



Republic of the Philippines  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA  
 TeleFax No. 7354979

**PURCHASE ORDER NO. 2019-096**

Supplier: FleetSERV Inc.	Date: July 04, 2019
Address: 2nd Floor, Chrisayson Building, No. 6, 12th Avenue, Brgy. Socorro, Cubao, Quezon City	Mode of Procurement: Small Value Procurement
TIN: 008-902-419-000	

Gentlemen:  
 Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:

Place of Delivery: DBM Building III	Delivery Term: Fifteen (15) calendar days from the receipt of Notice to Proceed (NTP)
Date of Delivery: Fifteen (15) calendar days from the receipt of Notice to Proceed (NTP)	Payment Term: Upon completion of delivery and acceptance

Stock No.	Unit	Item and Description /Specification	Quantity	Unit Cost	AMOUNT
	lot	Replacement of Defective Parts for Mitsubishi Montero RME 454  * nothing follows *	1	₱ 34,083.00	₱ 34,083.00

(Total Amount In Words)  
**Thirty Four Thousand Eighty Three Pesos** ₱ **34,083.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,

Conforme: *R. Teoxon*  
REY C. TEOXON  
 Signature of the Printed Name of Supplier  
 Date: **JUL 19 2019**

*THEA MARE CORINNE F. PALARCA*  
 THEA MARE CORINNE F. PALARCA  
 Director IV, Administrative Service  
 Authorized Official  
 (Representing End User)

Funds Availability Certified by: <i>[Signature]</i> JEFFREY M. GALARPE OIC - Accounting Division	OS No : <u>021011012019-07-1389</u> Amount : <u>₱ 34,083.00</u> Date : <u>67/10/19</u>
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Distribution of Copies:  
 / / Original copy for the Supplier's Conforme  
 / / Agency's Central Supply and Property Section for file  
 / / COA Auditor



Republic of the Philippines  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA  
TeleFax No. 7354979

**PURCHASE ORDER NO. 2019-096**

Supplier: <b>FleetSERV Inc.</b>	Date: <b>July 04, 2019</b>
Address: <b>2nd Floor, Chrisayson Building, No. 6, 12th Avenue, Brgy. Socorro, Cubao, Quezon City</b>	Mode of Procurement: <b>Small Value Procurement</b>
TIN: <b>008-902-419-000</b>	

Gentlemen:  
Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof:

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(Total Amount In Words)  
**Thirty Four Thousand Eighty Three Pesos** ₱ **34,083.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

Very truly yours,  
  
Conforme: *R. Teoxon*  
**REY C. TEOXON**  
Signature over Printed Name of Supplier  
**JUL 19 2019**  
Date  
  
THEA MARIE CORINNE F. PALARCA *MAAD*  
Director IV, Administrative Service  
Authorized Official  
(Representing End User)

Funds Availability Certified by: <u><i>[Signature]</i></u> <b>JEFFREY B.M. GALARPE</b> OIC - Accounting Division	OS No : <u><b>021011012019-07-1389</b></u> Amount : <u><b>₱ 34,083</b></u> Date : <u><b>07/10/19</b></u>
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Distribution of Copies:  
/ / Original copy for the Supplier's Conforme  
/ / Agency's Central Supply and Property Section for file  
/ / COA Auditor

**TERMS AND CONDITIONS  
(PURCHASE ORDER)**

1. ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF QUOTATION.

2. AWARDEE shall be responsible for the source(s) of his supplies/materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order (PO). Failure by the AWARDEE to comply with the same shall be ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the Next Lowest Responsive Proposal, as determined by the DBM Bids and Awards Committee and approved by the Secretary of Budget and Management or his duly authorized representative.

3. The Goods shall only be delivered by the Supplier at the Property Section, General Services Division of the Procuring entity's Administrative Service located at Ground Floor, DBM Bldg. III , Gen. Solano St., San Miguel, Manila , not later than 10:00 am up to 3:00 pm on the date of delivery as indicated in PO.

Moreover, the delivery schedule as indicated in the PO may be modified at the option of the Procuring Entity, with prior due notice, written or verbal, to the Supplier.

4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but failed to deliver the required product(s) within the time called for in the same order, he shall be extended a maximum period of fifteen (15) calendar days to make good his delivery. Thereafter if AWARDEE has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance withdrawn from that AWARDEE, without prejudice to the imposition of liquidated damages. The DBM shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for his disqualification from future bids of the same or all items, without prejudice to the imposition of other sanctions as prescribed under R.A. 9184 and its IRR.

5. The Goods delivered are accepted by the Procuring Entity as to quantity only. However, inspection as to the Goods' compliance with the technical specifications, and its order and condition, will be done in the presence of the representatives of both Supplier and Procuring Entity within three (3) working days from the date of delivery upon prior due notice, written or verbal, to the authorize representative of the Supplier. The inspection will push through as scheduled even in the absence of the Supplier's representative, if the latter was duly notified. In which case, the results of the inspection conducted by the Procuring Entity shall be final and binding upon the Supplier.

6. Rejected deliveries shall be construed as non-delivery of product(s) /item(s) so ordered and shall be, if applicable, subject to liquidated damages and to the terms and conditions prescribed under item 4 hereof.

7. Supplier shall guarantee the deliveries to be free from defects. Any defective item(s)/product(s) that may be discovered by the DBM within seven (7) working days after acceptance of the same shall be replaced by the supplier within seven (7) working days or until stocks are available upon receipt of a written notice. Beyond the said time frame, defective units will be picked up by the supplier for assessment.

8. A penalty of one-tenth of one percent (0.001) of the cost of the unperformed portion for everyday of delay.

The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it. The Procuring Entity may also rescind the contract and impose 10% of the amount of the contract as liquidated damages, upon non-performance by the Supplier of any of its obligations under the contract

The imposition of liquidated damages in all instances shall be automatic, except upon prior request for extension and approval thereof by the Procuring Entity before the scheduled delivery date. Any request for extension not acted upon before delivery date shall be considered denied.

9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.

10. The technical specifications, bid proposal and other documents required from the AWARDEE shall form part of this Purchase Order.

Accepted By:



JUL 19 2019

AWARDEE

REPUBLIC OF THE PHILIPPINES)  
CITY OF MANILA ) S.S.

BEFORE ME, a Notary Public for and in the City of Manila, Philippines on this \_\_\_\_\_ day of \_\_\_\_\_, 2019, personally appeared \_\_\_\_\_ known to me to be the same person who accepted the foregoing Terms and Conditions of a Purchase Order and who acknowledged to me that the same is his free and voluntary act and deed and of the entity that he represents.

This Instrument refers to a \_\_\_\_\_ consisting of \_\_\_\_\_ ( ) pages including this page and its Annexes, signed by the parties and their material witnesses.

WITNESS MY HAND AND SEAL this \_\_\_\_\_ day of \_\_\_\_\_, 2019

Doc No \_\_\_\_\_;  
Page No \_\_\_\_\_;  
Book No \_\_\_\_\_;  
Series of 2019.



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE TO PROCEED**

July 4, 2019

**Ms. Bernadette S. Celis**  
FleetSERV Inc.  
2<sup>nd</sup> Floor, Chrisayson Building, No.6  
12<sup>th</sup> Avenue, Barangay Socorro  
Cubao, Quezon City

Dear Ms. Celis:

Per attached Purchase Order No. **2019-096**, we hereby notify you that your Office may proceed with the delivery of the project *“Replacement of Defective Parts for Mitsubishi Montero RME 454,”* upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our Procurement Management Division to ensure compliance with the item/service specification, and the terms stated at the back of the Purchase Order.

Thank you very much.

Very truly yours,

  
THEA MARIE CORINNE F. PALARCA  
Director IV, Administrative Service MAT

JUL 19 2019  
  
Conforme / Date



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL MANILA

**NOTICE OF AWARD**

July 4, 2019

**Ms. Bernadette S. Celis**  
FleetSERV Inc.  
2<sup>nd</sup> Floor, Chrisayson Building, No.6  
12<sup>th</sup> Avenue, Barangay Socorro  
Cubao, Quezon City

Dear Ms. Celis:

We are pleased to inform you that the Project, "*Replacement of Defective Parts for Mitsubishi Montero RME 454*," is hereby awarded to your company in the amount of Thirty Four Thousand Eighty Three Pesos (Php34,083.00).

Based on evaluation of your submitted documents, the Administrative Service finds your submission as the lowest calculated and responsive quotation for the said Project.

Thank you very much.

Very truly yours,

  
THEA MARIE CORINNE F. PALARCA *al*  
Director IV, Administrative Service *MAD*



JUL 19 2019

Conforme / Date



ABSTRACT OF QUOTATIONS

Project Title: Replacement of Defective Parts for Mitsubishi Montero RME 454

ABC: 55,000

Date: July 3, 2019

Qty	Unit	Item/Description Particulars	FleetSERV Inc.		Offered Specifications	EGMJ Trading		Union Motor Corporation		DCT Holdings & Motor Services Inc.	
			Unit	Total		Unit	Total	Unit	Total	Unit	Total
1	lot	Replacement of Defective Parts for Mitsubishi Montero RME 454	34,083.00	₱ 34,083.00	Replacement of Defective Parts for Mitsubishi Montero RME 454	34,600.00	₱ 34,600.00	70,020.00	₱ 70,020.00	97,464.00	₱ 97,464.00
<b>Total Price</b>			1	₱ 34,083.00		2	₱ 34,600.00	3	₱ 70,020.00	4	₱ 97,464.00
<b>Ranking</b>											
<b>Remarks</b>			FleetSERV Inc., having the lowest calculated responsive quotation, considered as the awardee.								

Prepared by:

Reviewed by:

Approved by:

MARCO A. DAVID  
Administrative Officer II

JOYCE D. LABAO  
OIC-Chief Administrative Officer, PMD

THEA MARIE CORINNE F. PALARCA  
Director IV, Administrative Service MWD



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
Malacañang, Manila

June 17, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

FleetServ Inc.

2nd Floor, Chrisayson Bldg., No. 6, 12th Ave.

Brgy. Socorro, Cubao, Quezon City

Tel. No. 585-4358 || 217-3829 || 346-0115 || 0922-8268886

Fax No. 720-9568

Email: fleetservinc@gmail.com

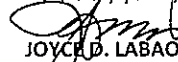
Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
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1	lot	Replacement of Defective Parts for Mitsubishi Montero RME 454	₱ 34,083.00	₱ 34,083.00
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**Total:**      ₱ 34,083.00

Very truly yours,

  
JOYCEL D. LABAO

OIC Chief Administrative Officer, PMD

Quoted by:

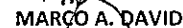
Bernadette S. Celis

Printed name & Signature

Account Director

Position/Title

Canvassed by:

  
MARCO A. DAVID

Printed name & Signature

Administrative Officer II

Position/Title

Telephone: 657-3300 Loc. 3115 Fax: 735-4979

email: mdavid@dbm.gov.ph

Remarks:

Quotation obtained through

email. Please see attached.



# FleetSERV

Providing a Safety Net for your Fleet.



FLEETSERV INC.  
2/F AJ Building  
149 Ermin Garcia Street  
Barangay E. Rodriguez St.  
Cubao, Quezon City

Phone 585 4358; 217 3829; 346 0115, 274 8268  
Fax 720 9568  
Mobile 0922 8268885, 0908 8217992, 0917 6299662  
0922 8671620  
Email: [fleetservinc@gmail.com](mailto:fleetservinc@gmail.com)

June 17, 2019

Mr Marco A. David  
Procurement Management Division  
Department of Budget and Management  
General Solano Street San Miguel Malacanang Manila  
Landline 6573300 loc 3115 Email [mdavid@dbm.gov.ph](mailto:mdavid@dbm.gov.ph)

FleetSERV Inc Philgeps Certificate No: 2014 132488 /Business Permit No-2014-13568

Dear Sir,

May we submit the best quote for your immediate requirements:

Quantity	Unit	Item	Brand	Vehicle	ABC	Price Offer Per Unit	Total Price Offer
1.00	set	Lower ball joint LH & RH	555 Japan	Mitsubishi Montero A/T 2012 4D RME 454		2,416.00	2,416.00
1.00	set	Tie Rod End and Bar	555 Japan			1,780.00	1,780.00
1.00	set	Stabilizer Bushing RR	JAG Thailand			255.00	255.00
1.00	set	Auxiliary Fan Motor				3,286.00	3,286.00
1.00	set	Brake and Park Light Bulb Set				356.00	356.00
1.00	set	Rubber Dumper (RR)	Jag			1,653.00	1,653.00
1.00	set	Reface Front Rotor Disc				2,544.00	2,544.00
1.00	feet	Air Duck Hose	Replacement			318.00	318.00
1.00	set	Expansion Valve Front & Rear	Denso Original			3,286.00	3,286.00
1.00	set	Evaporator Rear	Alps			3,561.00	3,561.00
1.00	set	Cabin Filter	Replacement			636.00	636.00
1.00	lot	Labor Services: Replacement of Parts				5,724.00	5,724.00
1.00	lot	Labor Services: Perform ACU General Cleaning of dual airconditioning system, flushing and vacuum cleaning of all lines and fittings, recharge of freon				8,268.00	8,268.00

Terms and Conditions:

1. Delivery is within 1-7 calendar days upon receipt of Company's approved Purchased Order.
2. Our Trading Term is (30) days.
3. The price quoted is VAT Inclusive.
4. Validity of price 30 days from the date of quote.
5. Warranty: 3 months
6. Terms of Payment: Through check payment addressed to FLEETSERV INC.

Through bank to bank payment:  
Account Name: FLEETSERV INC.  
Account No.: 000-552-1068-73  
Name of Bank: Landbank of the Philippines  
Branch: Landbank Edsa-Greenhills Branch

Thank you for your patronage. Looking forward to being of service!

Sincerely yours,

BERNADETTE S. CELIS  
Account Director

34,083



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
Malacañang, Manila

June 17, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

EGMJ Trading

Block 3, Lot 1, Section 14, PH 2, Pabahay

2000, Brgy. Muzon, SJDM, Bulacan

Tel. No. 734-3690 || 373-1240

Fax No. -

Email: [egmjtrading@gmail.com](mailto:egmjtrading@gmail.com)

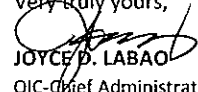
Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
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1	lot	Replacement of Defective Parts for Mitsubishi Montero RME 454	₱ 34,600.00	₱ 34,600.00
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Total: ₱ 34,600.00

Very truly yours,

  
JOYCE D. LABAO

OIC-Chief Administrative Officer, PMD

Quoted by:

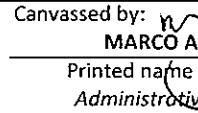
Eduardo G. Manginsay Jr.

Printed name & Signature

Representative

Position/Title

Canvassed by:

  
MARCO A. DAVID

Printed name & Signature

Administrative Officer II

Position/Title

Telephone: 657-3300 Loc. 3115 Fax: 735-4979

email: [mdavid@dbm.gov.ph](mailto:mdavid@dbm.gov.ph)

Remarks:

Quotation obtained through

email. Please see attached.



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

Annex "A"

## PRICE QUOTATION FORM

Date: JUNE 27, 2019

The Administrative Service  
Department of Budget and Management  
Ground Floor, DBM Bldg. III, Gen. Solano Street,  
San Miguel, Manila

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Item No.	QTY	UNIT	DESCRIPTION OF ITEMS TO BE SUPPLIED (INCLUDE BRAND NAME)	Unit Price	Total Price
			<b>General Aircon Cleaning and Replacement of Defective Parts for Mitsubishi Montero RME 454</b>		
			<b>I . Scope of Work (Labor and Parts):</b>		
1	1	PC	Lower Ball Joint 555	1,600.00	1,600.00
2	1	PC	Tie Rod End and Bar 555	1,500.00	1,500.00
3	1	PC	Stabilizer Bushing (RR)	500.00	500.00
4	1	PC	Auxiliary Fan Motor <b>PANASONIC</b>	4,200.00	4,200.00
5	1	SET	Brake and Park Light Bulb (Set) <b>CIRCUIT</b>	300.00	300.00
6	1	PC	Rubber Dumper (RR)	1,200.00	1,200.00
7	1	PC	Replace of Front Rotor Disc <b>BRAND NEW JAPAN REPLACEMENT</b>	3,500.00	3,500.00
8	1	PC	Air Duct Hose 10FT	1,400.00	1,400.00
9	1	PC	Expansion Valve (FR and RR) <b>BALEO</b>	3,800.00	3,800.00
10	1	PC	Evaporator <b>ROYAL AIR</b>	4,500.00	4,500.00
11	1	PC	Receiver Drier <b>MAXX</b>	1,300.00	1,300.00
12	1	PC	Cabin Filter <b>ORIGINAL</b>	1,800.00	1,800.00

13	1	JOB	LABOR	9,000.00	9,000.00
<b>TOTAL AMOUNT</b>					<b>P34,600.00</b>

(Amount in Words) THIRTY FOUR THOUSAND SIX HUNDRED PESOS

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The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

  
EDUARDO G. MANGINSAY, JR.

\_\_\_\_\_  
Name/Signature of Representative

EGMJ TRADING

\_\_\_\_\_  
Name of Company

(02)7343690 / (02)3731240

\_\_\_\_\_  
Contact No.



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
Malacañang, Manila

June 19, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

Union Motor Corporation

1760 Dra. Paz Guanzon Street,

Paco, Manila

Tel. No. 562-7208 || 708-0848

Fax No. -

Email: [servicereception@union-motor.com.ph](mailto:servicereception@union-motor.com.ph)

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
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1	lot	Replacement of Defective Parts for Mitsubishi Montero RME 454	₱ 70,020.00	₱ 70,020.00
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Total: ₱ 70,020.00

Very truly yours,

  
JOYCE D. LABAO

OIC-Chief Administrative Officer, PMD

Quoted by:

Michael Taghap

Printed name & Signature

Service Advisor

Position/Title

Canvassed by:

  
MARCO A. DAVID

Printed name & Signature

Administrative Officer II

Position/Title

Telephone: 657-3300 Loc. 3115 Fax: 735-4979

email: [mdavid@dbm.gov.ph](mailto:mdavid@dbm.gov.ph)

Remarks:

Quotation obtained through  
email. Please see attached.

# UNION MOTORS CORPORATION

1760 DRA. PAZ GUANZON ST., PACO, MANILA

Tel #: 562-7208/ 708-0848

## REPAIR ESTIMATE

Customer: DEPARTMENT OF BUDGET  
Make: MITS. Type:  
Plate #: RME-454

Date: 19-Jun-19  
Model: MONTERO

Repairs to be done		Parts	Labor	Materials
NEED TO REPLACE:				
2 PCS.	TIE ROD BAR	5,600.00	3,200.00	
2 PCS.	TIE ROD END	3,800.00		
2 PCS.	LOWER BALL JOINT	5,800.00	5,700.00	
1 LOT	AUXILIARY FAN MOTOR	5,800.00	2,000.00	
2 PCS.	REAR STABILIZER BUSHING	840.00	2,000.00	
2 PCS.	REAR RUBBER DAMPER	13,650.00	2,000.00	
2 PCS.	FRONT ROTOR DISC	9,500.00	2,000.00	
1 PC.	BRAKE LIGHT BULB	400.00	190.00	
1 PC.	PARK LIGHT BULB	450.00	190.00	
1 PC.	AIR DUCK HOSE	4,800.00	2,100.00	

Cost of Parts: 50,640.00

Cost of Labor: 19,380.00

Cost of Materials: 0.00

Total Estimate Cost: 70,020.00

Estimated by:



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
Malacañang, Manila

June 17, 2019

Date

REQUEST FOR PRICE QUOTATION

Company

DCT Holdings & Motor Services Inc.  
1150 EDSA corner Oliveros Drive,  
Balintawak, Quezon City  
Tel. No. 362-5399 || 330-8901  
Fax No. 330-5434  
Email: haraos@dctholdings.com.ph

Please quote us your lowest price on the item/s listed below.

Quantity	Unit	Item/s	Unit Price	Total Price
----------	------	--------	------------	-------------

1	lot	Replacement of Defective Parts for Mitsubishi Montero RME 454	₱ 97,464.00	₱ 97,464.00
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Total: ₱ 97,464.00

Very truly yours,

**JOYCE D. LABAO**  
OIC-Chief Administrative Officer, PMD

Quoted by:

Hydie Araos

Printed name & Signature

Service Advisor

Position/Title

Canvassed by:

MARCO A. DAVID

Printed name & Signature

Administrative Officer II

Position/Title

Telephone: 657-3300 Loc. 3115 Fax: 735-4979  
email: mdavid@dbm.gov.ph

Remarks:

Quotation obtained through  
email. Please see attached.

## DCT HOLDINGS & MOTORS SERVICES CORP.

1150 EDSA Cor. Oliveros Dr., Balintawak Q.C.  
Tel =: 362-5399; 3308901 - 05; Fax =: 3305434

### REPAIR ESTIMATE

**Customer** DEPT OF BUDGET & MNGT      **Date:** 03-Jul-19  
**Make:** MITSUBISHI      **Type:**      **Model:** MONTERO  
**Plate #:** RME 454


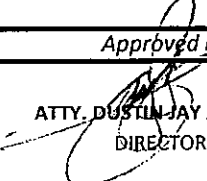
Repairs to be done	Parts	Labor	Materials
LOWER BALL JOINT LH/RH	5,150.00	5,500.00	
TIRE ROD END	2,710.00	2,950.00	
TIRE ROD BAR	3,320.00	2,950.00	
STABILIZER BUSHING RR	400.00	4,800.00	
ALXILIARY FAN	5,680.00	980.00	
BRAKE LIGHT BULB	98.00	210.00	
PARK LIGHT BULB	230.00	210.00	
RUBBER DUMPER	1,450.00	980.00	
AIR DUCK HOSE	1,800.00	1,980.00	
EXPANSION VALVE FR	1,863.00	1,982.00	
EXPANSION VALVE RR	1681	1,982.00	
EVAPORATOR	16,880.00	3,650.00	
RECEIVER DRIER	3,521.00	1,890.00	
CABIN FILTER	1,383.00	480.00	
BRAKE CLEANER			1,290.00
WYNNS FLUSHING			3,800.00
UNDER COATING			4,500.00
FUEL TREATMENT			1,260.00
ANTIBACTERIAL			1,260.00
CLEANING MATERIALS			1,330.00
FULL DETAILING			6,600.00
NITROGEN AIR			714.00

<b>Cost of Parts:</b>	46,166.00
<b>Cost of Labor:</b>	<u>30,544.00</u>
<b>Cost of Materials:</b>	20,754.00

ESTIMATED BY: HYDIE 0997-1898268
-------------------------------------

**Total Estimated Cost:                      Php97,464.00**



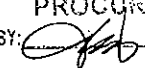
<b>PURCHASE REQUEST</b>					
Department of Budget and Management					
Department: <u>Office of Usec. Herman Jumilla</u>			PR No: <b>190253</b>		Date <u>June 11, 2019</u>
Section: _____			SAI No: _____		
<i>Requisition</i>				<i>Issuance</i>	
Stock No.	Unit	Description	Quantity	Unit Cost	Total Cost
		Lower Ball Joint			
		Tierod End & Bar			
		Stabilizer Bushing			
		Auxiliary Fan Motor			
		Brake & Park Light Bulb			
		Expansion Valve			
		Evaporator			
		Receiver Drier			
		Cabin Filter			
					13,500.00
<i>Mitsubishi Montero RME454</i>					
Signature Printed Name Designation		<i>Requested by:</i>		<i>Approved by:</i>	
		 <b>CHRISTIANA MAE P. MONTOYA</b> ADMINISTRATIVE ASSISTANT III		 <b>ATTY. DUSTIN JAY A. CONDEZ</b> DIRECTOR III	

Department of Budget and Management

**RECEIVED**

JUN 13 2019

PROCUREMENT DIVISION

BY:  CONTROL NO. \_\_\_\_\_

REPUBLIC OF THE PHILIPPINES  
 Department of Budget and Management  
 General Solano Street, San Miguel, Manila




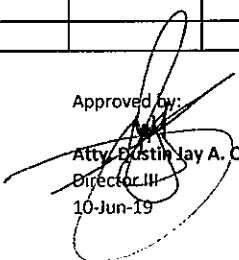
**REQUISITION AND ISSUE SLIP**

Entity Name Department of Budget and Management  
 Division/U Office of the Undersecretaries  
 Office : Office of the Undersecretary for LGROG  
 Requisition

Fund Cluster :  
 Responsibility Center Code :  
 RIS No. :  
 Stock Available? Issue

Stock No.	Unit	Description	Quantity	Yes	No	Quantity	Remarks
		Lower Ball Joint					
		Tierod End & Bar					
		Stabilizer Bushing					
		Auxiliary Fan Motor					
		Brake & Park Light Bulb					
		Expansion Valve					
		Evaporator					
		Receiver Drier					
		Cabin Filter					

Signature :  
 Printed Name : **Christiana Mae P. Montoya**  
 Designation : Administrative Assistant III  
 Date : 10-Jun-19

Requested by:   
 Approved by:   
**Atty. Justin Jay A. Condez**  
 Director III  
 10-Jun-19

Issued by:

Received by:  
**Christiana Mae P. Montoya**  
 Administrative Assistant III



DEPARTMENT OF BUDGET AND MANAGEMENT  
PRE-INSPECTION REPORT

05-30-19-201

Date 05/30/2019

Vehicle / Plate No.

Mitsubishi Montero Sport RME 454

Requisitioning Office/Dept.

OSEC, Usec. H. Jumilla

Nature and Scope of Last Repair, if any :

General cleaning of Aircon system

Complaints/Defects :

Aircon

Parts /components to be Repaired / Replaced:

Defective parts of aircon system

FINDINGS / OBSERVATIONS:

For maintenance

  
ROBERT B. MARASIGAN  
Property Inspector

Date : May 30, 2019

RME 454



DEPARTMENT OF BUDGET AND MANAGEMENT  
ADMINISTRATIVE SERVICE  
MOTORPOOL JOB REQUEST FORM

MONTEZZO SPORTS

JRF No: 073  
Date: MAY 29, 2019

MOTOR VEHICLE ASSIGNED TO

USEC. HOLMAN JUNILLA

NATURE OF REQUEST:

- Complete Service
- Aircon Cleaning
- Change Battery
- Change Tire
- Aircon Repair
- Engine Repair
- Others (specify) AIRCON, NOISE FROM ENGINE AND UNDER CHASSIS

Requested by:

*Alvin L. Navilla*

Administrative Officer / Driver

Approved by:

*[Signature]*

Bureau/Service/Office Head

To be filled by Motorpool Unit:

Date of Motor Vehicle Evaluation:

INITIAL FINDINGS/WORKS TO BE DONE:

GEN. CLEANING OF AIRCON AND REPLACEMENT OF DEFECTIVE PARTS FROM AIRCON SYSTEM. REPAIR AND REPLACEMENT OF DEFECTIVE PARTS FROM AIR SUPPLY, FROM UNDER CHASSIS AND BRAKE SYSTEM

Part(s) Recommended to be replaced, if any:

Quantity	Parts Name / Description
	LOWER BALL JOINT
	TIEROD END & BAR
	STABILIZER BUSHING
	AUXILIARY FAN MOTOR
	BRAKE & PARK LIGHT BULB
	EXPANSION VALVE
	EVAPORATOR
	RECEIVER DRIER
	CABIN FILTER

EVALUATED BY:

*[Signature]*

EDDIESON A. FORTUNA

Administrative Assistant V

APPROVED BY:

ENGR. ARSEE M. STA. BARBARA  
OIC-Chief Administrative Officer, GSD

Revised March 2018

Department of Budget and Management

RECEIVED  
JUN 11 2019

BY: \_\_\_\_\_ CONTROL NO. \_\_\_\_\_



UNION MOTOR CORPORATION

1760 Dra Paz Guazon St.  
Paco Manila

Customer Name : DEPARTMENT OF BUDGET AND MANAGEMENT  
TIN : 000-449-457-000  
Address : P.S. COMPOUND CRISTOBAL ST PACO MANILA

From Amt : 14,033.40  
Invoice No. : 394434  
Invoice Date : 04/26/2018  
Tel No. : 0929-964-2990

Model Code : K4GMRF - MONTERO SPT GLX 2.5D 2WD MT

JO Number : 5149157

Engine No. : 4D56UCD J9386

Plate No. : RME-454

Date Received : 04/25/2018

Serial No. : MVBGYKH40CF023208

Prod No : 23208

Date Completed : 04/26/2018

Service Advisor : M407 - TAGHAF, MICHAEL

WSC # : C11037

Date Sold : 07/12/2012

Selling Dealer : DIAMOND MOTORS CORP.

WEAF :

KMS Reading : 91,013.00

Code	WC	Description	QTY	U. Price	Amount	T
Insurance Company						
<b>MECHANICAL JOBS</b>						
PERD90000	T02	2.00 PERFORMED 90,000 KMS (DIESEL) TURBO XP, 3L FLUSHING, OIL FILTER, VARS WASHER, RAGS, SAND PAPER, BRAKE CLEANER CLEAN ALL FILTER'S CHECK ALL FLUID'S			1,837.84	C
OTHER00027	T02	0.40 CHANGE GEAR OIL DIFFERENTIAL REAR AXLE			378.00	C
FUEL	T02	3.00 EGR INTAKE MANIFOLD			2,835.00	C
	T02	-NEED TO REPLACE THE FF....				R
	T02	-FRT UPPER BALL JOINT				F
	T02	-LOWER BALL JOINT				R
	T02	-TIE ROD END & BAR				R
	T02	-FRONT & RR BRAKEPADS				R
	T02	-SET RR STABILIZER BUSHING				R
	T02	-AUX FAN MOTOR ASSEMBLY W/ HOUSING <i>MOTOR ONLY</i>				R
	T02	-1PC BRAKE & PARK LIGHT BULB				R
	T02	-RR RUBBER DUMPER				R
	T02	-FRT ROTOR DISC <i>FOR REFACE</i>				R
	T02	-DIFF. GEAR OIL				R
	T02	-AIRDUCK HOSE				R
No. of Records : 19					Total:	5,050.84

**PARTS**

1230A156		OIL FILTER (P000237129)	1.00	1,136.81	1,136.81	C
MD050317		GASKET, ENGS O/PAN DRAIN PLUG (P000237129)	1.00	52.13	52.13	C
No. of Records : 2					Total:	1,188.94

**MATERIALS**

T-CRAG		COLORED RAGS (F000237129)	20.00	5.25	105.00	C
T-120-SF		SAND PAPER #120 (F000237129)	1.00	16.80	16.80	C
T-DP010076		BRAKE CLEANER DIA-FL (F000237129)	1.00	257.78	257.78	C
No. of Records : 3					Total:	379.58

**SUBLET**

		Engine Detailing (R31847)			766.50	C
		Cm Cleaning Materials (R31846)			210.00	C
		Rustproofing Full Package (R31848)			7,544.00	C
No. of Records : 3					Total:	8,620.50

\* REPORT FROM RECENT SERVICE



**ADMINISTRATIVE SERVICE (PROCUREMENT MANAGEMENT DIVISION and GENERAL SERVICES DIVISION)**

Name of Payee: FLEETSERV INC.  
 Title of Project: REPLACEMENT OF DEFECTIVE PART FOR MITSUBISHI MONTERO PHE 459  
 Contract Cost: 34,083

**CHECKLIST OF DOCUMENTS**

**REMARKS**

Checklist of documents forwarded to Finance Service for:

**A. FUNDING (OBLIGATION AND CAF)**

- |     |                                     |                                    |        |
|-----|-------------------------------------|------------------------------------|--------|
| 1.  | <input checked="" type="checkbox"/> | Purchase Request/ APP              | Fi-253 |
| 2.  | <input checked="" type="checkbox"/> | Pre-Inspection Report              |        |
| 3.  | <input checked="" type="checkbox"/> | Obligation Request and Status      |        |
| 4.  | <input checked="" type="checkbox"/> | Eligibility Documents of Suppliers |        |
| 5.  | <input checked="" type="checkbox"/> | Purchase Order/Contract            | 19-09C |
| 6.  | <input checked="" type="checkbox"/> | Request for Price Quotation        |        |
| 7.  | <input checked="" type="checkbox"/> | Abstract of Quotation              |        |
| 8.  | <input checked="" type="checkbox"/> | Notice of Award                    |        |
| 9.  | <input checked="" type="checkbox"/> | Notice to Proceed                  |        |
| 10. | <input checked="" type="checkbox"/> | Distribution List                  |        |
| 11. | <input checked="" type="checkbox"/> | Other Documents, if any.           |        |

7/1

Received checked items:

\_\_\_\_\_  
*Print Name & Signature* *Date and Time*

**B. PROCESSING OF PAYMENT (DV)**

- |     |                          |   |  |
|-----|--------------------------|---|--|
| 1.  | <input type="checkbox"/> | Obligation Request and Status                   |  |
| 3.  | <input type="checkbox"/> | Pre-Inspection Report                           |  |
| 4.  | <input type="checkbox"/> | Inspection and Acceptance Report                |  |
| 5.  | <input type="checkbox"/> | Delivery Receipt                                |  |
| 6.  | <input type="checkbox"/> | Sales Invoice/Statement of Account              |  |
| 7.  | <input type="checkbox"/> | Warranty/Guaranty Certificate                   |  |
| 8.  | <input type="checkbox"/> | Purchase Request / APP                          |  |
| 9.  | <input type="checkbox"/> | Purchase Order/Contract                         |  |
| 10. | <input type="checkbox"/> | Request for Price Quotation                     |  |
| 11. | <input type="checkbox"/> | Abstract of Quotation                           |  |
| 12. | <input type="checkbox"/> | Notice of Award                                 |  |
| 13. | <input type="checkbox"/> | Notice to Proceed                               |  |
| 14. | <input type="checkbox"/> | Distribution List                               |  |
| 15. | <input type="checkbox"/> | Certificate of Acceptance from End-user         |  |
| 16. | <input type="checkbox"/> | R/SMI (Report of Supplies and Materials Issued) |  |
| 17. | <input type="checkbox"/> | RIS (Requisition and Issue Slip)                |  |
| 18. | <input type="checkbox"/> | ICS (Inventory Custodian Slip)                  |  |
| 19. | <input type="checkbox"/> | PAR (Property Acknowledgement Receipt)          |  |
| 20. | <input type="checkbox"/> | WMR (Waste Material Report)                     |  |
| 21. | <input type="checkbox"/> | Other Documents, if any.                        |  |

Received checked items:

\_\_\_\_\_  
*Print Name & Signature* *Date and Time*

**C. ADDITIONAL DOCUMENTS, if any**

\_\_\_\_\_  
 \_\_\_\_\_

Received checked items:

\_\_\_\_\_  
*Print Name & Signature* *Date and Time*