type="checkbox"/> | Abstract of Quotation | |
| 8. | <input checked="" type="checkbox"/> | Notice of Award | |
| 9. | <input checked="" type="checkbox"/> | Notice to Proceed | |
| 10. | <input checked="" type="checkbox"/> | Distribution List | |
| 11. | <input checked="" type="checkbox"/> | Other Documents, if any. | |

Received checked items:

~~ASISTO~~ ASISTO
 Print Name & Signature

1:37 PM 3/4
 Date and Time

B. PROCESSING OF PAYMENT (DV)

- | | | | |
|-----|--------------------------|--|--|
| 1. | <input type="checkbox"/> | Obligation Request and Status | |
| 3. | <input type="checkbox"/> | Pre-Inspection Report | |
| 4. | <input type="checkbox"/> | Inspection and Acceptance Report | |
| 5. | <input type="checkbox"/> | Delivery Receipt | |
| 6. | <input type="checkbox"/> | Sales Invoice/Statement of Account | |
| 7. | <input type="checkbox"/> | Warranty/Guaranty Certificate | |
| 8. | <input type="checkbox"/> | Purchase Request / APP | |
| 9. | <input type="checkbox"/> | Purchase Order/Contract | |
| 10. | <input type="checkbox"/> | Request for Price Quotation | |
| 11. | <input type="checkbox"/> | Abstract of Quotation | |
| 12. | <input type="checkbox"/> | Notice of Award | |
| 13. | <input type="checkbox"/> | Notice to Proceed | |
| 14. | <input type="checkbox"/> | Distribution List | |
| 15. | <input type="checkbox"/> | Certificate of Acceptance from End-user | |
| 16. | <input type="checkbox"/> | FSMI (Report of Supplies and Materials Issued) | |
| 17. | <input type="checkbox"/> | RIS (Requisition and Issue Slip) | |
| 18. | <input type="checkbox"/> | ICS (Inventory Custodian Slip) | |
| 19. | <input type="checkbox"/> | PAR (Property Acknowledgement Receipt) | |
| 20. | <input type="checkbox"/> | WMR (Waste Material Report) | |
| 21. | <input type="checkbox"/> | Other Documents, if any. | |

Received checked items:

Print Name & Signature

Date and Time

C. ADDITIONAL DOCUMENTS, if any