



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA
 TeleFax No. 7354979

PURCHASE ORDER NO. 2019-106

Supplier: Answers General Merchandise	Date: July 25, 2019
Address: Martinez Building, Dasmarinas Street, Binondo, Manila	Mode of Procurement: Small Value Procurement
TIN: -	


Gentlemen:
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:


Place of Delivery: DBM Building III	Delivery Term: Fifteen (15) working days upon receipt of Purchase Order (PO)
Date of Delivery: Fifteen (15) working days upon receipt of Purchase Order (PO)	Payment Term: Upon completion of delivery and acceptance

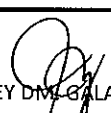
Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	rolls	Supply and Delivery of Floor Matting for DBM	3	₱ 14,900.00	₱ 44,700.00

(Total Amount in Words)
Forty Four Thousand Seven Hundred Pesos ₱ 44,700.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Conforme: 
 Signature over Printed Name of Supplier
AUG 01 2019
 Date

Very truly yours,

THEA MARIE CORINNE F. PALARCA MAD
 Director IV, Administrative Service
 Authorized Official
 (Representing End User)

Funds Availability Certified by:  JEFFREY D. GALARPE OIC- Accounting Division	OS No : 62/02/01/2019-07-152/ Amount : ₱44,700 - Date : 07/26/19
---	--

Distribution of Copies:
 / / Original copy for the Supplier's Conforme
 / / Agency's Central Supply and Property Section for file
 / / COA Auditor

**TERMS AND CONDITIONS
(PURCHASE ORDER)**

1. **ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF QUOTATION.**
2. AWARDEE shall be responsible for the source(s) of his supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order (PO). Failure by the AWARDEE to comply with the same shall be ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the Next Lowest Responsive Proposal, as determined by the DBM Bids and Awards Committee and approved by the Secretary of Budget and Management or his duly authorized representative.
3. The Goods shall only be delivered by the Supplier at the Property Section, General Services Division of the Procuring entity's Administrative Service located at Ground Floor, DBM Bldg. III, Gen. Solano St., San Miguel, Manila, not later than 10:00 am up to 3:00 pm on the date of delivery as indicated in PO.

Moreover, the delivery schedule as indicated in the PO may be modified at the option of the Procuring Entity, with prior due notice, written or verbal, to the Supplier.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but failed to deliver the required product(s) within the time called for in the same order, he shall be extended a maximum period of fifteen (15) calendar days to make good his delivery. Thereafter if AWARDEE has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from that AWARDEE, without prejudice to the imposition of liquidated damages. The DBM shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under R.A. 9184 and its IRR.
5. The Goods delivered are accepted by the Procuring Entity as to quantity only. However, inspection as to the Goods' compliance with the technical specifications, and its order and condition, will be done in the presence of the representatives of both Supplier and Procuring Entity within three (3) working days from the date of delivery upon prior due notice, written or verbal, to the authorize representative of the Supplier. The inspection will push through as scheduled even in the absence of the Supplier's representative, if the latter was duly notified. In which case, the results of the inspection conducted by the Procuring Entity shall be final and binding upon the Supplier.
6. Rejected deliveries shall be construed as non-delivery of product(s) /item(s) so ordered and shall be, if applicable, subject to liquidated damages and to the terms and conditions prescribed under item 4 hereof.
7. Supplier shall guarantee the deliveries to be free from defects. Any defective item(s)/product(s) that may be discovered by the DBM within seven (7) working days after acceptance of the same shall be replaced by the supplier within seven (7) working days or until stocks are available upon receipt of a written notice. Beyond the said time frame, defective units will be picked up by the supplier for assessment.
8. A penalty of one-tenth of one percent (0.001) of the cost of the unperformed portion for everyday of delay.

The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it. The Procuring Entity may also rescind the contract and impose 10% of the amount of the contract as liquidated damages, upon non-performance by the Supplier of any of its obligations under the contract

The imposition of liquidated damages in all instances shall be automatic, except upon prior request for extension and approval thereof by the Procuring Entity before the scheduled delivery date. Any request for extension not acted upon before delivery date shall be considered denied.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. The technical specifications, bid proposal and other documents required from the AWARDEE shall form part of this Purchase Order.

Accepted By:



AWARDEE

AUG 01 2019

REPUBLIC OF THE PHILIPPINES)
CITY OF MANILA) S.S.

BEFORE ME, a Notary Public for and in the City of Manila, Philippines on this _____ day of _____, 2019, personally appeared _____ known to me to be the same person who accepted the foregoing Terms and Conditions of a Purchase Order and who acknowledged to me that the same is his free and voluntary act and deed and of the entity that he represents.

This Instrument refers to a _____ consisting of _____ (____) pages including this page and its Annexes, signed by the parties and their material witnesses.

WITNESS MY HAND AND SEAL this _____ day of _____, 2019

Doc No _____;
Page No _____;
Book No _____;
Series of 2019.



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE TO PROCEED

July 25, 2019

Mr. Rodrigo Padasas
Answers General Merchandise
Martinez Building, Dasmariñas Street
Binondo, Manila

Dear Mr. Padasas:


Per attached Purchase Order No. 2019-106, we hereby notify you that your Office may proceed with the delivery of the Project, *"Supply and Delivery of Floor Matting for DBM,"* upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our Procurement Management Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,

THEA MARIE  CORINNE F. PALARCA
Director IV, Administrative Service MAD

 AUG 01 2019

Conforme / Date



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

NOTICE OF AWARD

July 25, 2019

Mr. Rodrigo Padasas
Answers General Merchandise
Martinez Building, Dasmariñas Street
Binondo, Manila

Dear Mr. Padasas:

We are pleased to inform you that the Project, *"Supply and Delivery of Floor Matting for DBM,"* is hereby awarded to your company in the amount of Forty Four Thousand Seven Hundred Pesos (P44,700.00).

Based on evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said project.

Thank you very much.

Very truly yours,


THEA MARIE CORINNE F. PALARCA
Director IV, Administrative Service MAD



Conforme / Date

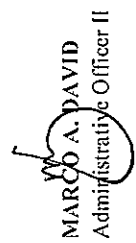
AUG 01 2019

ABSTRACT OF QUOTATIONS

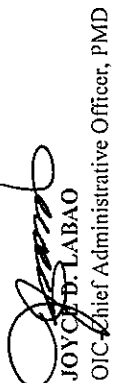
Project Title: Supply and Delivery of Floor Matting for DBM
 ABC: 45.000
 Date: July 25, 2019

Qty	Item/Description		Answers General Merchandise		Offered Specifications	Marelco Trading Corporation		Various Suppliers	
	Unit	Particulars	Unit	Total		Unit	Total	Unit	Total
3	rolls	Supply and Delivery of Floor Matting for DBM	14,900.00	44,700.00	Supply and Delivery of Floor Matting for DBM	52,000.00	156,000.00	Luzon Sales Inc. - lsci888@yahoo.com.ph Lucky Tynes Trading - nikki.luckytynes@gmail.com MF Ermila Trading - mfermitatrading@gmail.com Whitehouse Enterprises - whitehouse.enterprises1125@yahoo.com.ph Silver Rose Hardware - buy@silverrosehardware.com Dassan Construction and Supplies - dassancavite@gmail.com	
Total Price				44,700.00			156,000.00		
Ranking				1			2		
Remarks			Invited suppliers through email but no submission						

Prepared by:


MARCO A. DAVID
 Administrative Officer II

Reviewed by:


JOY C. LABAO
 Chief Administrative Officer, PMD

Approved by:


THEA MARIE CORINNE F. PALARCA
 Director IV, Administrative Service MAD

Answers General Merchandise, having the lowest calculated responsive quotation, considered as the awardee.



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

July 24, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

Answers General Merchandise

Tel. No. 244-6301

Fax No. -

Email a_genmdse01@yahoo.com

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
----------	------	--------	------------	-------------

3	rolls	Supply and Delivery of Floor Matting for DBM	P 14,900.00	P 44,700.00
---	-------	--	-------------	-------------

Total: P 44,700.00

Very truly yours,


JOYCE B. LABAG

OIC Chief Administrative Officer, PMD

Quoted by:

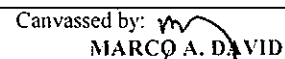
Rodrigo Padasas

Printed name & Signature

Proprietor

Position/Title

Canvassed by:


MARCO A. DAVID

Printed name & Signature

Administrative Officer II

Position/Title

Telephone: 657-3300 Loc. 3115 Fax: 735-4979

email: mdauid@dbm.gov.ph

Remarks:

Quotation obtained through email.

Please see attached.



Request for Quotation - Floor Matting

Yahoo Mail Support <a_genmdse01@yahoo.com>
Reply-To: Yahoo Mail Support <a_genmdse01@yahoo.com>
To: "MARCO A. DAVID" <mdavid@dbm.gov.ph>

Wed, Jul 24, 2019 at 11:39 AM

good morning sir marco

Floor Matting
Width: 4 feet x 12 meters/ 1roll ----- 14, 900.00/roll
Color: Blue,Dark

Sa Miyerkules, Hulyo 24, 2019, 10:49:40 AM GMT+8, MARCO A. DAVID <mdavid@dbm.gov.ph> isinulat:
[Quoted text hidden]



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

July 25, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

Marelco Trading Corporation

Rm. 206 Tres Hermanas Bldg., 967 Quezon Ave.,

cor., Roosevelt Ave., Quezon City

Tel. No. 371-0580 || 949-2446

Fax No. -

Email marelcotrading.office@yahoo.com

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
3	rolls	Supply and Delivery of Floor Matting for DBM	P 52,000.00	P 156,000.00
			Total:	P 156,000.00

Very truly yours,

Joyce D. Labao
JOYCE D. LABAO

OIC/Chief Administrative Officer, PMD

Quoted by:

Aurelio R. Liwanag

Printed name & Signature

President

Position/Title

Canvassed by:

MARCO A. DAVID

Printed name & Signature

Administrative Officer II

Position/Title

Telephone: 657-3300 Loc. 3115 Fax: 735-4979

email: mdavid@dbm.gov.ph

Remarks:

Quotation obtained through email.

Please see attached.



MARELCO TRADING CORP.

Rm. 206 Tres Hermanas Bldg., 967 Quezon Avenue corner Roosevelt Avenue, Quezon City
Email address: marelcotrading.office@yahoo.com
Tel. Nos. (02)-3710580/ (02) 949-2446

July 25, 2019

Mr. Marco A. David
Procurement Management Division
DEPARTMENT OF BUDGET AND MANAGEMENT
Gen. Solano St., San Miguel, Malacañang, Manila

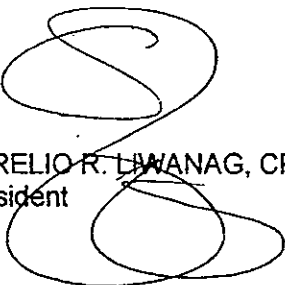
Dear Sir:

In connection with your request, we hereby submit our quotation as indicated below.

ITEM NO.	QUANTITY		ITEMS & DESCRIPTION	UNIT PRICE	TOTAL
	QTY	UOM			
1	3	rolls	Coil Mat, Color: Gray or Blue Length: 12.0M Width: 1.20M Thick: 10.0mm Features: -Less Abrasive -High grade PVC -Super scraping function -Looped layers can trap dirt	52,000.00	156,000.00
				TOTAL	156,000.00

Above amount is VAT inclusive.
Price validity for the materials is 30 days.

Very truly yours,



AURELIO R. LLANAG, CPA, MBA
President



**REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA**

July 15, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

Various Suppliers

Tel. No. _____

Fax No. _____

Email _____

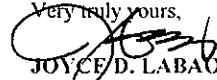
Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
----------	------	--------	------------	-------------

3	rolls	Supply and Delivery of Floor Matting for DBM	P _____ -	P _____ -
---	-------	--	-----------	-----------

Total: P _____ -

Very truly yours,


JOYCE D. LABAO


OIC-Chief Administrative Officer, PMD

Quoted by:

Various Suppliers

Printed name & Signature

Position/Title

Canvassed by: 

MARCO A. DAVID

Printed name & Signature

Administrative Officer II

Position/Title

Telephone: 657-3300 Loc. 3115 Fax: 735-4979
email: mdavid@dbm.gov.ph

Remarks:

Invited suppliers through email but no submission.

Request for Quotation - Floor Matting

MARCO A. DAVID <mdavid@dbm.gov.ph>

Fri, Jul 12, 2019 at 3:23 PM

Bcc: Marelco Trading <marelcotrading.office@yahoo.com>, Yahoo ® <liwanag_cpas@yahoo.com>, Isci888@yahoo.com.ph, Lucky Tynes <nikki.luckytynes@gmail.com>, Manuel Ermita <mfermitatrading@gmail.com>, Rodrigo Padasas <a_genmdse01@yahoo.com>, whitehouse.enterprises1125@yahoo.com.ph, Silver Rose Hardware <buy@silverrosehardware.com>

Greetings!

May I request for quotation on the following:

120 feet Floor Matting
Width: 4 feet x 12 meters
Color: Blue,Dark

Thank you,



Marco A. David

Public Servant
Procurement Management Division
Department of Budget and Management
General Solano St., San Miguel, Malacañang, Manila
Trunkline: 657-3300 local 3115
Mobile: Smart - 0999-8733-136 || Globe - 0997-5222-524
Website: www.dbm.gov.ph
Email: mdavid@dbm.gov.ph || davidmarcodbm@gmail.com

REPUBLIC OF THE PHILIPPINES
 Department of Budget and Management
 General Solano Street, San Miguel, Manila

REQUISITION AND ISSUE SLIP

Entity Name : Department of Budget and Management
 Division/Unit : Administrative Service
 Office :


Fund Cluster :
 Responsibility Center Code :
 RIS No. :

Requisition

Stock No.	Unit	Description	QTY	Stock Available?		Issue	Remarks
Stock No.	Unit	Description	Quantity	Yes	No	QTY	Remarks
	feet	Floor Matting 4ft(w)	100				

Purpose: for official use

Signature :
 Printed Name : DONNA G. DE OCAMPO
 Designation : Administrative Officer V
 Date : 02/07/2019

Requested by: 
 Approved by: ENGR. ARGEE M. STA. BARBARA
 OIC-Chief Administrative Officer

Issued by: Received by:



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

REQUEST OF QUOTATION

July 1, 2019

Company Name DMM Mktg.
Name MATE CANOY
Position SALES REP
Address 712 JUAN LUNA ST. BINMORO MA.

Dear **Mr./Ms. Last Name:**

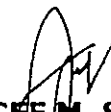
This is to respectfully request for the submission of your best proposal on the item/s listed below:

Quantity	Unit	Particulars	Unit Price	Total Price
100	Feet	Floor Matting (See sample) 4ft (width) BLACK, RED, E. GREEN, BROWN, KHAKI, GRAY	680/m	21,080.00
TOTAL:				

Should you have concerns, please contact Ms. Donna G. De Ocampo at 657-3300 loc. 3107.

Thank you.

Very truly yours,


ENGR. ARGEE M. STA BARBARA
OIC-Chief Administrative Officer, AS-GSD



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

REQUEST OF QUOTATION

July 1, 2019

Company Name

Name McLaren Mktg

Position

Address 764 Juan Luna St Binondo M/s

Dear **Mr./Ms. Last Name:** Montes

This is to respectfully request for the submission of your best proposal on the item/s listed below:

Quantity	Unit	Particulars	Unit Price	Total Price
100	Feet	Floor Matting (See sample) 4ft (width)	8160 Per roll 4ft x 12mts	
TOTAL:				24,480

Should you have concerns, please contact Ms. Donna G. De Ocampo at 657-3300 loc. 3107.

Thank you.

Very truly yours,


ENGR. ARGEE M. STA BARBARA
OIC-Chief Administrative Officer, AS-GSD



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

REQUEST OF QUOTATION

July 1, 2019

Company Name *METWAPLAST MKTB. CORP.*
Name *SALVE OCEANON*
Position *SALES LADY*
Address *7016 JUAN LUNA ST. BINONOD MIA.*

Dear **Mr./Ms. Last Name:**

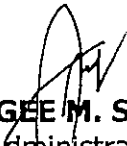
This is to respectfully request for the submission of your best proposal on the item/s listed below:

Quantity	Unit	Particulars	Unit Price	Total Price
100	Feet	Floor Matting (See sample) 4ft (width) Grey Red Green	8,160 -	16,320 (204 PM) 4,800 x 6m
TOTAL:				21,120 -

Should you have concerns, please contact Ms. Donna G. De Ocampo at 657-3300 loc. 3107.

Thank you.

Very truly yours,


ENGR. ARGEE M. STA BARBARA
OIC-Chief Administrative Officer, AS-GSD



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

REQUEST OF QUOTATION

July 1, 2019

Company Name

Name *Panceplast Marketing*
Position
Address *756 Juan Luna St. Binondo, Manila*

Dear **Mr./Ms. Last Name:**


This is to respectfully request for the submission of your best proposal on the item/s listed below:

Quantity	Unit	Particulars	Unit Price	Total Price
100	Feet	Floor Matting (See sample) 4ft (width)	6,120 (2 roll X 12m) 6m X 4,800	21,120 2R 1/2 X 12m
TOTAL:				21,120

Should you have concerns, please contact Ms. Donna G. De Ocampo at 657-3300 loc. 3107.

Thank you.

Very truly yours,


ENGR. ARGEE M. STA BARBARA
OIC-Chief Administrative Officer, AS-GSD

* MARICUT PETERAN

ADMINISTRATIVE SERVICE (PROCUREMENT MANAGEMENT DIVISION and GENERAL SERVICES DIVISION)

Name of Payee: ANSWERS GENERAL MERCHANDISE
 Title of Project: SUPPLY AND DELIVERY OF FLOOR MATTING FOR DBM
 Contract Cost: 44,700

CHECKLIST OF DOCUMENTS

REMARKS

Checklist of documents forwarded to Finance Service for:

A. FUNDING (OBLIGATION AND CAF)

- | | | | | |
|-----|-------------------------------------|------------------------------------|---|--------|
| 1. | <input checked="" type="checkbox"/> | Purchase Request/ APP | } | PR-291 |
| 2. | <input checked="" type="checkbox"/> | Pre-Inspection Report | | |
| 3. | <input checked="" type="checkbox"/> | Obligation Request and Status | | |
| 4. | <input checked="" type="checkbox"/> | Eligibility Documents of Suppliers | | |
| 5. | <input checked="" type="checkbox"/> | Purchase Order/Contract | | IT-106 |
| 6. | <input checked="" type="checkbox"/> | Request for Price Quotation | | |
| 7. | <input checked="" type="checkbox"/> | Abstract of Quotation | | |
| 8. | <input checked="" type="checkbox"/> | Notice of Award | | |
| 9. | <input checked="" type="checkbox"/> | Notice to Proceed | | |
| 10. | <input checked="" type="checkbox"/> | Distribution List | | |
| 11. | <input checked="" type="checkbox"/> | Other Documents, if any. | | |

7/26

Received checked items:

Print Name & Signature

Date and Time

B. PROCESSING OF PAYMENT (DV)

- | | | | |
|-----|--------------------------|--|--|
| 1. | <input type="checkbox"/> | Obligation Request and Status | |
| 3. | <input type="checkbox"/> | Pre-Inspection Report | |
| 4. | <input type="checkbox"/> | Inspection and Acceptance Report | |
| 5. | <input type="checkbox"/> | Delivery Receipt | |
| 6. | <input type="checkbox"/> | Sales Invoice/Statement of Account | |
| 7. | <input type="checkbox"/> | Warranty/Guaranty Certificate | |
| 8. | <input type="checkbox"/> | Purchase Request / APP | |
| 9. | <input type="checkbox"/> | Purchase Order/Contract | |
| 10. | <input type="checkbox"/> | Request for Price Quotation | |
| 11. | <input type="checkbox"/> | Abstract of Quotation | |
| 12. | <input type="checkbox"/> | Notice of Award | |
| 13. | <input type="checkbox"/> | Notice to Proceed | |
| 14. | <input type="checkbox"/> | Distribution List | |
| 15. | <input type="checkbox"/> | Certificate of Acceptance from End-user | |
| 16. | <input type="checkbox"/> | RSMI (Report of Supplies and Materials Issued) | |
| 17. | <input type="checkbox"/> | RIS (Requisition and Issue Slip) | |
| 18. | <input type="checkbox"/> | ICS (Inventory Custodian Slip) | |
| 19. | <input type="checkbox"/> | PAR (Property Acknowledgement Receipt) | |
| 20. | <input type="checkbox"/> | WMR (Waste Material Report) | |
| 21. | <input type="checkbox"/> | Other Documents, if any. | |

Received checked items:

Print Name & Signature

Date and Time

C. ADDITIONAL DOCUMENTS, if any

Received checked items:

Print Name & Signature

Date and Time